

2. Is there another source for the data? Explain how that source is or is not used?

No

Section 3: Intended Use of this Information

1. Will the system derive new data or create previously unavailable data about an individual through aggregation from the information collected, and how will this be maintained and filed?

No

2. Will the new data be placed in the individual's record?

N/A

3. Can the system make determinations about employees/the public that would not be possible without the new data?

N/A

4. How will the new data be verified for relevance and accuracy?

Data in AAD that is publicly available has been verified against the explanatory documentation provided at transfer, i.e., during accession processing. This step precedes any preparation of the records for loading into AAD. Data is not further verified for accuracy or timeliness; it is assumed to be accurate and timely at the time of transfer from the originating agency.

5. If the data is being consolidated, what controls are in place to protect the data from unauthorized access or use?

N/A

6. If processes are being consolidated, are the proper controls remaining in place to protect the data and prevent unauthorized access? Explain.

N/A

7. Generally, how will the data be retrieved by the user?

Users to the NARA AAD system are Public Users that have access to the system via the Internet. Public users are able to review news and advisories on the AAD system once they have accessed the system. Data is retrieved through standardized and ad hoc queries against a database. The only records available to the public through AAD are data files without access restrictions.

8. Is the data retrievable by a personal identifier such as a name, SSN or other unique identifier? If yes, explain and list the identifiers that will be used to retrieve information on an individual.

As stated above, AAD maintains data transferred to NARA from various federal agencies. It is likely that upon transfer, some data may contain personally identifiable information, including social security numbers or other unique identifiers. However, no restricted information is made available through AAD. Only publicly available data can be accessed through AAD.

9. What kinds of reports can be produced on individuals? What will be the use of these reports? Who will have access to them?

No reports are produced on individual AAD users.

10. Can the use of the system allow NARA to treat the public, employees or other persons differently? If yes, explain.

No.

11. Will this system be used to identify, locate, and monitor individuals? If yes, describe the business purpose for the capability and the controls established explain.

No.

12. What kinds of information are collected as a function of the monitoring of individuals?

N/A

13. What controls will be used to prevent unauthorized monitoring?

N/A

14. If the system is web-based, does it use persistent cookies or other tracking devices to identify web visitors?

No.

Section 7: Is this a system of records covered by the Privacy Act?

1. Under which Privacy Act systems of records notice does the system operate? Provide number and name.

Archival records in AAD are specifically excluded from the access and amendment provisions of the Privacy Act.

2. If the system is being modified, will the Privacy Act system of records notice require amendment or revision? Explain.

N/A

Conclusions and Analysis

1. Did any pertinent issues arise during the drafting of this Assessment?


No

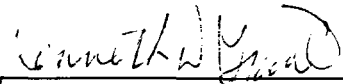
2. If so, what changes were made to the system/application to compensate?


N/A

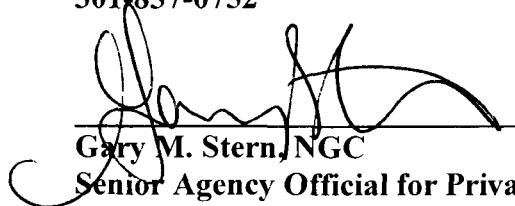
See Attached Approval Page

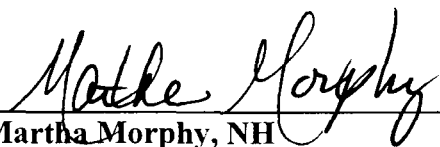
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