

Grant Announcement:

Historical Documentary Editing Fellowships

The following grant application information is for **Historical Documentary Editing Fellowships**.

NHPRC support begins no earlier than January 1, 2007.

- Final Deadline (postmark): October 2, 2006

See the [Application Cycle](#) for additional information.

Grant Program Description

The National Historical Publications and Records Commission (NHPRC) promotes the preservation and use of America's documentary heritage essential to understanding our democracy, history, and culture.

The Commission seeks proposals from active NHPRC-supported publications projects. An application from a prospective host institution should demonstrate the capability to provide strong post-graduate training in documentary editing, including document collection, accessioning, and control; selection; transcription; annotation; proofreading; indexing; and project management.

Staff at the host institution will solicit applicants, select the best candidate, and arrange for their hiring by their institution. The Commission provides this funding to ensure that recent History Ph.D.s or advanced graduate students have exposure to historical editing techniques and careers. The host institution may use a limited amount of funds to cover costs of recruiting a fellow and giving the fellow limited travel and educational opportunities.

Award Information

Awards are for one year grants of \$55,000 each. Depending on the quality of proposals and availability of funding, the Commission expects to fund one to two fellowship projects, each with a single fellow.

Cost Sharing

The Commission requires no cost sharing for Historical Documentary Editing Fellowships.

Eligibility

Projects in the first year of operation are less likely to be competitive. The following types of institutions, organizations, or agencies are eligible:

- Nonprofit organizations or institutions, including colleges and universities and other academic institutions

1. Describe the host documentary editing project
 - Nature of the edition being published
 - Current status of the project's work, including recent record of work accomplished
 - Staffing
2. Describe the proposed fellowship advertising and hiring criteria. In most cases, preference will be given to those fellowship applicants who hold a Ph.D. in U.S. History, but in certain circumstances, applicants who have completed all the degree requirements, except the dissertation, may be selected. If there are reasons why you think a different educational background is preferable, please explain. In your supplemental materials, please include a sample of your call for applicants.
3. Describe the training plan in detail. The Commission prefers that fellows receive training in all aspects of documentary editing including: document collection, accessioning, and control; selection; transcription; annotation; proofreading; indexing, and project management. The applicant should describe in detail what will be included and the approximate amount of time for each; if any aspects cannot be covered, please explain the omission. In addition, include any additional courses, classes, workshops, or other educational opportunities relative to the fellowship, that the institution might be able to provide.

Prepare Supplementary Materials

Please attach up to 20 pages of Supplementary Materials to your Narrative, such as:

- Vitae of the project director and any other staff member(s) who will contribute to the overall fellowship experience.
- Endorsements from institutional officials and scholars.
- Samples of work, including facsimiles of originals, annotations, and other materials.

If these materials are available on a web site, please provide a URL.

Complete the Project Summary

Prepare a three-page Project Summary that includes:

1. Purposes and goals of the project.
2. Significance and relationship to NHPRC goals and objectives.
3. Plan of work for grant period (including references to techniques).
4. Names, addresses, phone numbers, and e-mail addresses of the project director and other key personnel.

Preparing the Budget

The budget should include the project costs that will be charged to grant funds. Charges to the project for items such as salaries, fringe benefits, travel, and contractual services must conform to the written policies and established practices of the applicant organization.

- You must submit a budget on NA Form 17001. (You may use an exact replica.) Note that the form itself contains additional instructions. You may include with your application a narrative budget supplement for budget categories not otherwise explained in the project narrative.

