

RACO West 2007

**RECORDS  
ADMINISTRATION  
CONFERENCE**

THE NATIONAL ARCHIVES AND  
RECORDS ADMINISTRATION

# The National Archives and Records Administration's Records Administration Conference RACO West 2007

Tuesday, September 18, 2007

8:30 a.m. to 4:15 p.m.

The Liberty Memorial

100 W. 26th Street

Kansas City, Missouri 64108

<http://www.archives.gov/records-mgmt/training/racowest2007.html>

## Conference Sessions

- 7:30 - 8:30**      **Registration and continental breakfast**
- 8:30 - 8:45**      **Welcome**
- 8:45 - 9:45**      **Building the Future at NARA**  
This brief session will feature highlights and updates from National Archives programs in Kansas City and around the nation. See what's new at NARA!
- 9:45 - 10:15**    **Break**
- 10:15 - 11:45**   **Building Our Digital Future: What's in it for Me?**  
Federal agency customers and NARA staff will discuss how the implementation and use of two new electronic systems, the Electronic Records Archives (ERA) and the Archives & Records Centers Information System (ARCIS) will benefit the way we all receive, provide access to, and manage electronic and paper records.
- 11:45 - 1:00**    **Luncheon Buffet and Address: Great Plains Originals**  
The co-authors and researchers of the new book, "Great Plains Originals," highlight some of the many stories and historical treasures to be found in the National Archives Central Plains Region.
- 1:00 - 2:15**      **Building Digital Processes**  
Panelists from two Federal agencies will discuss the record keeping impacts and considerations of converting their paper records to digital images and their paper-based processes to digital business processes.
- 2:15 - 2:45**      **Break**
- 2:45 - 4:00**      **Building the Digital Repository**  
Federal agency staff discuss their experiences, lessons learned, benefits, and business reasons for implementing electronic records repositories and electronic recordkeeping. Attendees will also hear preliminary findings from NARA's case study on records management applications.
- 4:00 - 4:15**      **Wrap-up**
- 4:15 - 5:00**      **Optional tour of the World War I Museum at the Liberty Memorial**