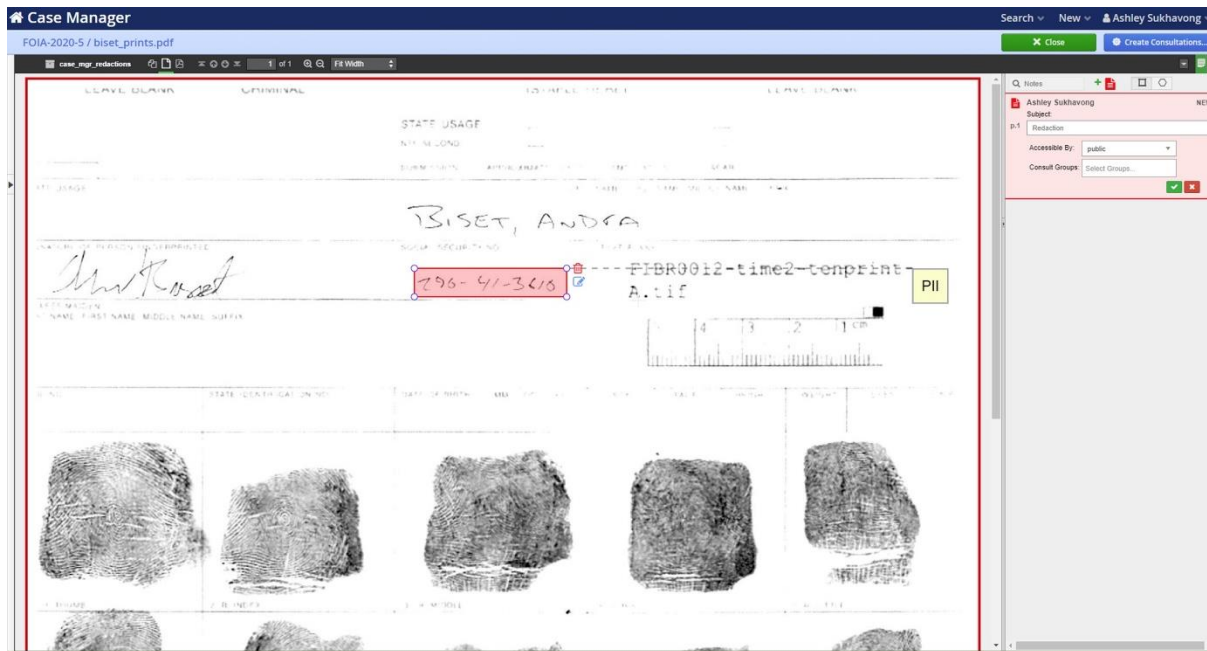# Redaction Tools

FOIA Manager comes out of the box with the tools necessary to redact sensitive information during the FOIA/PA case processing workflow.

Feith's FOIA Manager has robust federally-compliant redaction security controls, providing a high standard for reviewing documents and applying secure non-reversible redactions with reason codes that articulate statutes and other exemption privileges. Feith software can handle a plethora of file types, including PDF, doc(x), xls(x), JPG (or other photo types like TIF, PNG, GIF, etc), and txt or other plain text documents. The solution creates a pixel-by-pixel replacement which keeps the right information in the right hands.

A Secure Redaction System

FOIA Manager allows the secure storage of files during any stage of the redaction or revision process. For any stage of the case, administrators have custom controls over who has access to documents, how many can access the documents, who can approve redactions made, and what approval is needed. FOIA Manager also provides ample options for identity management controls, such as PIV, CAC, SSO, and Active Directory.
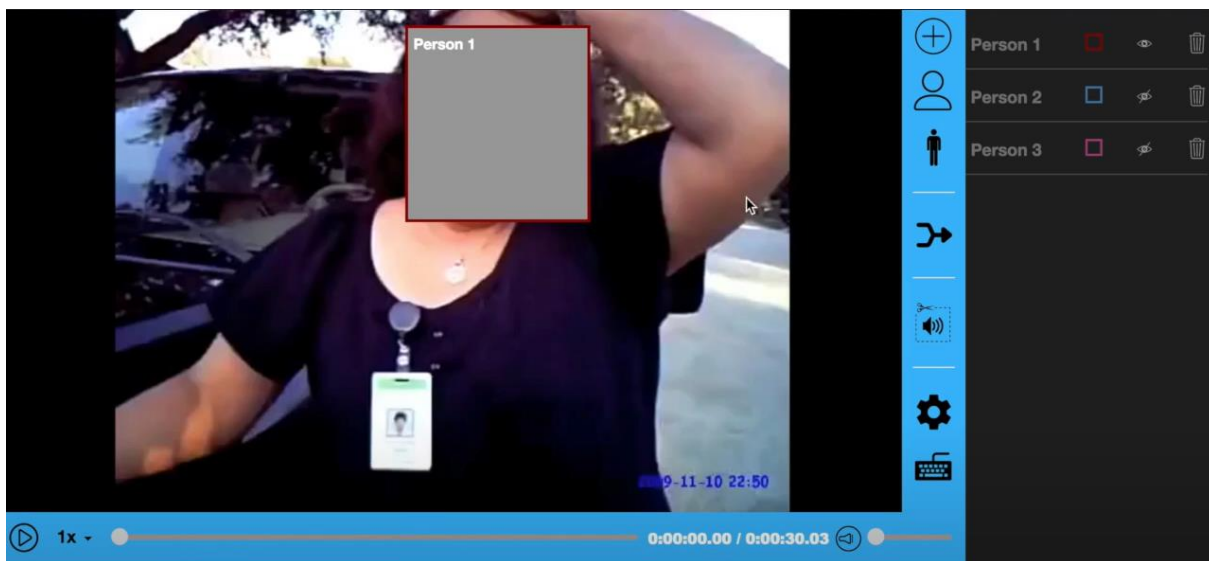
This authentication integrates with role-based access control (RBAC) and Attribute based access control (ABAC) to control authorization for access to redacted materials. RBAC would allow the agency to group membership based on multi-level security roles Admin, Manager, Caseworker, Reviewer). ABAC would allow specific parameters to be put in place based on information in the documents themselves. For example, the ability to limit which redactors have authorization to see Classified Materials or CUI. The customizable Low-Code of FOIA Manager ensures that any number of security levels and roles can be accommodated with customized access and authorization.

FOIA Manager's Redaction Functionality

Feith's FOIA Manager provides a redaction tool to support the release of information while ensuring only the appropriate information is released. The redaction tool's feature rich types of redactions include standard square and rectangular boxes, free form shapes, and full-page redactions, along with color preferences for redacted areas. During any stage of this process, users have options to add codes, stamps, and graphic notes to the documents, notate flags of where and when the start and stop occurred, and the ability to save and reviewed redacted portions prior to "burning in" a redacted deliverable package.

Automated Redaction Processes

FOIA Manager also provides a rich suite of automated redaction tools which can greatly reduce workload and time. The tool can automate the process of highlighting and redacting common items, including email addresses, SSN, EIN, IP addresses, or any key words and phrases. Along with automated redaction, the tool provides redaction based on templates and redactions for groups of documents. Documents are also able to be manipulated, such as rotating, flipping, or straightened as required.

Video Redaction

Feith has partnered with a US-based Artificial Intelligence company to provide market-leading capabilities to automatically redact videos and photographs for FOIA/PA processing. The technology is capable of finding and redacting common sensitive information. This includes automatically searching for faces, license plates, screens, people, and notebooks/paper. The software allows you to choose which of these you need to redact and automatically performs the previously laborious process with no more user input.

For custom redactions, the AI-based technology utilizes object tracking. The user manually redacts the object in 2-3 frames of video, and the tool will then learn to identify the object and automatically redact it from the remainder of the video.