

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION 8601 Adelphia Road, College Park, MD 20740-6001		JOB NUMBER <b>NI-374-02-3</b>	
1. FROM (Agency or establishment) <b>Defense Threat Reduction Agency</b>		DATE RECEIVED <b>4/26/02</b>	
2. MAJOR SUBDIVISION <b>Headquarters</b>		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER <b>Sandy Ford</b> <i>Sandy Ford</i>	5. TELEPHONE <b>(703) 325-1205</b>	DATE <i>8/16/2002</i>	ARCHIVIST OF THE UNITED STATES <i>Howard Howell</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <b>4/19/02</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Sandy Ford</i>	TITLE <b>Records Officer Defense Threat Reduction Agency</b>	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)

*SH* Copies sent to Agency, NARA, NND, NND

## **Treaty Inspection Information Management System (TIIMS)**

### **1. TIIMS electronic system and subsystems**

Supersedes N1-330-93-5/1a

TIIMS supports treaty inspection missions and operations by managing inspection team manpower, treaty training and certification, language training, passport status, and mission scheduling information.

DISPOSITION: Move record to off-line storage upon departure of individual. Purge after 2 years.

### **2. System outputs**

Supersedes N1-330-93-5/1b

#### **a. Mission-related system outputs**

DISPOSITION: covered by N1-374-01-1, items 2301-01.1, 2301-01.3, 2301-01.4, 2301-02.1, 2301-02.2, and 2301-02.3.

#### **b. All other copies**

DISPOSITION: Destroy when superseded, obsolete, or no longer needed for current business.