



# Information Security Oversight Office

National Archives and Records Administration

700 Pennsylvania Avenue, NW Washington, DC 20408



## ISOO Notice 2009-12: Prohibited Use of the Marking “OADR”

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May 8, 2009

The marking, “Originating Agency’s Determination Required” (OADR), has not been authorized for use in over 13 years. Executive Order 12958, “Classified National Security Information,” issued in 1995, eliminated the use of OADR on documents created on or after October 14, 1995. Despite this prohibition, documents created prior to October 14, 1995, and marked OADR may continue to be utilized as a source of derivative classification. When performing derivative classification using a source document created prior to October 14, 1995, in which OADR appears in the “Declassify On” line, derivative classifiers shall follow the instructions provided in 32 C.F.R Part 2001.22(d)(2).

When performing derivative classification using a source document created on or after October 14, 1995, and marked OADR in contravention of the prohibition, derivative classifiers shall calculate the date 25 years from the date of the source document when determining a derivative document’s date or event to be placed on the “Declassify On” line. When the source document’s date cannot be readily determined, derivative classifiers should seek clarification from the originator. In those cases where consultation is not practicable, derivative classifiers shall use a declassification date of October 14, 2020, when determining a derivative document’s date or event to be placed on the “Declassify On” line. This date reflects 25 years from the last authorized use of OADR.

When performing derivative classification using a classification guide that has not been updated to reflect the 1995 change in Presidential direction, derivative classifiers should seek clarification from the pertinent original classification authority (OCA). In those cases where consultation is not practicable, derivative classifiers shall use a declassification date of October 14, 2020, as noted above, when determining a derivative document’s date or event to be placed on the “Declassify On” line.

Agencies are reminded of the need to ensure that classification guides, agency implementing regulations, security education and training efforts, and self-inspection guidelines have been updated to reflect the 1995 discontinuance of the OADR marking. All classification guides shall be reviewed and updated as circumstances require, but, in any event, at least once every five years, as required by 32 C.F.R. Part 2001.15(d)(1). If a security classification guide currently in use still contains “OADR” in the declassification instructions, the guidance must be updated immediately.

**Please direct any questions regarding this ISOO notice to: [isoo@nara.gov](mailto:isoo@nara.gov).**