

Fiscal Year 2009 First-Class Travel Report
 REPORTING PERIOD: October 1, 2008 through September 30, 2009
 AGENCY: National Archives And Records Administration
 NEGATIVE REPORT

TRAVELER	ORIGIN (City, State or City, Country)	DESTINATION (City, State or City, Country)	DEPARTURE DATE (mm/dd/year)	FIRST- CLASS FARE	CPP YCA FARE	COMPARABLE COACH-CLASS FARE	CODES (REFER TO ATTACHED CHART)		
							MODE OF TRAVEL	PURPOSE OF TRAVEL	JUSTIFICATION
			TOTALS	\$	\$	\$			

Fiscal Year 2010 Negative First Class Travel Report

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

Enter the Agency's Address: 8601 Adelphi Road
College Park, MD

Enter a Point of Contact: Wong Proctor

Enter their Phone Number: (301) 837-0962

Enter their Email Address: wong.proctor@nara.gov

REPORTING PERIOD: October 1, 2009 - September 30, 2010

This agency has no reportable First-Class travel accommodations during in Fiscal Year 2010.

GSA Travel

GSA Travel Reporting Tool

User: Wong, Proctor
Logout

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- Help

Prem Class Travel

Premium Class Travel Data: National Archives and Records Administration

Org List

Agency Status

Data Form

Data Import

Data Status

Status of FY 2011 Data for this organization is:



Incomplete complete no data to report


Premium Class Travel Data Entry



Agencies must report any and all instances of other than coach-class transportation (OTTC) accommodations paid for by the government. This includes reporting OTTC accommodations as part of a multi-leg or multi-segmented trip that was paid for by the government. For multi-leg or multi-segmented trips, GSA requires agencies to separate and report on each individual leg or segment that was OTTC. Legs or segments that are not premium-class accommodations should not be reported. For additional information please refer to www.gsa.gov/pctr.

Fiscal Year:

2011

- Use this form to report all segments of OTTC. For multi segmented OTTC accommodations enter each segment separately, do not combine segments or costs.
- Place cursor over a small question mark icon () for additional information about each data element.
- Data entry errors will be indicated by an exclamation icon () in place of the question mark. Place cursor over exclamation icon for details about the error.
- All fields except Agency Trip ID are mandatory (indicated by orange colored headings). Required values must be entered before the record may be saved.
- Purpose codes: identify the reason for the travel.
- Exception codes: Identify the class of transportation accommodation (business class or first-class); the mode of transportation (air, train, ship, bus) and the justification for OTTC accommodations. Select the appropriate codes using the drop down box.
- Once you have completed the data entry for fiscal year, toggle the status at the top of the page to "complete".

Click on the blue help icon above () to hide these instructions.

Agency ⁶	Travel ⁶	Exc. ⁶	Prps. ⁶	Prem. ⁶	Coach ⁺				
Trip ID	Traveler Name *	Origin *	Dest. *	Date	Fare	Fare			
					F1	EMG	\$	\$	
									

Search:

Traveler Name	Origin	Destination	Travel Date	Exc. Code	Prps. Code	Prem. Fare	Coach Fare
BELLARDO, LEWIS	San Jose, CR	Panama City, PAN	3/26/2011	B9	EMG	\$ 1637	\$ 1295

Showing 1 to 1 of 1 entries

URL: <https://gsa.inl.gov/travel/>
Contact: Patrick O'Grady

General Services Administration
Office of Governmentwide Policy

Execution time: ~0.234 seconds

GSA Travel

GSA Travel Reporting Tool

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Prem Class Travel Premium Class Travel Data: National Archives and Records Administration

Org List

Status updated

Agency Status

Data Form

Data Status

Data Import

Status of FY 2012 Data for this organization is:



incomplete complete

Premium Class Travel Data Entry

Fiscal Year:

2012 

Agencies must report any and all instances of other than coach-class transportation (OTCC) accommodations paid for by the government. This includes reporting OTCC accommodations as part of a multi-leg or multi-segmented trip that was paid for by the government. For multi-leg or multi-segmented trips, GSA requires agencies to separate and report on each individual leg or segment that was OTCC. Legs or segments that are not premium-class accommodations should not be reported. For additional information please refer to www.gsa.gov/pctr.

- Use this form to report all segments of OTCC. For multi segmented OTCC accommodations enter each segment separately, do not combine segments or costs.
- Place cursor over a small question mark icon () for additional information about each data element.
- Data entry errors will be indicated by an exclamation icon () in place of the question mark. Place cursor over exclamation icon for details about the error.
- All fields except Agency Trip ID are mandatory (indicated by orange colored headings). Required values must be entered before the record may be saved.
- Purpose codes: identify the reason for the travel.
- Exception codes: identify the class of transportation accommodation (business class or first-class); the mode of transportation (air, train, ship, bus) and the justification for OTCC accommodations. Select the appropriate codes using the drop down box.
- Once you have completed the data entry for fiscal year, toggle the status at the top of the page to "complete".

Please see the [Frequently Asked Questions](#) page under the "Help" tab for additional guidance and responses to common questions.

Click on the icon above () to hide these instructions.

You can't edit this organization's data because the FY 2012 data status has been set to "complete" or "no data to report".

Search:

Traveler Name	Origin	Destination	Travel Date	Exc. Code	Prps. Code	Prem. Fare	Coach Fare
BELLARDO , LEWIS	SYDNEY, AUSTRALIA	DALLAS, TX	9/20/12	B6	SPC	\$ 5,610	\$ 3,011
BELLARDO, LEWIS	DALLAS, TX	BRISBAINE, AUSTRALIA	8/15/12	B6	SPC	\$ 5,430	\$ 3,011

GSA Travel

GSA Travel Reporting Tool

User: Wong Proctor
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Premium Class Travel Data: National Archives and Records Administration

- Org List
- Agency Status
- Data Form
- Data Import

Status updated

Data Status

Status of FY 2013 Data for this organization is: incomplete complete no data to report

Status updated by Wong Proctor on 10/28/13

Fiscal Year:

2013

Premium Class Travel Data Entry

Agencies must report any and all instances of other than coach-class transportation (OTTC) accommodations paid for by the government. This includes reporting OTTC accommodations as part of a multi-leg or multi-segmented trip that was paid for by the government. For multi-leg or multi-segmented trips, GSA requires agencies to separate and report on each individual leg or segment that was OTTC. Legs or segments that are not premium-class accommodations should not be reported. For additional information please refer to www.gsa.gov/pctr.

- Use this form to report all segments of OTTC. For multi-segmented OTTC accommodations enter each segment separately, do not combine segments or costs.
- Place cursor over a small question mark icon (?) for additional information about each data element.
- Data entry errors will be indicated by an exclamation mark icon (!) in place of the question mark. Place cursor over exclamation mark for details about the error.
- All fields except Agency Trip ID are mandatory (indicated by orange colored headings). Required values must be entered before the record may be saved.
- Purpose codes: identify the reason for the travel.
- Exception codes: identify the class of transportation accommodation (business class or first-class); the mode of transportation (air, train, ship, bus) and the justification for OTTC accommodations. Select the appropriate codes using the drop-down box.
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Click on the icon above (⊕) to hide these instructions.

You can't edit this organization's data because the FY 2013 data status has been set to "complete" or "no data to report".

Search:

Traveler Name	Origin	Destination	Travel Date	Exc. Code	Prps. Code	Prem. Fare	Coach Fare
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No data available in table

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URL: <https://gsa.inl.gov/travel/>
 Contact: Cheryl McClain

U.S. General Services Administration
 Office of Governmentwide Policy

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