

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER 71-AU-03-6	
1. FROM (Agency or establishment) U.S. Army		DATE RECEIVED 1-29-2003	
2. MAJOR SUBDIVISION U.S. Army Personnel Command		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Records Management Division			
4. NAME OF PERSON WITH WHOM TO CONFER Karen L. Hampton	5. TELEPHONE (703) 806-3720	DATE 6-19-03	ARCHIVIST OF THE UNITED STATES John W. Carl

<b>6. AGENCY CERTIFICATION</b> I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE 7 JAN 03	SIGNATURE OF AGENCY REPRESENTATIVE HOWARD N. GREENHALGH	TITLE Director, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<b>MILITARY ASSISTANCE TO SAFETY AND TRAFFIC (MAST) FILES</b>  <b>BACKGROUND.</b> These are new file numbers under MARKS file category 500-4, Military Assistance to Safety and Traffic (MAST). Governing regulation is AR 500-4. The MAST program is an interagency effort among the Depts of Transportation, Health and Human Services, and Defense to assist in serious medical emergencies such as the evacuation of accident victims, interhospital transfer of patients, or the transport of key medical personnel or materiel. DoD assists only until civilian services can be established. NOTE: File Numbers 500-4a, 500-4b, and 500-4c were previously used and cannot be used again; therefore, the first file number for the MAST program begins with 500-4d. The proposed disposition instructions apply to all media and format.  FN: 500-4d Title: Military Assistance to Safety and Traffic (MAST) reports. Authority: TBD Privacy Act: Not applicable. Description: Summaries and reports of MAST meetings, detailed reports prepared for each MAST mission flown, and monthly statistical reports Disposition: K6. Keep until no longer needed for conducting business, but not longer than 6 years, then destroy.		

14 copies sent to Agency, including NR

## REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NUMBER

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2	<p>FN: 500-4e</p> <p>Title: Military Assistance to Safety and Traffic (MAST) operational plans, letters of agreement, and survey and audit files</p> <p>Authority: TBD</p> <p>Privacy Act: Not applicable.</p> <p>Description: Records in this file category include: Operational plans and procedures for integrating military and civilian resources to deliver health care services to a specific geographic area during serious medical emergencies; letters of agreement prepared to establish the capabilities and procedures for utilizing military resources when civil or commercial emergency medical services are operating in the same geographic area covered by a MAST program; information related to semiannual audits conducted to provide for quality assurance of medical care provided during MAST missions; information related to safety surveys of frequented hospital landing sites and reports of safety violations (hazards) that are provided to State and/or local officials or their representatives for correction.</p> <p>Disposition: KE6. Event: Supersession of plan, letter of agreement, audit, or survey, whichever applies. Keep until event occurs and then until no longer needed for conducting business but not longer than 6 years after the event; then destroy.</p>		
3	<p>The electronic version of all records on this schedule that are created by electronic mail or word processing applications will be deleted when the file copy is generated or when no longer needed for reference or updating, whichever is later.</p>		