



Office of the Chief
Records Officer for the
U.S. Government

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February 18, 2022

Teresa McDuffie-Frye
REE Records Management Officer
United States Department of Agriculture
Agricultural Research Service
5601 Sunnyside Ave
Mail Stop 5119
Beltsville, MD 20705
teresa.mcduffie-frye@ars.usda.gov

Dear Ms. McDuffie-Frye,

The National Archives and Records Administration (NARA) received your report regarding the unauthorized disposition of financial records from the Agricultural Research Service (ARS). The report indicated that ARS became aware of missing financial records after an employee retired. NARA understands that ARS was able to locate several of the missing records, except certain financial forms for three transactions, and have established new procedures to mitigate future losses.

Based on the information provided, the reporting requirements of 36 CFR 1230.14(a) have been met and NARA considers this matter closed. I appreciate your attention on this important matter. If you have any questions or wish to discuss further, please contact me at laurence.brewer@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Officer
For the U.S. Government