

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		N1-584-11-3	
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 7/17/11	
1 FROM (Agency or establishment) U S Department of Agriculture		<b>NOTIFICATION TO AGENCY</b>  In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked A disposition not approved or withdrawn in column 10	
2 MAJOR SUBDIVISION Food Safety and Inspection Service			
3 MINOR SUBDIVISION Agency Wide			
4 NAME OF PERSON WITH WHOM TO CONFER Shaina Fisher <i>Shaina Fisher</i>	5 TELEPHONE 301-504-3991	DATE	ARCHIVIST OF THE UNITED STATES WITHDRAWN
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,			
<input type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	The Food Safety and Inspection Service (FSIS) is a public health agency in the U S. Department of Agriculture (USDA) FSIS regulates the meat, poultry, and egg product industries to ensure that products in interstate commerce are safe, wholesome, and accurately labeled as required by the Federal Meat and Inspection Act, the Poultry Inspection Act, and the Egg Products Inspection Act.	N1-462-97-1 N1-462-80-3	
115-109	PREVIOUS EDITION NOT USABLE	STANDARD FORM SF 115 (REV 3-91) Prescribed by NARA 36 CFR 1228	

**TITLE** Risk and Innovations and Management Division Case Files

**APPLICABILITY.** Agency Wide

**DESCRIPTION:**

The Food Safety and Inspection Service (FSIS) has implemented new procedures for meat and poultry establishments, egg product plants, and companies that manufacture and sell technology to official establishments. The Agency has moved away from the "pre-approval" approach to one that facilitates the use of beneficial technologies that can enhance food safety while holding establishments accountable for ensuring that new technologies are introduced without compromising (1) the Agency's ability to ensure protection of the public health or (2) the safety of FSIS inspectors. Although FSIS no longer approves technologies, a new technology would be of regulatory interest to FSIS if its use could affect product safety, inspection procedures, inspection program personnel safety, or require changing existing regulations.

Under the new procedures official establishments notify FSIS in writing of their intention to use a new technology. Notification is necessary if FSIS is to effectively conduct its inspection activities. In addition, notification will support FSIS activities designed to

- Provide a fair and uniform assessment process on new technologies for the meat, poultry, and egg industries.
- Provide a fair and uniform assessment process on new technologies for the meat, poultry, and egg industries
- Respond to questions regarding the use of new technologies
- Encourage the development and utilization of new technologies, and
- Be cognizant of the need to reexamine current regulations.

**RIMD Request for Authority to Dispose of Records**

**Item 1.** Request for regulatory waiver case files consisting of records on "no objections" letters and /or "rejections" letters, notifications, protocols, research data, technical review team notifications, technical review team comments and evaluations, results of in-plant trials, submitters' e-mails and correspondences.

- a. Record copy – Destroy 5 years after rulemaking has been completed and new regulation published
- b. Other copies - Destroy 3 years after rulemaking has been completed and new regulation published

**Item 2.** Request for procedure change case files consisting of records on "no objections" letters and /or "rejections" letters, notifications, protocols, research data, technical review team notifications, technical review team comments and evaluations, results of in-plant trials, submitters' e-mails and correspondences

- c. Record copy – Destroy 5 years old after "no objection" letter or "rejection" letter has been issued
- d. Other copies - Destroy 3 years old after "no objection" letter or "rejection" letter has been issued

Item 3. Request for suitability determination case files consisting of records on “no objections” letters and /or “rejections” letters, GRAS notifications, protocols, research data, technical review team notifications, technical review team comments and evaluations, results of in-plant trials, submitters’ e-mails and correspondences

e. Record copy – Destroy 5 years after GRAS Notice was been published

f. Other copies - Destroy 3 years after GRAS Notice was been published

Item 4. Request for product safety case files consisting of records on “no objections” letters and /or “rejections” letters, notifications, protocols, research data, technical review team notifications, technical review team comments and evaluations, results of in-plant trials, submitters’ e-mails and correspondences

g. Record copy – Destroy 5 years old after “no objection” letter or “rejection” letter has been issued

h. Other copies - Destroy 3 years old after “no objection” letter or “rejection” letter has been issued