

**2018 Function Code - NARA Functions Alignment with FTE**

	A	B	C
	<b>OMB Function Cd</b>	<b>Activity Name</b>	<b>Total FY 2018 FTE</b>
1			
2	B400	Employee relations and benefits	16.29
3	B701	HR Systems Operations	4.27
4	B710	Human resources administration	23.42
5	B910	EEO and diversity programs administration	7.65
6	C000	Trust Fund financial support services	3.4
7	C110	Financial and budget management and control	22.35
8	C200	Museum shop operations	20.93
9	C409	Property Management	2.4
10	C999	Trust Fund management and control	20.2
11	F110	NARA life-cycle programs planning and administration	3.62
12	F310	Procurement administration	19.49
13	F320	Procurement support services	2
14	G905	External Representation	17.65
15	I100	OIG Administrative Support	1
16	I105	OIG Legal Services	1
17	I110	OIG Management Headquarters-Audit	1
18	I115	OIG Program Management	0.92
19	I430	OIG Performance Audits	10
20	I520	OIG Criminal, Counter Intelligence, and Administrative Investigative Services	6
21	I999	OIG Other Audit and Investigative Activities	1
22	L100	Grants management	7.27
23	M306	Security classification programs oversight	87.64
24	S000	Volunteer services administration	15.15
25	S100	Facility management	19.27
26	S210	Facility support services	13.43
27	S500	Space and security management	28.54
28	S733	Facility operations and repairs	5.83
29	S742	Materiel management	5.39
30	S751	Records preservation services	92.41
31	S752	Museum Operations (Installation)	75.79
32	S753	Emergency management and operations program	1.08
33	T130	Storage and warehousing	2
34	T199	Records management inventory services	10.92
35	T801	Records center operations	963.93
36	T802	Archival records control and description	292.76
37	T999	Archival operations	303.05
38	U605	Staff training and professional development oversight	6.1
39	W100	Information technology management	67.33
40	W399	Web site management	9.6
41	W410	Information technology operations	41.28
42	W499	Open Government	15.24

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1	<b>OMB Function Cd</b>	<b>Activity Name</b>	<b>Total FY 2018 FTE</b>
43	Y000	Federal Register	52.81
44	Y105	Administration and policy-making for NARA programs	64.24
45	Y210	Administration and policy-making for records programs	67.61
46	Y215	Internal records management program operations	8.82
47	Y320	OGIS review FOIA compliance and provide mediation services	8
48	Y405	Legal affairs and representation	13.72
49	Y415	Legal and regulatory compliance auditing for NARA facilities	4.56
50	Y501	Communications administration	6
51	Y515	Communications services	15.27
52	Y620	Legislative Affairs	3
53	Y730	Museum Operations (Headquarters)	8.57
54	Y810	Administrative services	61.77
55	Y840	Records management and appraisal	136.49
56	Y850	Digitization services	19.51
57	Y899	FOIA and Special Access	65.88
58	Z110	Technical advice on archival construction	1