REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK

DATE RECEIVED JUN 2 4 1975

drawn" in column 10.

JOB NO.

AU- 75-42

NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the dis-

posal request, including amendments, is approved except for

items that may be stamped "disposal not approved" or "with-

GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 1. FROM (AGENCY OR ESTABLISHMENT)

2. MAJOR SUBDIVISION

DEPARTMENT OF THE ARMY

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

C. Α. Burgess 5. TEL. EXT.

693-1938

(Date)

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ______ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

Juni	S. J. POMRENZE, Chief, Records Management Division,		
Date	(Signature of Agency Representative)	(Title)	
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	USMA Entrance Examination Result Files (703-02)		
	Documents reflecting the results of examination for entrance to the US Military Academy. The examination results pertain to applicants in the Regular Army and Reserve components, as well as those not connected with military service. Included are rosters and similar or related documents.		
	a. USMA: Destroy after 50 years		
	b. Office performing Army-wide staff responsibility: Destroy after 2 years.		

Copy to Agency 7-2575 de

STANDARD FORM 115 Revised January 1973 Prescribed by General Services Administration FPMR (41 CFR) 101–11.4