National Archives and Records Administration (NIR) Washington, DC 20408 From (Agency or establishment) Department of the Army Major Subdivision Office of the Administrative Assistant to the Secretary of the Army Minor Subdivision Records Management and Declassification Agency Name of Person with whom to confer Erica Elaine Wilson Agency Certification I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies x is not required Bate Archivisto the Unity	F	•	oosition Authority		Blank (NARA	a use uniy)
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	RN 750-1p Title "Product Data Management System (PDMS) Documentation Authority TBD PA TBD The system documentation and specifications pertain to all documents used to identify, service, and interpret the PDMS data. Included are user guides and manuals relating to the system architecture, indexing criteria (for princeal), field definitions, records layout, data elements, and code books that identify and interpret all codes used to record data. Other functions include enhancing or upgrading aircraft functional usefulness through MWO, material change, and product improvement. Disposition PERMANENT TP Keep in the Army Electronic Archives (AEA) until no longer needed for conducting business. The AEA will transfer to the National Archives when the record is 20 years old. Justification. The master file should be retained indefinitely to trace and revise the history of all weapon system data. Many components are shared among multiple systems and will not be removed. The historical baselines are maintained in order to identify, document, audit and control the functional and physical characteristics of the system design, track any changes, provide an audit trail of program decisions and design modifications as required in the Department of Defense Instruction 5000 02, Operation of the Defense Acquisiton System. Note. Use record number (RN) 25-1kk for source/input records, RN 25-111 for automated system administrative reports, RN 25-1 mnm for system documentation and specification, and RN 25-1nnn for backup files. Proponent is AMC	Ons 20, Itu	os ilal