Request for Records Disposition Authority

Records Schedule Number	DAA-AU-2016-0004
Schedule Status	Approved
Agency or Establishment	Department of the Army
Record Group / Scheduling Group	Army Undifferentiated
Records Schedule applies to	Department-wide
Schedule Subject	Logistics Readiness Center - Product Data Management System (LRC-PDM)
Internal agency concurrences will be provided	No

Background Information

Logistics Readiness Center – Product Data Management System (LRC-PDM). AR 711-6, proponent DCS, G-4, prescribes Department of Army (DA) policies, responsibilities, and procedures for managing and executing Army participation in the Defense Logistics Agency (DLA) Weapon System Support Program (WSSP) administered by DLA. The DLA WSSP was established to enable the Services to identify to DLA those common consumable parts required to ensure adequate supply posture in support of organizational readiness objectives. The overall objective of the DLA WSSP is to enhance the readiness and sustainability of the military Services by providing the maximum practical level of support for DLA-managed items with weapon system application. The DLA WSSP enables DLA to develop a support strategy geared to the criticality of the weapon system end items as registered in the WSSP and the essentiality of its component parts. The DLA uses the WSSP to make personnel assignments, which initiate procurement actions, tailor business arrangements, and focus attention on national stock numbers (NSNs) degrading mission capability of the military Services' critical systems.

In support of AR of 711-6 - Army Participation in the Defense Logistics Agency Weapon System Support Program, the Army Materiel Command submits for disposition the Logistics Readiness Center – Product Data Management System (LRC-PDM) system. LRC-PDM is a configuration management system for managing engineering drawings and parts of CECOM weapon systems. CECOM Engineering Data repository provides for instant access to authenticated users of information relevant to procurement, manufacture and sustainment of CECOM LCMC Managed systems. Product Data Management System is a comprehensive web-based information, data and configuration management solution that supports the tracking, management and analysis of

documents, products, and processes. Users of this system are from
Communications-Electronics Life Cycle Management Command,
Tank- Automotive and Armaments Command, Tobyhanna Army
Depot, Letterkenny Army Depot, Defense Logistics Agency, Air Force,
Navy, Marine Corps, National Guard and a number of contractors
supporting Department of Defense. No additional Capabilities. No
additional functionalities. This is an enduring system and there is
no plan to retire. The data is all current engineering data plus all
historical data. This allows engineers to follow the progression of
system design and allows for retrieval of configurations at any point in
time in the past or at any revision level.
Inclusive dates are 1960s – present.
Source input is generated by contractors developing the system,
documents are uploaded and spreadsheet data is keyed manually
and is approved for disposition under RN 25-1kkk/400B. System
documentation includes record layouts, specifications and code books
which are covered under RN 25-1mmm/400B.
Output includes engineering information and historical reports.
Automated system administrative outputs and reports use RN 25-jjjjj,
Information Technology.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-AU-2016-0004

Sequence Number	
1	Logistics Readiness Center – Product Data Management System (LRC-PDM) Master File, RN 711-6a/ACRS 700A/6+ Disposition Authority Number: DAA-AU-2016-0004-0001

Records Schedule Items

Sequence Number	
1	**Logistics Readiness Center – Product Data Management System (LRC-PDM) Master File, RN 711-6a/ACRS 700A/6+**

Disposition Authority Number   DAA-AU-2016-0004-0001

This system contains engineering drawings and parts of CECOM weapon systems. System contains product structure data, configuration management data, corresponding systems drawings and technical manuals serving as a repository.

Final Disposition   Temporary

Item Status   Active

Is this item media neutral?   Yes

Do any of the records covered   Yes
by this item currently exist in
electronic format(s) other than e-
mail and word processing?

Do any of the records covered   Yes
by this item exist as structured
electronic data?

Manual Citation	Manual Title
AR 25-400-2	The Army Records Information Management System

Disposition Instruction

Cutoff Instruction   TE20. Event is end of product lifecycle. Keep until event occurs, and then until no longer needed for conducting business, then delete 20 years after the event.

Retention Period   Destroy 20 year(s) after end of product lifecycle and then until no longer needed for conducting business.

Additional Information

GAO Approval   Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
10/23/2015	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
08/10/2016	Submit for Concurrence	Robyn Dexter	Appraisal Archivist	National Archives and Records Administration - RDTP2: Archives II Processing Section
08/11/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Serivces
08/11/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
08/12/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist