Request for Records Disposition Authority

Records Schedule Number

DAA-AU-2016-0049

Schedule Status

Approved

Agency or Establishment

Department of the Army

Record Group / Scheduling Group

Army Undifferentiated

Records Schedule applies to

Agency-wide

Schedule Subject

North Atlantic Treaty Organization Status of Forces Agreement

Claims System

Internal agency concurrences will

be provided

Yes

Background Information

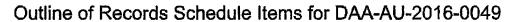
The functional category for records in this request is governed by AR 27-20, Claims. The system is used to track and assist in adjudication of claims under Article VIII of the NATO Status of Forces Agreement.

Data originates from foreign government claims offices.

Item Count

Number of Total Disposition Items		1	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval



Sequence Number	
1	North Atlantic Treaty Organization Status of Forces Agreement Claims System (NA TO/SOFA), RN 27-20z/ACRS 1000A/0-6 Disposition Authority Number: DAA-AU-2 016-0049-0001
1.1	North Atlantic Treaty Organization Status of Forces Agreement Claims System (NATO/SOFA), Master Files Disposition Authority Number: DAA-AU-2016-0049-0002

Electronic Records Archives Page 2 of 6 PDF Created on: 07/19/2017



Sequence I	Number
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1

1.1

North Atlantic Treaty Organization Status of Forces Agreement Claims System (NATO/SOFA), RN 27-20z/ACRS 1000A/0-6 Disposition Authority Number: DAA-AU-2016-0049-0001

This system tracks claims for damage, loss, or destruction of real and personal property, or personal injury or death, caused by U.S. Forces personnel in North Atlantic Treaty Organization foreign nations. Many of these claims involve multiple payments over decades, in accordance with foreign law. The system contains records from 1985 to present. Input records covered by DAA-GRS-2013-0001-0001 Item 10 for hard copy and analog, and by DAA-GRS-2013-0001-0004 Item 20 for electronic input/source records. Output ad-hoc records are covered by DAA-GRS-2013-0001-0005 Item 30, and output data file records are covered by DAA-GRS-0001-0006 Item 31.

North Atlantic Treaty Organization Status of Forces Agreement Claims System (NATO/SOFA), Master Files

Disposition Authority Number DAA-AU-2016-0049-0002

Data points contain but are not limited to the names and addresses of claimants and details relating to their claims, including date of incident, type and amount of claim. System documentation as defined in DAA-GRS-2013-0005-0003 is covered by Item 51.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than email and word processing?

Do any of the records covered by this item exist as structured

electronic data?

Yes

Yes

Disposition Instruction

Cutoff Instruction Event is final payment, expiration of appeal period, or

litigation is complete; whichever is applicable.

Retention Period Keep in CFA until final event occurs for claims within

a given fiscal year and then until no longer needed for conducting business, but not longer than 6 years

PDF Created on: 07/19/2017

after the event, then destroy.

Electronic Records Archives Page 3 of 6



Additional Information

GAO Approval

Not Required



I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	Ву	Title	Organization
07/13/2016	Return to Submitte r	Shirley KinsonJones	Management Analys t	Army - Records Management and Declassification Agency
07/18/2016	Certify	Shirley KinsonJones	Management Analys t	Army - Records Management and Declassification Agency
06/30/2017	Submit for Concur rence	Robyn Dexter	Apprasial Archivist	National Archives and Records Administration - RDTP2
07/11/2017	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Serivces
07/11/2017	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Serivces
07/13/2017	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist

Electronic Records Archives Page 5 of 6 PDF Created on: 07/19/2017