

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: NC1-AFU-81-18**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

### Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. The items on this schedule are temporary. It is assumed that the items on this schedule were therefore superseded by N1-AFU-90-003.

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**DEPARTMENT OF THE AIR FORCE**

2. MAJOR SUBDIVISION  
**1947 Administrative Support Group (HQ USAF)**

3. MINOR SUBDIVISION  
**Information Management & Resources Division**

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

**Mr. R. P. Dwyer**

**694-3494**

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE <b>24 NOV 1980</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Herbert G. Geiger</i>	E. TITLE <b>HERBERT G. GEIGER, Chief Information Mgt and Resource Div</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center"><b>SECURITY POLICE DOCUMENTS (Table 125-1)</b> (Applicable Air Force-wide)</p> <p>Air Force proposes changes/additions to Table 125-1 for complaints and incidents documentation, as follows:</p> <p>Rule 1.1: Added to indicate that copies of rule 1 documents are maintained at other activities if necessary.</p> <p>Rule 2: Column B is expanded to limit individual incident reference forms only to individuals listed as suspects or subjects for offenses. Column D is shortened due to change in Column B. Current Column D will now apply to new rule 2.1.</p> <p>Rule 2.1: Added for individual incident reference forms limited to individuals listed as witnesses, complainants or victims.</p> <p>Rule 3: Deleted. Copies of the individual incident reference forms are maintained only at security police activities.</p> <p>Note 2: Changed to indicate that individual incident reference forms on dependents are also sent to gaining installation upon transfer of sponsor.</p>	<p><i>Rule 1 an exception to GRS 18 Item 15b</i></p> <p><i>Exception to GRS 18 Item 15b (NCI-AFU-80-4)</i></p> <p><i>GRS 18 Item 15b Exception</i></p> <p><i>NCI-AFU 80-4</i></p>	<p><i>4 Items</i></p>

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JOB NO	
<b>NCI-AFU-81-18</b>	
DATE RECEIVED <b>December 3, 1980</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>12-22-80</i> Date	<i>Rebekah M. [Signature]</i> Archivist of the United States

*Closed Out: 12-29-80: K.T.D.  
Copy sent to Agency*

TABLE 125-1

## SECURITY POLICE DOCUMENTS (see note)

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	complaints and incidents	incident/complaint reports, receipt of prisoner or de- tained person, with affida- vits, sworn statements, reports to civil police, and confinement requests	at security police activities	destroy after 3 years.
1.1 *			copies at other activities	destroy after 1 year.
2		*individual incident refer- ence forms of individuals listed as suspects or sub- jects for any offense	at security police activities	*destroy 3 years after close of year when last entry was made (note 2).
2.1 *		individual incident refer- ence forms of individuals listed as witnesses, com- plainants or victims		destroy 3 years after close of year when last entry was made, upon separation from the service, termination of employment, or transfer, whichever is sooner.
3	*RESERVED			
	NOTE 2: *Retain in current files area and transfer to the gaining installation on transfer of individual or sponsor.			