

ANNUAL REPORT



National Historical Publications and Records Commission

1997

**National
Historical
Publications
and
Records
Commission**

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**Fiscal Year 1997
Washington, DC**



During the first four years of the NHPRC's strategic plan 30 Founding Era project volumes were published including 10 by the editors of the Papers of George Washington. The Washington volumes covered his career as commander of the army, private citizen, and President of the United States. (Photo of etching of George Washington and slave by Ta. Le Roy after John Trumbull. Courtesy of the Library of Congress)

The National Historical Publications and Records Commission . . .

- is the grant-making affiliate of the National Archives and Records Administration.
- has a statutory mission to ensure understanding of our nation's past by promoting, nationwide, the identification, preservation, and dissemination of essential historical documentation.
- has fifteen members, who represent the President of the United States (two), the U.S. Supreme Court, the U.S. Senate, the U.S. House of Representatives, the Departments of State and Defense, the Library of Congress, and six national, professional associations of archivists and historians. The Archivist of the U.S. chairs the Commission and makes grants on the basis of its recommendations.
- reports in this document on activities in fiscal year 1997, the fourth year of implementation of the current NHPRC strategic plan.



A number of state institutions have received NHPRC funds through the Commission's state regrant program. The grants are administered by the State Historical Records Advisory Boards. Funds have been used to preserve historical photographs including logging activities on the Penobscot River in Maine. (Courtesy Lincoln Historical Society)

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As the result of NHPRC grants,



Janet Greene, archivist and project coordinator at the Robert F. Wagner Labor Archives, examines boxes of records in need of rescuing. (Photo by Debra E. Bernhardt, Robert F. Wagner Labor Archives)

America's records are preserved



City University of New York history professor Venus Green uses processed documents in her research of records at the Robert F. Wagner Labor Archives. Commission grant support aided in a project to accession and make available records of New York City labor organizations. (Photo by Debra E. Bernhardt, Robert F. Wagner Labor Archives)

and made available



Scholars, using archival and manuscript sources, gather, select, edit, annotate, and publish documents for further research and study. Pictured here are several volumes of publications projects supported by the NHPRC. (Photo by Earl McDonald, National Archives and Records Administration)

to the public

Access to American History . . .

It is a great record: 30 volumes of papers of the nation's founders published; 35 volumes of papers of other historically outstanding Americans published; plans completed in more than half the states for documenting American history; pioneering research-and-development work accomplished to help archivists cope with electronic records; and millions of records nationwide preserved, catalogued, and made accessible to scholars, students, and the public.

All this and much more, as described in this report, is what the National Historical Publications and Records Commission has achieved through grants made under the Strategic Plan that the Commission put into effect in fiscal year 1994. After four years of the plan's implementation, we are assessing in this annual report not just what we did in fiscal year 1997 but what progress we have made throughout the Strategic Plan's first four years.

Not the least of the Commission's accomplishments has been to act on the plan's provision that the plan itself should be periodically revised. In 1997, after a lengthy and sometimes passionate review in which the Commission considered comments from scores of constituent organizations and interested

individuals, we unanimously simplified and modified the original plan. Starting in fiscal year 1999, the NHPRC will give top priority in its grant making to three objectives:

- completing publication of the Founding Fathers and related papers;
- helping archivists solve electronic records problems and helping prepare for electronic publication of documents; and,
- collaborating with state records boards to widen the range of protected records available in archives to scholars, students, and the public.

For anybody who cares about our nation's history, this is good news. These priorities meet needs of all our constituents, assure Americans that records covering many parts of our history will be saved, enable us to deal with new kinds of records as we enter the 21st century, and make the words and thoughts of the Founding Fathers available on library bookshelves to anyone.

That is a lot of return on very few government grant dollars. The Commission has made great strides in the past four years. Under the revised plan, we will do even better.



John W. Carlin
Archivist of the United States,
and Chairperson,
National Historical Publications and Records Commission



On June 16, 1997, the Louis Wolfson II Media History Center and the American Film Institute's National Center for Film and Video Preservation (NCFVP) announced the publication of a NHPRC-funded guidebook entitled The Administration of Television Newsfilm and Videotape Collections: A Curatorial Manual for preserving TV news collections. A film technician examines film on a moviescope viewer. (Photo courtesy of the Louis Wolfson II Media Center, Miami-Dade Public Library, Miami, Florida)

Four Years of Progress under the NHPRC's Current Strategic Plan

Gerald George
Executive Director

On February 20, 1992, the National Historical Publications and Records Commission adopted a strategic plan to govern its activities in promoting the documentation of American history, which went into effect October 1, 1994. After four years of our strategic plan, what progress have we made?

The plan identified five areas as most in need of attention, and framed five broad goals of equal priority toward which the Commission would work in addressing those needs. Under these five goals, the Commission identified 17 objectives, which it ranked according to four levels of priority. How far the Commission could go in pursuing those objectives,

and how many of those objectives it could reach, was a function of annual appropriation levels. Congress authorized the Commission to receive \$6 million in fiscal year 1994, \$7 million in 1995, \$8 million in 1996, and \$10 million in 1997. But appropriations for competitive grants in these years never rose above \$5.25 million, and averaged \$5 million.

To assess the progress we have made with the appropriations granted, we identify in the following paragraphs what we have been able to do over the past four fiscal years, goal by goal and objective by objective.

GOAL: To Assure the Preservation of the Nation's Documentary Heritage through State Collaborative Efforts.

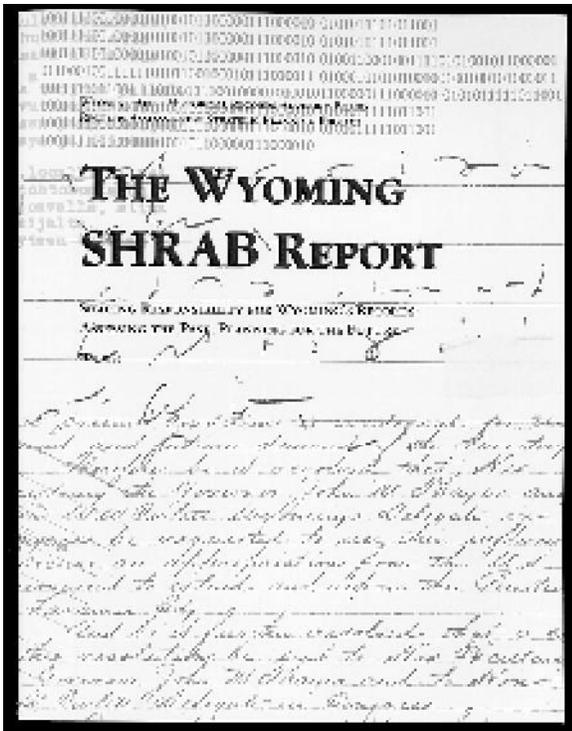
Objective 1. To strengthen the efforts of state historical records coordinators and boards by offering grants for creating and updating state strategic plans for meeting records needs, based on the previous state assessments, and encompassing both documentary preservation and publication.

In fiscal years 1994-1997, the Commission provided 41 planning grants totaling \$1,003,509 to 34 state and territorial historical records advisory boards. State boards have aggressively pursued the Commission's mandate to undertake strategic planning to preserve historical records and make them accessible to the public. In these four years, 28 states have published strategic plans. Eight other states are currently engaged in planning activities, and grant applications have been received from still others.

While the state plans already published vary in size and format and deal in part with matters peculiar to the state in question, some key issues are common to the plans. Perhaps most significant is the indication of limited public understanding of the values and uses of historical records and, more importantly, of the problems associated with continued preservation and accessibility of such records. A second cause for concern is that readily available educational offerings for those working with historical records remain the

exception rather than the rule in most states, despite considerable progress in this area. A third key issue identified in many plans is the problem of addressing the many challenges associated with electronic records, including the growing number of record formats. Finally, a range of specific issues centers around basic access and use of records and their physical preservation.

However, the state plans constitute not simply a litany of problems, but attempts to provide solutions. The first state plans are little more than three years old, but it is clear that they are road maps for reaching specific goals. In Vermont, Georgia, Michigan, Maine, and Texas, to name but a few, Commission-funded regrant projects have addressed key issues in state plans. In Wisconsin, the State board has formed task forces with the Wisconsin Association of Public Librarians, the Wisconsin Registers in Probate Association, and the Wisconsin Council for Local History to produce manuals of best practice and to hold workshops for the hundreds of members responsible for historically valuable records. In Minnesota, the board continues to work on improving its documentation of agriculture and rural life, as well as of the state's Hispanic communities, with projects aimed at effectively involving the public in caring for historical records. These examples forecast the work



NHPRC grants support state assessments and strategic plans for the evaluation of records, development of records management policies, and the preservation of records as well as training and use. These assessments and plans are prepared by members of the State Historical Records Advisory Board and a wide-range of interested citizens. (Photo by Earl McDonald, National Archives and Records Administration)

which will be done as other states accomplish their goals.

Objective 2. To help local organizations preserve records and make them accessible by providing grants to state historical records coordinators and boards for state regrant.

In fiscal years 1994-1997, the Commission awarded 12 regrant grants totaling \$1,055,567 to 12 state historical records advisory boards. Three of these grants included matching funds totaling \$175,000. At least half of every state regrant-program budget must come from non-federal matching funds and other cost sharing, which in effect doubles the value of NHPRC grant funds to regrant grant recipients.

Regrants have been highly effective in stimulating records preservation and access in the states that have employed them. With NHPRC regrant funds, the Library of Virginia held a series of disaster preparedness workshops, for which it also produced and distributed over 1500 copies of its "Disaster Planning Workbook," an electronic version of which

is available on the Library's Web site. NHPRC regrant funds went to the Shaker Library at Sabbathday Lake near Poland Springs, Maine, to cover a portion of the cost of microfilming Shaker church family journals, and to Jonesboro Union Church in Downeast Maine to help preserve its records. In North Carolina, NHPRC regrant funds supported a series of teleconferences on records preservation issues.

Among the regrant program's accomplishments have been the establishment of general records retention schedules for counties, towns, and cities; the identification of many new bodies of historical records for retention; the establishment of effective archival and records management programs; and the heightening of awareness among state legislators, local government officials, and citizens of the need to preserve local records for future generations.

Objective 3. To continue the current cooperative agreement whereby the Council of State Historical Records Coordinators informs the Commission on needs and progress nationally.

In fiscal years 1994-1997, the Commission provided three grants totaling \$196,390 to fund the work of the Council of State Historical Records Coordinators. Under the cooperative agreement, the Council is to produce two major reports that will provide a detailed portrait of the nation's historical repositories and archives and identify the challenges



Elizabeth Yakel of the University of Michigan served as instructor at the South Carolina State Historical Records Advisory Board Archives Institute. An NHPRC regrant supported the week-long program. Twenty-five individuals from 21 South Carolina historical records repositories attended the Institute. (Photo courtesy of Roy H. Tryon, Coordinator, South Carolina State Historical Records Advisory Board)

that face all Americans concerned about the preservation of the nation's historical record.

The first of these reports, "Maintaining State Records in an Era of Change: A National Challenge," is available on the Commission's Web site, which also provides links to URLs that contain information on most state archival and records programs and policies. The second Council report, now being compiled, will provide an overview of the holdings of records repositories in 28 states. Approximately 3500 institutions containing almost 2.5 million linear feet of paper records, almost 40 million photographs, some eight million linear feet of motion picture film, and hundreds of thousands of audio and video tapes have provided information for this report. The study will include data on the storage of the records, the nature

of the tools used to provide access, the percentage of the materials described, and the use of collections, as well as identify preferred strategies for addressing the problems facing these repositories.

Objective 4. To collaborate with the states to promote archival and records management by and among state and local governments.

In fiscal years 1994-1997, the Commission funded one grant request to promote the work of archivists and records managers at the state and local level. It provided a grant of \$110,000 to the Office of the City Clerk, City of Miami, FL, to develop and implement a comprehensive archives and records management program.

GOAL: To Assure the Nation's People of Published Documentation of Both Common and Diverse Elements of Their Historical Experience.

Objective 1. To bring to completion within the next 20 years nine present projects that document the formation of basic American political institutions—editions of the papers of Adams, Franklin, Jefferson, Madison, and Washington, and papers on the ratification of the Constitution, the First Federal Congress, the early Supreme Court, and the beginnings of U.S. foreign relations.

From October 1, 1993, to September 30, 1997, the Commission authorized 32 grants averaging \$141,370 to support the documentary editing work of the Founding-Era projects. To support the publication costs of the volumes, the Commission approved 23 subvention grants totaling \$204,910. With these and other funds, editors researched, edited, annotated, and published documents drawn from more than 300 sources significant to the understanding of the history of the American Revolution, the roles of the Founding Fathers in establishing the nation, the exploration of the creation and ratification of the United States Constitution, the precedent-setting work of the First Federal Congress, 1789-1791, the early years of the Federal judiciary, and the development of early U.S. foreign relations. One project was completed; in November 1996, the United States Government Printing Office published the third and final volume of the *The Emerging Nation: A Documentary History of the Foreign Relations of the United States under*



The NHPRC's in-house documentary editing publication, The Emerging Nation: A Documentary History of the Foreign Relations of the United States under the Articles of Confederation, 1780-1789 was completed in 1996. The project symbol is the first seal of the United States adopted in 1782 and engraved by Robert Scot of Philadelphia. (Photo by Earl McDonald, National Archives and Records Administration)



The NHPRC supports the publication of the papers of women who have made a contribution to United States history. These include the papers of Margaret Sanger (pictured here), Emma Goldman, Jane Addams, Elizabeth Cady Stanton, Susan B. Anthony and Lucretia Mott. The microfilm publications with accompanying guides for Stanton-Anthony, Emma Goldman, and Jane Addams are completed and available for use. (Photo courtesy of the Library of Congress)

the Articles of Confederation, 1780-1789. Edited by Commission staff members Mary A. Giunta and J. Dane Hartgrove, this work was an in-house undertaking that involved no allocation of grant funds.

Each project produced materials of interest to a wide audience of users and completed major segments of its planned work. The First Federal Congress project published the final volume of its five-volume record of the debates of the first House of Representatives. Users now have the texts of several sources from which to determine what actually happened on the floor of the House in its earliest period. The George Washington project published ten volumes covering various years of Washington's career as military leader, private citizen, and President of the United States. Overall, 30 Founding-Era volumes were published.

Professional reviews of the published volumes have been excellent, and have been complemented by

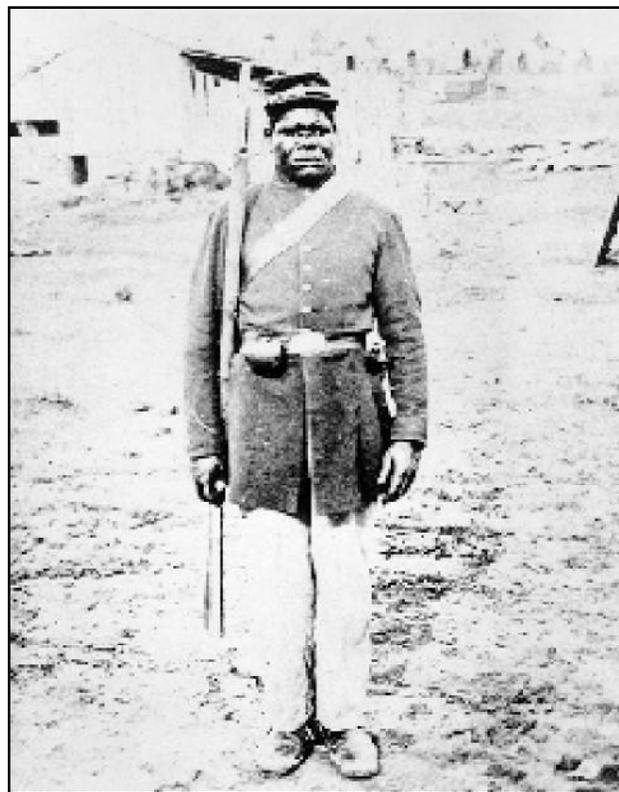
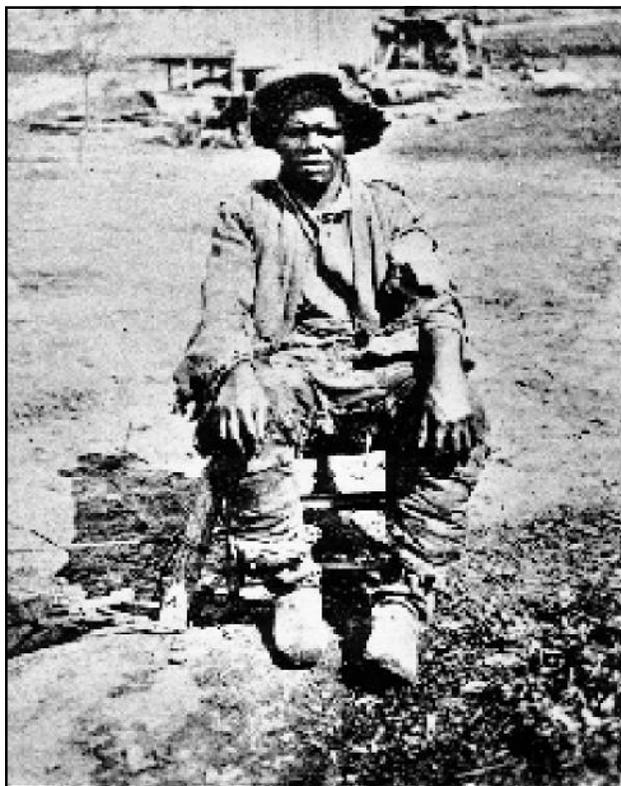
awards. The editors of the Adams Papers won the 1996 J. Franklin Jamison Prize of the American Historical Association for outstanding achievement in the editing of historical sources. Among the prize committee's comments on the project's endeavors were the phrases "impeccable textual editing, importance of selected documents, intelligent annotation, and elegant design." In January 1997, the Society for Historians of American Foreign Relations presented its Arthur S. Link Prize to the James Madison project for Volume II of the Secretary of State series. The award recognized the high level of scholarship and erudition present in the volume and the project's overall contribution to history. In April 1997, the Society for History in the Federal Government presented its Thomas Jefferson Prize to the Emerging Nation project. The volumes were judged "on the basis of research, style, and thoroughness of presentation to be an outstanding contribution to research on the history of the Federal Government."

As for the usefulness of Founding-Era volumes, it is sufficient to note that Jack N. Rakove's *Original Meanings: Politics and Ideas in the Making of the Constitution*, which won the 1997 Pulitzer Prize in history, is based in part on materials published by several NHPRC-sponsored documentary publications, most notably the Ratification project.

Objective 2. To bring to completion within the next 20 years 36 present, Commission-funded projects that help document a range of historical subjects including the history of American women, the history of minority groups, and historical developments during and after the founding era.

When the Commission adopted its current strategic plan in February 1992, it was providing grant support to 36 non-Founding-Era documentary publication projects. By October 1993, when the current strategic plan went into effect, three of these projects—the Black Abolitionist Papers, the Frances E. Willard Journals, and the J. Franklin Jamison Papers—had been completed, were near completion, or had received their terminal grants, and the Commission had rejected funding requests from two other ongoing projects.

From October 1, 1993, to September 30, 1997, the remaining 31 ongoing documentary projects received 134 grants totaling \$6,315,415 to document the American experience across a broad spectrum of peoples and subjects. (Fourteen of these 134 grants were made in fiscal year 1994 to bridge the gap in support caused by changes in the Commission's funding cycle as the current strategic plan was implemented.) In addition, the Commission recommended 42 subvention grants to support the printing and distribution of the scholarly volumes. The average subvention grant was \$8,676.



As part of the Commission's commitment to scholarly publication, it supports many projects covering various historical themes and subjects. One project—Freedom: A Documentary History of Emancipation, 1861-1867—has unearthed and published the records of former slaves and freed blacks. Private Hubbard Pryor, 44th U.S. Colored Infantry, is pictured before and after enlisting in the Union Army. (Photo courtesy of the National Archives and Records Administration)

In fiscal years 1994-1997, three microfilm and comprehensive guide projects were completed—the Thaddeus Stevens Papers (12 reels), the Emma Goldman Papers (70 reels), and the Jane Addams Papers (82 reels). Two projects were completed in print format—the Journals of Josiah Gorgas and the Papers of Thaddeus Stevens. Previously funded and endorsed projects were also completed; these included the Benjamin Henry Latrobe book edition, the Edward Baker Journals, and the Correspondence of William Maclure and Marie Duclos Fretageot, 1820-1833.

With the use of Commission and other funding, the ongoing funded projects have produced 35 volumes in the last four years. Eleven previously funded or endorsed projects in this category published an additional 13 volumes. In addition, editors completed two significant series of microfilm publications with accompanying guides: the Margaret Sanger Papers project published the "Smith College Collection" series (83 reels) of its comprehensive microfilm edition, and the Thomas Edison Papers project published Part III [1887-1898] (65 reels) of its six-part selective microfilm edition.

Professional reviews of project output have been laudatory. Several of the projects have received awards

in recognition of the importance of their subject matter and the quality of its presentation. In 1995, the American Association for State and Local History presented its Award of Merit to the don Diego de Vargas project in recognition of its contribution to the research and history of colonial New Mexico. In 1995, the Western Association of Women Historians presented its Barbara Penny Kanner Award to Candace Falk for the guide to the Emma Goldman microfilm edition; in 1997, that award was presented to Mary Lynn Bryan for the Jane Addams microfilm edition. The Addams Papers editors also won the Illinois State Historical Society's 1997 Superior Achievement Award. The Museum of the Confederacy presented its 1997 Founders Award to Volume VIII of the Jefferson Davis papers. The award recognizes excellence in the editing of primary source materials relating to the Confederacy. The volume *Free At Last: A Documentary History of Slavery, Freedom, and the Civil War* (New York, 1992), a selection of documents from the first four published volumes of the ongoing edition entitled *Freedom: A Documentary History of Emancipation*, won the 1994 Lincoln Prize of \$40,000 given for excellence in Civil War studies.

Spanning the centuries from the Spanish exploration and settlement of the American Southwest



During the past four years, the Commission has supported four new documentary projects including the Papers of Howard Thurman (1900-1981). Thurman was a pastor, poet, and educator who influenced modern day Civil Rights movement leaders and inspired others to dedicate their lives to religious and racial harmony. (Photo courtesy of the Howard Thurman Papers project)

to the 20th Century Civil Rights movement, the books and microforms of these projects provide scholars and other interested individuals with a myriad of topics for research and writing. One such effort is Stephen E. Ambrose's *Undaunted Courage* (New York, 1996), based in part on the Journals of the Lewis and Clark Expedition edited by Gary Moulton and his staff. Another is John Niven's *Salmon P. Chase: A Biography* (New York, 1995). Yet another is *Frederick Law Olmsted: Designing the American Landscape* (New York, 1995), by Charles E. Beveridge and Paul Rocheleau.

Objective 3. To assist new documentary projects, in various forms of publication, that help teachers

improve history education and that help researchers pursue significant lines of inquiry in historical scholarship, as determined in consultation with the Organization of American Historians, the American Historical Association, and the American Association for State and Local History.

In fiscal years 1994-1997, the Commission approved ten grants totaling \$400,097 to support four new documentary editing projects. The Commission also approved five subvention grants totaling \$46,254 to assist scholarly presses in the publication of five volumes from projects which had been previously endorsed or funded by the NHPRC, but which had not received support in recent years.

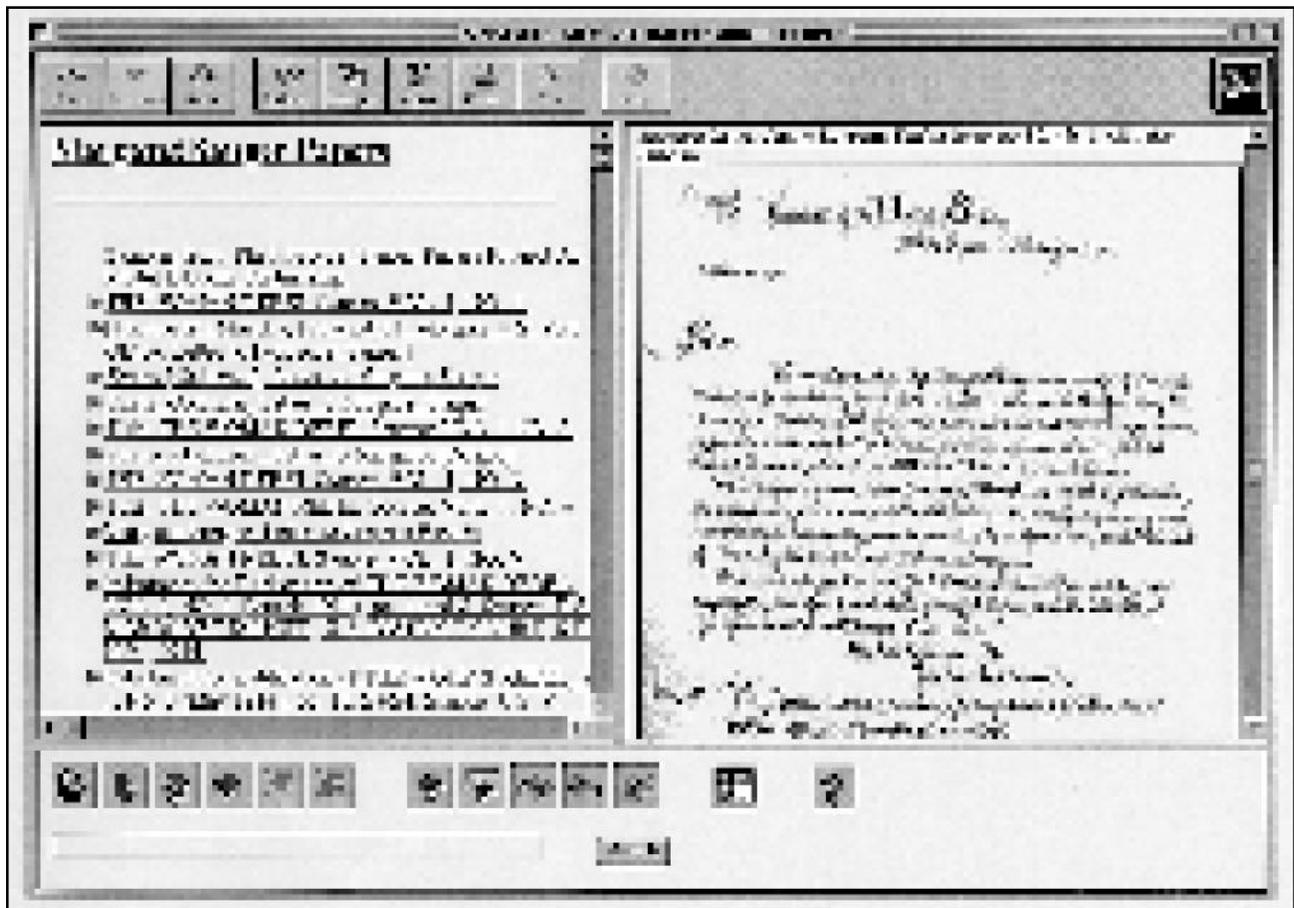
The Confederated Salish and Kootenai Tribes received a grant to complete work on a documentary history of the Flathead, or Salish-speaking, tribes of western Montana. The *History of the Sselix*^w will be a two-volume book edition of selected documents and photographs collected from a variety of research institutions. The editors of the Papers of the War Department, 1784-1800, are endeavoring to replace the body of War Department records destroyed by fire in 1800 by locating the originals of documents sent out by the War Department and the retained copies of documents sent to the War Department now in hundreds of collections across the country. The Papers of Howard Thurman (1900-1981), a religious and intellectual leader who dedicated his life to bringing together peoples of different faiths, races, and classes, illuminate aspects of American social history, in particular the Civil Rights movement, from the 1930s through the 1970s. The Letters of Lucretia Coffin Mott (1793-1880), a Quaker who committed her life to women's rights, school and prison reforms, temperance, peace, religious tolerance, and the abolition of slavery, will include a calendar of all known Mott missives as part of a one-volume selected edition.

GOAL: To Improve Conditions for the Creation and Use of Documentary Editions.

Objective 1. Through matching grant offers and other means, to develop consortia and centers to edit documents, deal with documentation problems, raise funds for projects, share equipment and staff, and provide training as well as editing.

The Commission awarded two grants totaling \$466,741 to the University of South Carolina in support of the Model Editions Partnership Project, which addresses both the scholarly and the technological issues involved in developing new approaches for

obtaining intellectual access to documentary editions. Using Standard Generalized Markup Language (SGML) and the guidelines for its use developed by the Text Encoding Initiative, project staff will develop a generalized model for preparing and publishing electronic texts, create a series of marked-up sample editions to be made available on CD-ROM and the Internet, and prepare one or more "casebooks" to document the creation of the model and sample editions. Members of the partnership include the



The NHPRC supports the development of new approaches to obtain intellectual access to documentary editions. Along with other goals, members of the Model Editions Partnership project will develop a generalized model for preparing and publishing electronic texts. Here pictured is a computer screen printout of documentary publications. Sometime in the future, users will be able to access these publications using their computer via the Internet. (Photo courtesy of the Model Editions Partnership project)

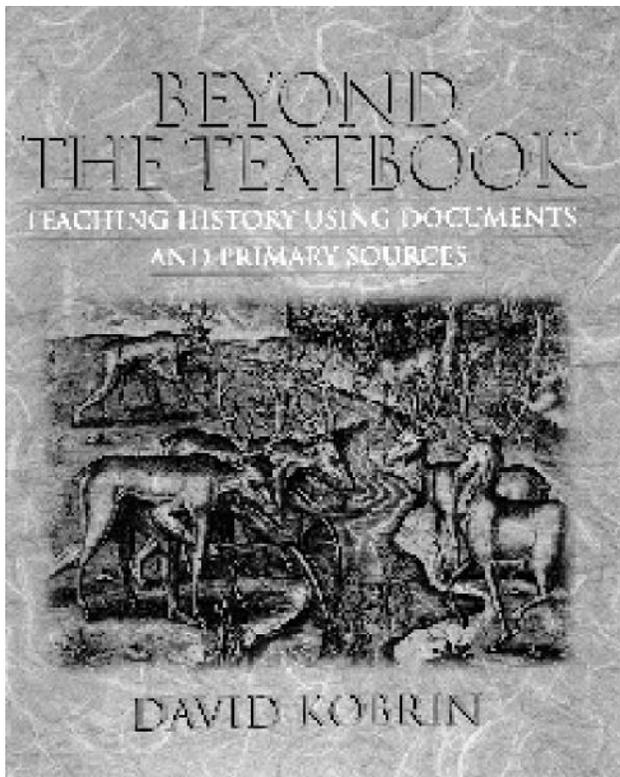
Documentary History of the First Federal Congress, the Lincoln Legal Papers, the Nathanael Greene Papers, the Documentary History of the Ratification of the Constitution, the Margaret Sanger Papers, the Papers of Elizabeth Cady Stanton and Susan B. Anthony, and the Henry Laurens Papers. The two grants cover a three-year period from 1995 to 1998.

Objective 2. In collaboration with the Association for Documentary Editing, to help editors resolve issues and improve techniques, tools, media, training, and standards for documentary editing.

The Commission approved 14 grants totaling \$381,222 toward this objective. Four grants totaling \$59,585 were to support the Institute for the Editing of Historical Documents held each summer in Madison, Wisconsin. The intellectual benefits that have resulted from attending the Institute, known affectionately as Camp Edit, have been many and

varied. For example, Nigel Thorp, Director of the Centre for Whistler Studies at the University of Glasgow, and an Institute intern in 1991, recently edited a selected book edition of the letters and writings of James Abbott McNeill Whistler. Entitled *Whistler on Art*, the volume was published in 1994 in the United Kingdom, and released in the United States in May 1995 by the Smithsonian Institution Press in connection with Whistler exhibition openings at the National Gallery of Art, the National Portrait Gallery, and the Freer Gallery of Art.

In fiscal years 1994-1997, the NHPRC awarded five documentary editing fellowships ranging from \$27,500 to \$41,250; those for 1994-1995 were funded jointly by the Commission and the Andrew W. Mellon Foundation. The historical editing fellows worked on the Polk, Goldman, Stanton-Anthony, Garvey, and Douglass projects. In addition, the Commission awarded two grants totaling \$90,262 to enhance the



NHPRC supports the increase use of documents by teachers, students, scholars, and the public. With Commission grant funds, David R. Korbin prepared *Beyond the Textbook: Teaching History Using Documents and Primary Sources*, a publication designed to help educators understand the value of documentary sources as teaching tools. (Photo by Earl McDonald, National Archives and Records Administration)

field of documentary editing. A grant of \$31,430 supported the revision of *A Guide to Documentary Editing*, first published in 1987. The revised edition will contain updated information on the many technological advances made in the past decade. A grant of \$58,832 funded a seminar on electronic publishing to acquaint senior editors with the work of the Model Editions Partnership and with SGML coding practices. The Commission also awarded a grant of \$53,475 to fund *Editing Historical Documents: A Handbook of Practice*, a compilation of document

presentations and accompanying editorial apparatus which illustrates a range of solutions to specific problems, published in 1997.

Objective 3. To increase document use by teachers, students, scholars, and the public.

The Commission awarded a grant of \$35,272 to David R. Korbin, lecturer and professor of education at Brown University, to complete *Beyond the Textbook: Teaching History Using Documents and Primary Sources*, published in 1996. Designed to help secondary-level history and social studies teachers, student teachers, and teacher educators understand the importance and advantages of employing primary historical documents as teaching tools, the book prompts its readers to discover their own approaches, methods, and techniques for making greater use of historical documents in their classrooms.

The NHPRC also awarded a three-year grant of \$41,760 to Five Colleges, Inc. (Smith, Amherst, Hampshire, and Mount Holyoke Colleges and the University of Massachusetts), to assist secondary-school teachers to understand the history of slavery and emancipation through primary documents and to encourage their use of such documents in classroom teaching. The grant included funds for a two-week summer institute for secondary-school teachers and for the development of a handbook describing the institute in detail. At the core of the project is *Witness for Freedom: African American Voices on Race, Slavery, and Emancipation*, a volume produced by the Commission-supported Black Abolitionist project and edited by Peter Ripley, the project's editor-in-chief. The project's structure and handbook are intended to serve as models for similar programs and for collaboration on other topics. The handbook will be distributed free of charge through the National History Education Network.

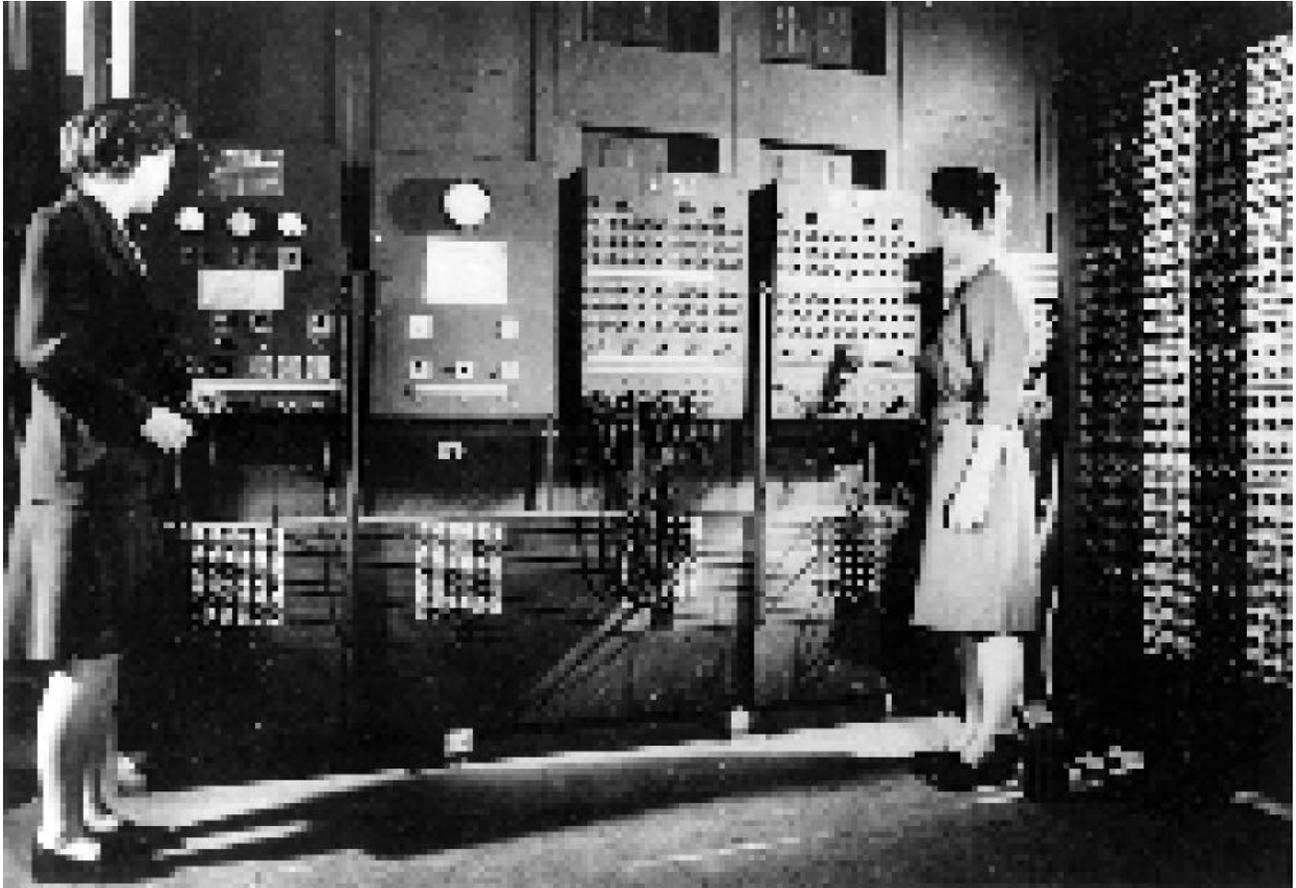
On National History Day, the Commission and the National Archives and Records Administration recognize teachers and students for outstanding use of historical documents in the classroom. In the past four years, the Commission has presented awards to teachers totaling \$1,000, and has also presented them with Commission-sponsored volumes to encourage the use of documentary editions in the teaching of history.

GOAL: To Achieve Progress in the Preservation and Use of Original Source Material.

Objective 1. To carry out the recommendations in the report of the Working Meeting on Research Issues in Electronic Records.

Of the 10 questions set forth in the research agenda of the report of the Working Meeting on Research Issues in Electronic Records, only two have generated

a significant level of response. The first of these, "What functions and data are required to manage electronic records in accord with archival requirements?" has prompted archivists and records managers to endeavor to identify essential requirements for electronic record keeping and to ensure that these features are



The preservation of electronic records is a major goal of the Commission. It is also concerned with saving records relating to the early history of the electronic digital computer. The NHPRC recommended a grant to microfilm records that help document the history of the Electronic Numerical Integrator and Computer (ENIAC). (Photo courtesy of the University of Pennsylvania Archives)

incorporated into new information systems at the design stage. The Commission has awarded major grants to three institutions over the past four years for projects to develop and test requirements for electronic record keeping (the City of Philadelphia, 1995 and 1997; Indiana University, 1995; and the Research Foundation of the State University of New York - Albany, Center for Technology in Government, 1996). The second question, "What policies best address archival concerns for the identification, retention, preservation, and research use of electronic records?" has produced the largest number of electronic records grants. Over the past four years, 12 states have established electronic records policies and programs or have begun planning for them through consultancies made possible by NHPRC grants.

In fiscal years 1994-1997, the Commission awarded 22 electronic records grants totaling \$1,455,846 in 15 states, more in number and in amount than in all previous years. These grants supported 14 projects directed toward program development and

consultancies; three analysis projects oriented toward studies, conferences, and seminars; three research and development projects, and two advocacy/educational projects. Electronic records issues of concern to archivists and records managers are beginning to attract attention and research money from other governmental as well as private funding sources. With the proliferation of digital libraries, the requirements for long-term storage and migration of electronic information have emerged as urgent needs of a wide variety of information providers. The Commission looks forward to working with those concerned with electronic record keeping and the best practices for long-term preservation and access to records.

Objective 2. To increase access to and use of records, based on recommendations in the reports of the Historical Documents Study and the Society of American Archivists' Task Force on Goals and Priorities.

The report of the Historical Documents Study, written by Ann D. Gordon and entitled *Using the*

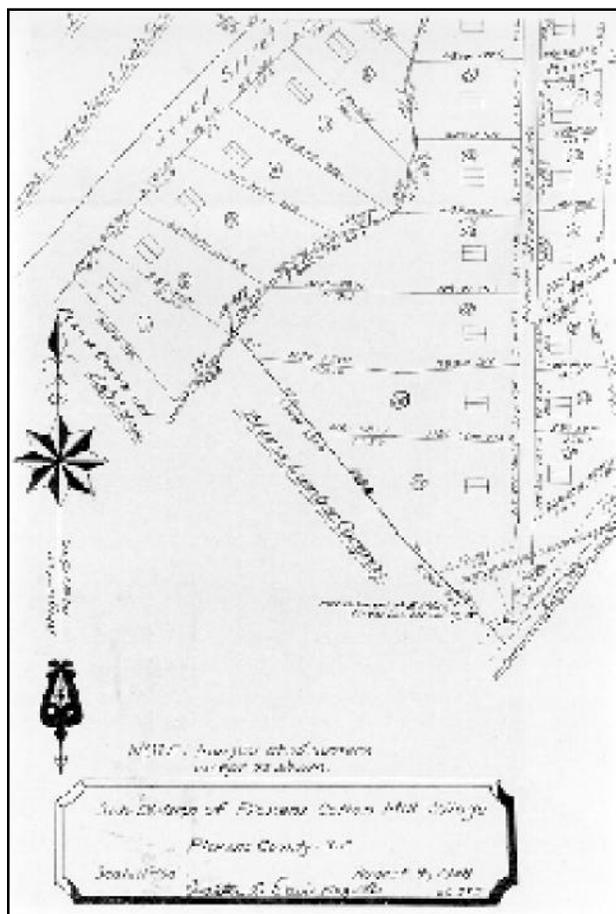
Nation's Documentary Heritage, was published in 1992 with the support of the Commission in cooperation with the American Council of Learned Societies. The report of the Society of American Archivists' Task Force on Goals and Priorities, entitled "Planning for the Archival Profession," was published in 1986.

In fiscal years 1994-1997, the Commission made 78 grants totaling \$3,948,983 to records access projects in 32 states. NHPRC grants helped the Bancroft Library catalog the 3.25 million photographs in its pictorial collections; the Colorado Historical Society arrange and describe the manuscripts and photographs that comprise the Denver & Rio Grande Railroad Collection; the University of Louisville Research Foundation appraise, arrange, and describe the personal papers of eight 20th-century Kentucky women; the Concord Free Public Library improve control and physical storage of and access to the papers of Henry David Thoreau and Ralph Waldo Emerson; and Montana's Blackfoot Tribe develop a records program.

In Philadelphia, the Chemical Heritage Foundation used NHPRC grant funds to document the biomolecular sciences and the biotechnology industry. In Virginia, the Chesapeake and Ohio Historical Society was one of many institutions that used NHPRC grant funds to create records descriptions in the MARC AMC (Machine-Readable Cataloging Archival and Manuscripts Control) format. And in Wisconsin, the Manitowoc Submarine Memorial Association used NHPRC grant funds to make accessible acetate-base films depicting various maritime activities on the Great Lakes. Wherever there was a need for funds to improve access to and use of records, the Commission has made an effort to meet it.

Objective 3. To help carry out the national agendas for archival progress put forward by the Society of American Archivists and the National Association of Government Archives and Records Administrators, with particular attention to needs for preservation, planning, training, and institutional self-evaluation.

In fiscal years 1994-1997, the Commission awarded an annual fellowship in archival administration. It also gave a grant to the University of Pittsburgh for a two-year project to support an institute to provide senior government archivists and information resource managers with the knowledge and tools necessary to improve their institutions' effectiveness in dealing with information policy issues.



Records that document significant change in the lives of textile mill workers are now available for use. With a grant from the NHPRC, the Special Collections department of the Clemson University Libraries gathered important real estate records of the Alester G. Furman Co. The records document the sale of mill villages to mill workers which changed forever the relationship between employer and employee. (Photo courtesy Special Collections, University Libraries, Clemson University)

GOAL: To Generate Public Support for an Accessible Historical Record.

Objective 1. To publish an annual “State of the American Record” report to identify needs, establish priorities, and gauge progress, using indices both qualitative and quantitative and regular channels of communication about needs from the field.

The Commission made an effort to compile a “State of the American Record” report in fiscal year 1994, but was not satisfied with the results. The task was several magnitudes larger than was originally envisioned. The Commission continues to accumulate data that would make such a report feasible, and hopes to meet this objective through its efforts to generate public support for records preservation and use.

Objective 2. To increase financial contributions for documentary preservation and publication from private foundations, corporate donors, host institutions, state and local governments, and other organizations that might be persuaded by the availability of NHPRC funds to contribute more of their own.

Through its regrant grants, the Commission has helped to secure increased commitments of funds to local and state archival and records management concerns, including document preservation. Each regrant requires that the recipient contribute a percentage of the cost of carrying out the project in question. In addition, the Commission has awarded some regrant grants that benefitted from the provision of matching funds by the state in question.

In terms of documentary publication, the Commission has helped to broker funds for the completion of *The Papers of Robert Morris* through an arrangement with the Andrew W. Mellon Foundation.

Objective 3. To increase support for records work from a broad community of beneficiary parties—archivists, documentary editors, historians, patriotic organizations, state and local government officials, lawyers, jurists, educators, journalists, genealogists, local historians, historic preservationists, museum curators, and others with responsibility for historical records or with the need to use them.

We can report that those who benefit most directly from NHPRC grants have been increasingly forthcoming with assistance during the four years this strategic plan has been in operation. The Commission has witnessed an increase in the understanding of its mission among archivists, historians, and educators. State and local government officials have been forthcoming with matching funds for regrant grants in response to the requests of state historical records



With the assistance of Commission staff, the Andrew W. Mellon Foundation gave the Papers of Robert Morris documentary edition additional funds to complete project work. Money issues were not new in the life of Robert Morris. The lack of confidence in continental currency and the inability to finance the war effort caused Congress to establish the Office of Finance and to appoint Morris Superintendent. Samuel Morris who signed the two dollar bill pictured here is not related to Robert Morris. (Photo by Earl McDonald, National Archives and Records Administration)

advisory boards and state historical records coordinators. In the overwhelming majority of cases, local historians, historic preservationists, and museum curators have raised the funds necessary to qualify for the state regrants a Commission grant has made possible. Other groups—genealogists, lawyers, jurists, journalists, and patriotic organizations have come forth to support the NHPRC’s mission. With this assistance, the Commission has been able to publicize the needs and the steps necessary to secure our documentary heritage in an even more effective manner.

Objective 4. To increase even more broadly the attention of the general public to the benefits of historical documentation.

The Commission and staff have taken several steps to increase public awareness of historical documentation. Commission members have participated in public forums to discuss various aspects of the program, have provided testimony in support of additional financial support, and have encouraged the use of records and publications preserved and supported by the NHPRC. Staff members have conducted photograph, religious archives, and electronic records workshops, organized panels and presented papers to various groups and organizations, and have distributed literature on the Commission’s

programs. The mailing list of *Annotation*, the Commission's newsletter, has been updated.

The focus of the newsletter was changed to report Commission-supported project success stories. In a step toward reaching an even broader audience, the staff has developed a Commission homepage—<http://www.nara.gov/nara/nhprc>. Information on the Commission's programs, publications, grant guidelines, sponsored projects, members, and staff is now available to a wide Internet audience. Also, electronic links enable the user to reach out to the homepages of many Commission sponsored projects and/or their institutions. While we have more to do to reach the general public, we have established a firm foundation upon which to build.



Miss Mabel Vernon (center) and Miss Anne Martin (right), with driver, campaigning for women's suffrage in rural Nevada, July 1914. Martin was president of the Nevada Equal Franchise Society, which organized members to canvass the state promoting a suffrage amendment to the Nevada constitution. This was no small task in a state where 20,000 male voters were spread over 112,000 square miles. Vernon, from Delaware, was dispatched by the Congressional Union for Women Suffrage to assist in the effort, and she and Martin crisscrossed the state in the vehicle pictured here. The Nevada suffrage amendment was approved in 1914, largely because of its support by rural voters. Photograph courtesy of the Special Collections Department, University of Nevada, Reno, Library. The photograph was discovered by a staff member of the Nevada Women's Archives Project, which is supported by an NHPRC grant.

Here's to the Winners



*NHPRC staff members Mary A. Giunta and J. Dane Hartgrove hold the 1997 Thomas Jefferson Award presented by the Society for History in the Federal Government for the Commission's in-house documentary editing project *The Emerging Nation*. (Photo by Earl McDonald, National Archives and Records Administration)*

*Lynda L. Crist (right), editor of the *Papers of Jefferson Davis* holds the 1997 Founders Award presented by the Museum of the Confederacy, Richmond, Virginia. The award recognizes excellence in the editing of primary source materials relating to the period of the Confederacy. (Photo courtesy of the Museum of the Confederacy)*



F. Gerald Ham is the winner of the NHPRC's 1997 Distinguished Service Award presented at the annual meeting of the Society of American Archivists in Chicago in August. The purpose of the award is to recognize exemplary accomplishment and extraordinary commitment in forwarding the work of the Commission and to recognize individuals who have made notable accomplishments in the fields touched by the NHPRC's work. Dr. Ham is pictured here with his wife, Elsie. (Photo courtesy of Richard A. Cameron, NHPRC)





Editor John C. A. Stagg and assistant editor Mary A. Hackett accept the prestigious 1997 Arthur S. Link Prize for Volume III of the Secretary of State series of the Papers of James Madison from Emily Rosenberg, president, and Allan Spetter, secretary-treasurer, of the Society of American Foreign Relations. The prize was presented for the high level of scholarship and erudition present in the volume and for the Madison's project overall contribution to history. (Photo courtesy of Mary A. Hackett, James Madison project)

Mary Kilgore, six-grade teacher at Nashville Elementary School, Nashville, Indiana won the 1997 NHPRC Award for outstanding use of documentary sources in the entry presented by her students in the National History Day competition. The entry explained the response of some members of the Eastern Band Cherokees to Federal government attempts to remove them from tribal lands. With Ms. Kilgore is NHPRC staff member Mary A. Giunta who presented the award. (Photo courtesy of National History Day)



Archivist and documentary editor Mary Lynn Bryan accepts the Superior Achievement Award of the Illinois State Historical Society for 1997 from president Michael McNerney. The award was presented in recognition of Ms. Bryan's work in locating, organizing, and indexing the Jane Addams papers and for the publication of the comprehensive guide to the 82-reel microfilm edition. The edition draws together documents from archival and private sources located in both United States and foreign repositories. (Photo courtesy of the Jane Addams project)

***For the Record:
Commission Members
as of September 30, 1997***

**National Archives and Records
Administration**



John W. Carlin
Archivist of the
United States
Chairperson, ex officio
1995-

Presidential Appointment



Marvin F. Moss
1995-

Presidential Appointment



Nicholas C. Burkel
Director of the Libraries
Marquette University
1995-

U. S. Senate



James M. Jeffords
Vermont
1997-

U.S. House of Representatives



Roy D. Blunt
Missouri
1997-

U.S. Supreme Court



Harry A. Blackmun
Associate Justice
1974-83, 1986-97

Department of State



William Z. Slany
Director, Historical
Office
1982-

Department of Defense



Alfred Goldberg
Historian, Office of
the Secretary
1973-

Library of Congress



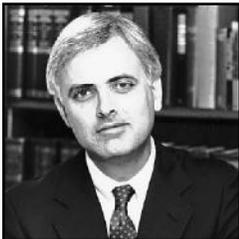
Winston Tabb
Associate Librarian for
Collections Services
1995-

**American Association for State and
Local History**



David H. Hooper
Arizona State Archivist
1987-

Association for Documentary Editing



Charles T. Cullen
President and Librarian,
Newberry Library
1990-

American Historical Association



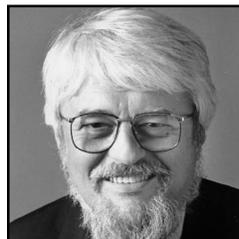
Constance Schulz
Professor and Director,
Applied History Program ,
University of South Carolina
1994-

**National Association of Government
Archives and Records Administrators**



Howard P. Lowell
State Archivist and
Records Administrator
Delaware Public Archives
1997-

Organization of American Historians



William H. Chafe
Dean, Arts & Sciences,
Duke University
1996-

Society of American Archivists



Anne R. Kenney
Preservation & Conservation
Librarian,
Cornell University
1996-

***For the Record:
Commission Staff Members
as of September 30, 1997***

Executive Director

Gerald W. George

Staff Assistant

Delores G. Taylor

Assistant Program Director
for State Programs

Richard A. Cameron

Assistant Program Director
for Publications

Timothy D.W. Connelly

Assistant Program Director
for Technological Evaluation

Joyce M. Ray

Editor and Historian

Mary A. Giunta

Editor and Historian

J. Dane Hartgrove

Grant Program Assistant

Laurette O'Connor

Program Analyst

Nancy T. Copp

Program Officer

Laurie A. Baty

Program Officer

Daniel A. Stokes

Research Archivist

Michael T. Meier

Secretary

Artesia L. Robinson

***For the Record:
Financial Statement and Statistics—1997***

Proposals and Grants*

Dollar Amount

Proposals Considered (111)	\$8,054,291
Grants Recommended (102)	5,281,520
Average Request	72,561
Average Grant	51,780

Financial Statement

Balance forward, October 1, 1996	\$174,202
FY 1997 appropriated funds	5,000,000
Refunds of unexpended grant funds	<u>236,119</u>
Total available, FY 1997	5,410,321
Disbursed, as of September 30, 1997	5,342,428
Subtotal	<u>67,893</u>
Pending approved grants	50,000
Balance, September 30, 1997	\$ 17,893

Staff Expenses

Personnel	\$ 888,908
Travel of Commission members and staff	34,367
ADP equipment	10,978
Other operating expenses	<u>29,685</u>
TOTAL	\$ 963,938

*Unlike in previous reports, these figures show the applications actually considered and grants recommended within the fiscal year regardless of when the latter were formally awarded.

For the Record:

Grants By State or Territory—1997

ALASKA

- Electronic Records Projects:
Alaska Department of Education, Alaska State Archives, Juneau, AK: A grant of \$10,000 to hire an electronic records consultant. (97-011)

AMERICAN SAMOA

- State or Territorial Board Planning Grants:
American Samoa Historical Records Advisory Board, Pago Pago, AS: A grant of up to 10,000 for a one-year project to produce a strategic plan for the historical records of American Samoa by compiling information gathered through two planning conferences, historical records workshops, meetings, surveys, and seminars. (97-087)

ARIZONA

- Ongoing Documentary Editions/Subventions:
University of Arizona, Arizona State Museum, Tucson, AZ: A grant of up to \$38,954 for continuing work on the Civil/Military series of *Documentary Relations of the Southwest*. (97-067)

ARKANSAS

- Records Access Projects:
Central Arkansas Library System, Little Rock, AR: A grant of \$37,149 for a one-year project, in collaboration with the Aerospace Education Center, to arrange and describe a portion of the Jay Miller Aviation History Collection. (97-062)

CALIFORNIA

- Records Access Projects:
Regents of the University of California, Berkeley, CA: A grant of \$121,815 for the first year of a two-year project to process a collection of more than 300,000 photographic negatives from the newspaper photo morgue of the *San Francisco News-Call-Bulletin*, 1916-1965, and to create finding aids for it using Encoded Archival Description (EAD). (97-065)
- Ongoing Documentary Editions/Subventions:
Regents of the University of California, Berkeley, CA: A grant of \$100,000 for continuing work on *The Papers of Emma Goldman*. (97-039)
Regents of the University of California, Berkeley, CA: A grant of up to \$51,142 for continuing work on the *Marcus Garvey and the Universal Negro Improvement Association Papers*. (97-036)
The Claremont Graduate School, Claremont, CA: A grant of \$7,750 to complete work on *The Salmon P. Chase Papers*. (97-066)

University of California Press, Los Angeles, CA: A grant of \$10,000 for the *Marcus Garvey and the Universal Negro Improvement Association Papers*, Vol. 10. (97-070)

Stanford University, Stanford, CA: A grant of up to \$53,508 for continuing work on *The Papers of Martin Luther King, Jr.* (97-092)

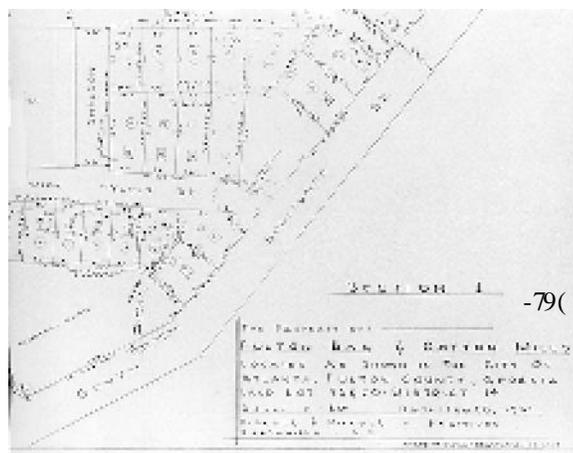
- New Documentary Editions/Subventions:
Pomona College, Claremont, CA: A contingent grant of up to \$32,400 for work on the *Letters of Lucretia Coffin Mott*. (97-099)

COLORADO

- Records Access Projects
Denver Museum of Natural History, Denver, CO: A grant of \$13,944 to preserve a collection of Alaska ethnographic images dating from the 1920s. (97-047)

CONNECTICUT

- Founding-Era Documentary Editions/Subventions:
Yale University, New Haven, CT: A grant of \$152,570 for *The Papers of Benjamin Franklin*. (97-026)
Yale University Press, New Haven, CT: A grant of \$10,000 for *The Papers of Benjamin Franklin*, Vol. 33. (97-017)
- Projects to Improve Archival Administration
Thomas J. Dodd Research Center, University of Connecticut, Storrs, CT: A grant of \$43,500 to host an archival administration fellow.



057)

DISTRICT OF COLUMBIA

- Founding-Era Documentary Editions/Subventions:
 - George Washington University, Washington, DC: A grant of \$176,520 for *The Documentary History of the First Federal Congress of the United States of America, March 4, 1789-March 3, 1791*. (97-009)
 - Supreme Court Historical Society, Washington, DC: A grant of up to \$175,155 for the *Documentary History of the Supreme Court, 1789-1800*. (97-022)
- Records Access Projects:
 - Government of the District of Columbia, Washington, DC: A grant of up to \$2,500 to hire a consultant to assist in developing a plan to establish an archival program within the Recorder of Deeds Division. (97-103)
- Ongoing Documentary Editions/Subventions:
 - The American University, Washington, DC: A grant of up to \$38,220 for continuing work on *The Papers of Frederick Law Olmsted*. (97-055)

GEORGIA

- Ongoing Documentary Editions/Subventions:
 - Martin Luther King, Jr., Center for Nonviolent Social Change, Inc., Atlanta, GA: A grant of up to \$53,508 for continuing work on *The Papers of Martin Luther King, Jr.* 1(97-092)

ILLINOIS

- Records Access Projects:
 - The Art Institute of Chicago, Chicago, IL: A grant of \$40,000 for a 15-month project to process the architectural records of the Institute's David Adler Archive. (97-083)
- Ongoing Documentary Editions/Subventions:
 - Illinois Historic Preservation Agency, Springfield, IL: A grant of up to \$63,000 for continuing work on *The Lincoln Legal Papers: A Documentary History of the Law Practice of Abraham Lincoln, 1836-1861*. (97-078)
 - Ulysses S. Grant Association, Carbondale, IL: A grant of up to \$66,732 for continuing work on *The Papers of Ulysses S. Grant*. (97-052)
 - University of Illinois Press, Urbana, IL: A grant of \$10,000 for *The Samuel Gompers Papers*, Vol. 7. (97-071)

KANSAS

- Records Access Projects:
 - Wichita Public Library, Wichita, KS: A grant of \$2,040 for a six-month consultant project to develop a plan to preserve, describe, and provide access to 314 cubic feet of unprocessed archives and manuscripts relating to the history of Wichita and Sedgwick County. (97-049)

LOUISIANA

- Ongoing Documentary Editions/Subventions:
 - Louisiana State University Press, Baton Rouge, LA: A grant of \$10,000 for *The Papers of Jefferson Davis*, Vol. 10. (97-091)

MAINE

- Electronic Records Projects:
 - Maine State Archives, Augusta, ME: A grant of \$85,235 for a project: 1) to develop state-wide policies for the identification and retention of permanently valuable electronic records; 2) to develop specific procedures for ensuring that permanently valuable electronic records

are identified, retained, and accessible; and 3) to implement a plan for state-wide adoption of the policies and procedures developed. (97-008)

- State Board Planning Grants:
 - Maine State Historical Records Advisory Board, Augusta, ME: A grant of \$12,396 for a two-year board planning project. The board intends to use information gathered during its recent regrant project and from public board meetings to be held across the state in order to update its current plan. (97-002)

MARYLAND

- Founding-Era Documentary Editions/Subventions:
 - Johns Hopkins University Press, Baltimore, MD: A grant of \$8,383 for *The Documentary History of the First Federal Congress of the United States of America, 1789-1791*, Vol. 7. (97-015)
 - Johns Hopkins University Press, Baltimore, MD: A grant of \$8,129 for *The Documentary History of the First Federal Congress of the United States of America, 1789-1791*, Vol. 8. (97-016)
- Records Access Projects:
 - Maryland Historical Society, Baltimore, MD: A grant of \$65,402 for a 17-month project to catalog two photograph collections relating to life in Baltimore from the 1940s to the 1970s. (97-064)
- Ongoing Documentary Editions/Subventions:
 - University of Maryland, College Park, MD: A grant of up to \$68,899 for continuing work on *The Samuel Gompers Papers*. (97-075)
 - The Johns Hopkins University, Baltimore, MD: A grant of up to \$37,777 for continuing work on *The Papers of Dwight David Eisenhower*. (97-041)
 - University of Maryland, College Park, MD: A grant of up to \$95,189 for continuing work on *Freedom: A Documentary History of Emancipation*. (97-033)
 - Johns Hopkins University Press, Baltimore, MD: A grant of \$10,000 for *The Papers of Thomas Edison*, Vol. 4. (97-069)

MASSACHUSETTS

- Electronic Records Projects:
 - WGBH Foundation, Boston, MA: A grant of up to \$60,000 to develop and build support for a Universal Preservation Format (UPF) for audio and video digital recordings. (97-029)
- Founding-Era Documentary Editions/Subventions:
 - Massachusetts Historical Society, Boston, MA: A grant of up to \$121,750 for *The Adams Papers*. (97-027)
- State Board Planning Grants:
 - Massachusetts State Historical Records Advisory Board, Boston, MA: A grant of \$69,302 for an 18-month strategic planning project to consider the board's mission and goals, identify strategic issues, and involve stakeholders in developing an action agenda and plan. (97-024)
- Records Access Projects:
 - Concord Free Public Library, Concord, MA: A grant of \$7,547 for a 12-month project to provide access to and preserve 1,735 negatives, dating from 1870-1937, in five collections. (97-063)

MISSISSIPPI

- Electronic Records Projects:
Mississippi Department of Archives & History, Jackson, MS: A grant of \$171,887 to establish an electronic records program in conjunction with the planned design of and move to a new state archives building. (97-003)

MONTANA

- State Board Planning Grants:
Montana State Historical Records Advisory Board, Helena, MT: A grant of \$5,841 for a one-year project to complete planning efforts which are currently underway. (97-006)

NEBRASKA

- State Board Planning Grants:
Nebraska State Historical Records Advisory Board, Lincoln, NE: A grant of \$13,562 for a two-year project to implement selected high-priority recommendations from the board's strategic plan. (97-007)
- Records Access Projects:
Nebraska State Building Division, Lincoln, NE: A grant of \$17,573 for an eight-month project to process and describe 4,860 drawings and blueprints documenting the construction of the state's capitol. (97-058)

NEW HAMPSHIRE

- Records Access Projects:
City of Manchester, Manchester, NH: A grant of \$35,489 for a one-year project to continue processing and rehousing over 150 years of municipal records. (97-046)
- Documentary Editions/Subventions:
University Press of New England, Andover, NH: A grant of \$8,000 for *The Correspondence of Ethan, Ira, and Levi Allen*, Vol. 1. (97-094)
University Press of New England, Andover, NH: A grant of \$8,000 for *The Correspondence of Ethan, Ira, and Levi Allen*, Vol. 2. (97-095)

NEW JERSEY

- Founding-Era Documentary Editions/Subventions:
Princeton University, Princeton, NJ: A grant of up to \$140,346 for *The Papers of Thomas Jefferson*. (97-021)
- Records Access Projects:
New Jersey Historical Society, Newark, NJ: A grant of \$41,322 for a one-year project to preserve, arrange, describe, and publicize 60 collections, comprising some 160 feet of records covering a time span of more than 250 years, relating to the history of health care in the state. (97-061)
Princeton University, Princeton, NJ: A grant of \$55,206 for an 18-month project to organize, describe, catalog, and provide more effective access to 10 collections in its Seeley G. Mudd Library relating to Cold War-era liberalism. (97-084)
- Ongoing Documentary Editions/Subventions:
Rutgers, The State University of New Jersey, New Brunswick, NJ: A grant of up to \$42,955 for continuing work on *The Papers of Thomas Edison*. (97-077)
Rutgers, The State University of New Jersey, New Brunswick, NJ: A grant of \$43,000 for continuing work on *The Papers of Elizabeth Cady Stanton and Susan B. Anthony*. (97-079)

NEW MEXICO

- State Board Planning Grants:
New Mexico State Historical Records Advisory Board, Santa Fe, NM: A grant of \$39,007 for an 18-month strategic planning project to address key issues in the identification of, preservation of, and access to the state's historical records. The project will assess the board's mission and authority, develop strategies to increase its effectiveness, create a network of repositories and institutions, assess the historical records environment, and develop a statewide plan to guide the board in its work. (97-010)
- Ongoing Documentary Editions/Subventions:
The University of New Mexico, Albuquerque, NM: A grant of up to \$45,148 for continuing work on *The Journals of don Diego de Vargas*. (97-043)
University of New Mexico Press, Albuquerque, NM: A grant of \$10,000 for *The Journals of don Diego de Vargas*, Vol. 4. (97-100)

NEW YORK

- Electronic Records Projects:
School of Information Studies, Syracuse University, Syracuse, NY: A grant of \$99,993 for a project: 1) to evaluate the degree to which Federal and state government agencies are addressing records management and archival concerns in the management of World Wide Web sites; 2) to develop a set of model "best practices" guidelines for incorporating records management and archival considerations into Web site management; and 3) to promote use of the guidelines by print and electronic dissemination and through briefings of Federal and state officials. (97-014)
- Records Access Projects:
New York City Department of Records and Information Services, New York, NY: A grant of up to \$31,725, contingent upon the availability of additional FY 1997 grant funds, for a one-year project to transfer some two million feet of film created by WNYC (the municipal radio station) to videotape. (97-088)
The Brooklyn Historical Society, Brooklyn, NY: A grant of \$65,000 for an 18-month project to provide enhanced access to 1,076 linear feet of the society's holdings by creating MARC AMC records to be made available through RLIN and OCLC. (97-048)
New York State Education Department, Albany, NY: A contingent grant of up to \$65,203 to the Department's State Archives and Records Administration for a project to carry out a comprehensive collection assessment. (97-102)
- Ongoing Documentary Editions/Subventions:
New York University, New York, NY: A grant of up to \$182,738 for continuing work on *The Papers of Margaret Sanger*. (97-031)
Queens College and the Research Foundation of the City University of New York, Queens, NY: A grant of up to \$38,220 for continuing work on *The Papers of Robert Morris*. (97-034)
Cambridge University Press, New York, NY: A grant of \$10,000 for *Freedom: A Documentary History of Emancipation*, Series III, Vol. 1. (97-090)

Colgate Rochester Divinity School/Bexley Hall/Crozer Theological Seminary, Rochester, NY: A grant of up to \$52,500 to continue work on the *Howard Thurman Papers*. (97-097)

NORTH CAROLINA

- Records Access Projects:
University of North Carolina at Pembroke, Pembroke, NC: A grant of up to \$5,000 for a six-month project to hire a consultant to assist in developing a plan for an archives and records management program for the university's records and for those of the Lumbee Tribe. (97-105)
- Ongoing Documentary Editions/Subventions:
University of North Carolina at Greensboro, Greensboro, NC: A grant of \$23,167 for continuing work on *Race, Slavery and Free Blacks: Petitions to Southern Legislatures and County Courts, 1776-1867*. (97-054)
Duke University, Durham, NC: A grant of up to \$51,979 for continuing work on *The Jane Addams Papers*. (97-089)

NORTH DAKOTA

- State Board Planning Grants:
North Dakota State Historical Records Advisory Board, Bismarck, ND: A grant of \$22,760 for a two-year project to monitor and update the board's long-range plan and to implement key recommendations of the plan in the area of training and professional development. (97-005)

OHIO

- Ongoing Documentary Editions/Subventions:
Kent State University Press, Kent, OH: A grant of \$8,211 for *The Salmon P. Chase Papers*, Vol. 5. (97-080)
Kent State University Press, Kent, OH: A grant of \$9,254 for *The Papers of Robert A. Taft*, Vol. 1. (97-093)
Kent State University, Kent, OH: A contingent grant of up to \$38,244 for work on *The Papers of Robert A. Taft*. (97-104)

PENNSYLVANIA

- Electronic Records Projects:
City of Philadelphia, Department of Records, Philadelphia, PA: A grant of \$117,862 to complete the third and final phase of the Philadelphia Electronic Records Project. The overall goal of the project is to develop comprehensive recordkeeping policies and standards for the city's information technology systems. Phase III would extend testing of the functional requirements for electronic recordkeeping developed by the University of Pittsburgh in a related NHPRC-supported project. (97-001)
- Ongoing Documentary Editions/Subventions:
University of Pittsburgh Press, Pittsburgh, PA: A grant of \$10,000 for *The Papers of Thaddeus Stevens*, Vol. 2. (97-072)
East Stroudsburg University, East Stroudsburg, PA: A conditional grant of up to \$26,250 for continuing work on the *Papers of the War Department, 1784-1800*. (97-101)

PUERTO RICO

- State or Territorial Board Planning Grants:

Puerto Rico Historical Records Advisory Board, San Juan, PR: A grant of \$42,119 to conduct a major assessment study and develop a long-term plan for preservation of historical records in Puerto Rico. The grant will also provide support for the initial organization of the board and for training in strategic planning. (97-013)

RHODE ISLAND

- Records Access Projects:
Rhode Island School of Design, Providence, RI: A grant of \$109,541 for a two-year project to establish an archives and records management program. (97-081)
- Ongoing Documentary Editions/Subventions:
Rhode Island Historical Society, Providence, RI: A grant of up to \$70,229 for continuing work on *The Nathanael Greene Papers*. (97-042)

SOUTH CAROLINA

- Documentary Editing Consortia and Centers:
University of South Carolina, Columbia, SC: A grant of \$219,344 for the second half of a three-year project, known as the Model Editions Project, to address both the scholarly and technological issues involved in developing new approaches to enhance intellectual access to documentary editions using an international standard for text markup (the Standard Generalized Markup Language [SGML]) and guidelines for the use of SGML developed by the Text Encoding Initiative (TEI). (97-004)
- State Board Regrant Projects:
South Carolina Historical Records Advisory Board, Columbia, SC: A grant of \$100,000 (\$50,000 matching) to preserve and provide access to historical materials in the state's repositories of private papers and non-governmental archives. (97-096)
- Records Access Projects:
University of South Carolina, Columbia, SC: A grant of \$69,353 for an 18-month project to process 15 manuscript collections relating to the history of the state and of the South in the South Caroliniana Library. (97-082)
- Ongoing Documentary Editions/Subventions:
University of South Carolina, Columbia, SC: A grant of \$40,299 for continuing work on *The Papers of John C. Calhoun*. (97-076)
University of South Carolina, Columbia, SC: A grant of up to \$73,500 for continuing work on *The Papers of Henry Laurens*. (97-035)
University of South Carolina Press, Columbia, SC: A grant of \$8,499 for *The Papers of John C. Calhoun*, Vol. 24. (97-073)

TENNESSEE

- State Board Planning Grants:
Tennessee State Historical Records Advisory Board, Nashville, TN: A grant of \$4,000 for a one-year planning project, under which the board will complete its strategic plan and undertake priorities established therein. (97-045)

- Ongoing Documentary Editions/Subventions:
 - University of Tennessee, Knoxville, TN: A grant of up to \$73,573 for continuing work on *The Papers of Andrew Johnson*. (97-051)
 - University of Tennessee, Knoxville, TN: A grant of \$41,041 for continuing work on the *Correspondence of James K. Polk*. (97-074)
 - University of Tennessee, Knoxville, TN: A grant of \$63,068 for continuing work on *The Papers of Andrew Jackson*. (97-053)
 - Records Access Projects:
 - Lincoln Memorial University, Abraham Lincoln Museum, Harrogate, TN: A grant of \$30,000 for a one-year project to survey the museum's archival collection, arrange and describe the manuscript collection, and prepare catalog records. (97-098)
- TEXAS**
- State Board Regrant Projects:
 - Texas State Library and Archives Commission, Austin, TX: A grant of \$49,835 to provide archival and records management training and program development assistance for the state's records custodians. (97-030)
 - Ongoing Documentary Editions/Subventions:
 - William Marsh Rice University, Houston, TX: A grant of \$82,108 for continuing work on *The Papers of Jefferson Davis*. (97-032)

VIRGINIA

- Founding-Era Documentary Editions/Subventions:
 - University of Virginia, Charlottesville, VA: A grant of \$132,454 for *The Papers of George Washington*. (97-023)
 - University of Virginia, Charlottesville, VA: A grant of \$122,744 for *The Papers of James Madison*. (97-025)
 - University Press of Virginia, Charlottesville, VA: A grant of \$10,000 for *The Papers of George Washington*, Confederation Series, Vol. 5. (97-019)
 - University Press of Virginia, Charlottesville, VA: A grant of \$10,000 for *The Papers of George Washington*, Confederation Series, Vol. 6. (97-018)
- Records Access Projects:
 - National Association of Alcoholism and Drug Abuse Counselors, Arlington, VA: A grant of \$4,500 to engage

a consultant to assist in developing an archives and records management program. (97-044)

- Projects to Improve Documentary Editing:
 - Association for Documentary Editing: A grant of \$58,832 to plan and conduct two seminars in electronic publishing. (97-068)
- Ongoing Documentary Editions/Subventions:
 - Institute of Early American History and Culture, Williamsburg, VA: A grant of up to \$19,110 for continuing work on *The Papers of John Marshall*. (97-056)
 - George C. Marshall Foundation, Lexington, VA: A grant of \$52,000 for continuing work on *The Papers of George Catlett Marshall*. (97-040)
 - The College of William and Mary, Williamsburg, VA: A grant of up to \$14,332 for continuing work on *The Papers of Charles Carroll of Carrollton*. (97-050)

WASHINGTON

- Records Access Projects:
 - Museum of History and Industry, Seattle, WA: A grant of up to \$61,580 for a two-year project to survey the images (ca. 293,000 photographic negatives) comprising the *Seattle Post-Intelligencer* collection, 1924-1972. (97-060)

WEST VIRGINIA

- Ongoing Documentary Editions/Subventions:
 - West Virginia University Research Corporation, Morgantown, WV: A grant of \$15,052 for continuing work on *The Papers of Frederick Douglass*. (97-038)
- Projects to Improve Documentary Editing:
 - West Virginia University Research Corporation, Morgantown, WV: A grant of \$1,000 for travel costs related to the historical editing fellowship, to *The Papers of Frederick Douglass*. (97-086)
 - Sean P. Adams (Ph.D. expected, University of Wisconsin), West Virginia University, Morgantown, WV: A fellowship grant of \$41,250 at *The Papers of Frederick Douglass* to provide training in historical editing. (97-085)

WISCONSIN

- Founding-Era Documentary Editions/Subventions:
 - Board of Regents, University of Wisconsin, Madison, WI: A grant of up to \$146,926 for *The Documentary History of the Ratification of the Constitution*. (97-020)
- State Board Planning Grants:
 - Wisconsin State Historical Records Advisory Board, Madison, WI: A grant of \$53,328 for a 21-month project to build on and implement key parts of its recently completed five-year strategic plan by strengthening partnerships between the board and three statewide organizations: the Wisconsin Council for Local History, the Wisconsin Association of Public Librarians, and the Wisconsin Registers in Probate Association. (97-012)
- Projects to Improve Documentary Editing:
 - Wisconsin History Foundation, Madison, WI: A grant of \$21,969 for the 1997 Institute for the Editing of Historical Documents. (97-037)

For the Record: Commission Publications and Information Brochures

Application materials for all Commission grants, including fellowships, may be requested by phone, fax, mail, or e-mail from:

NHPRC, NARA
700 Pennsylvania Avenue NW, Room 106
Washington, DC 20408-0001

(202) 501-5610 (voice), 501-5601 (fax)
nhprc@arch1.nara.gov (e-mail)
Web site: <<http://www.nara.gov/nara/nhprc/>>

General Grant Program Information and Application Materials

- Grant Program Guidelines and Application Forms

Special Guidelines and Applications

- Consultant Grants and Services Guidelines
- Host Institution Application
- Individual Application

- Fellowships in Historical Editing, Information and Application Form
- Photograph Guidelines
- Institute for the Editing of Historical Documents, Information and Application Form
- Microform Guidelines
- Native American Records Project Guidelines
- State Board Regrant Guidelines
- State Strategic Planning Suggestions
- Publication Subvention Program Guidelines

General Commission Publications

- NHPRC Annual Report
- NHPRC Strategic Plan
- Documentary Editions Catalog
- Research Issues in Electronic Records
- Using the Nation's Documentary Heritage (The Historical Documents Study)



The 1997 report of the National Historical Publications and Records Commission was produced by the NHPRC staff using WordPerfect™ 6.0 for Windows™ and Pagemaker™ 6.0 with camera-ready text printed on a Hewlett Packard Laserjet Series 5MPlus. The typeface is Times New Roman.

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