

# Request for Records Disposition Authority

(See Instructions on reverse)

To **National Archives and Records Administration (NIR)**  
Washington, DC 20408

1 From (Agency or establishment)  
**U.S. ARMY**

2 Major Subdivision  
**OFFICE OF THE ADMIN ASS TO THE SECY OF THE ARMY**

3 Minor Subdivision  
**US ARMY RECORDS MGMT & DECLASS AGENCY**

4 Name of Person with whom to confer  
**SHIRLEY KINSON-JONES**

5 Telephone (include area code)  
**703-428-6411**

## Leave Blank (NARA Use Only)

Job Number  
**N1-A4-09-8**

Date Received  
**2/10/09**

**Notification to Agency**

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date \_\_\_\_\_ Archivist of the United States  
**WITHDRAWN**

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required       is attached       has been requested

Signature of Agency Representative

*D.A. Beldie*

Title

**CHIEF, RECORDS MANAGEMENT DIVISION**

Date (mm/dd/yyyy)

**02/05/2009**

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
7	<p><b>Medical Research Information Technology Systems (MeRITS)</b></p> <p><b>Background:</b> The MeRITS system supports USAMRMC mission needs and fosters collaboration with other government agencies, academia, industry, and allies. MeRITS contains COTS IT product Live Link, which supports worldwide medical research collaboration for USAMRMC. There are 2 more COTS in development, InForm, which will support worldwide clinical trials and ClinTrace, to support Serious Adverse Event reporting for FDA.</p> <p><b>NOTE:</b> Use record number (RN) R 25-1kkk for source/input records, 25-1lll for automated system administrative reports, RN 25-1mmm for system documentation and specification, and RN 25-1nnn for backup files.</p> <p><b>RN 70-25b</b>  <b>Title:</b> Medical Research Information Technology Systems (MeRITS) Master file  <b>Authority:</b> TBD  <b>PA:</b> TBD  <b>Description:</b> Documents include medical research records, records that support applications to the U.S. FDA, collaborations with CRADA partners, and chemical and biological defense research.  <b>Disposition:</b> KN. Keep until no longer needed for conducting business, but not longer than 6 years, then delete.</p>		

**WITHDRAWN**