

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0127-2014-0023

Status: APPROVED
Date Approved: 03/11/2015

General Information

Agency or Establishment	Department of the Navy
Record/Scheduling Group	0127 - Records of the United States Marine Corps
Records Schedule Applies To	Agency Subdivision
Major Subdivision	DEPARTMENT OF THE UNITED STATES MARINE CORPS
Minor Subdivision	ADMINISTRATIVE RESOURCE
Schedule Subject	SSIC 1710 .5 "Marine Corps Marathon" Races and Event Series Database
Additional Schedule Information	<p>Note: This schedule was modified after approval in ERA Base. If information regarding the modifications was created in ERA Base it will be found in the Revision Notes in NARA only attachments.</p> <p>This is a Marine Corps Electronic information System (EIS) currently listed within the DON Application and Database Management System and DoD IT Portfolio Repository (DADMS-DITPR-DON).</p>
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 1

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 1

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Outline of Records Schedule Items for DAA-0127-2014-0023

Item #	Title	Disposition
0002	"Marine Corps Marathon" Races and Event Series Database : Master Files	Temporary
0004	"Marine Corps Marathon" Races and Event Series Database : Output	Permanent

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Records Schedule Items

Group Title	"Marine Corps Marathon" Races and Event Series Database
Group Description	The purpose of the database is to register for a running event or volunteer opportunity. If there is a cost associated with a registration, a payment is facilitated through a third-party merchant payment processor. The "Marine Corps Marathon" administrators can retrieve, analyze, and edit registrant data and form elements. Records range from 1975 until 2014, with online registration beginning in 2004 to present.
DAA-0127-2014-0023-0002	STATUS: INACTIVE - NOT FOR USE
ITEM GENERAL INFORMATION	
Item Title	Master Files
Item Description	Data elements include but are not limited to First Name, Middle Name, Last Name, Gender, Birthdate, Email, Day phone, Evening Phone, Address, City, Country, Province, State, Zip Code, Wheelchair, Hand-cycle, Physically Impaired; Military Service: USMC, USN, USA, USAF, CG, NG, Foreign; Military Status: Active, Reserve, Retired, Former; Expected Finish Time, First "Marine Corps Marathon" , First Marathon, merchandise (T-shirt and sizes S,M, L), caps, training tool, MarathonFoto package, school; Parent/Guardian Information: Parent First Name, Middle Initial, Last Name, Address City, State, Zip Code, Parent Phone, race day emergency information; Payment information: Credit Card: Visa, MC, American Express, Discover, Credit Card number, Credit Card name, Expiration Date and verification code.
Is this item media neutral?	Yes
Is this item a Big Bucket?	
MANUAL CITATION	
Agency Code	SSIC 1710
Manual Title	RECREATION AND SOCIAL AFFAIRS RECORDS
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	

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DO NOT USE. Superseded By: DAA-NU-2015-0001-0023 on 05/18/2023.	
Final Disposition	Temporary
Cutoff Instructions	Other: Cut off every four years for electronic storage on CDs.
Retention Period	Destroy 10 year(s) after CUT OFF.
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	No
DAA-0127-2014-0023-0004 STATUS: Active	
ITEM GENERAL INFORMATION	
Item Title	Output
Item Description	a. STATISTICAL RECORDS ON RACE WINNERS. Records are overall top three Female/Male Winners, Seniors, Masters and Age Group winners; Teams, Wheelchairs and Handcycles. Data elements include first name, middle initial, last name, age on race day, gender, and finisher results and placing. Statistical records on all finisher results. Data elements include first name, middle initial, last name, age on race day, gender, and finisher results.
Is this item media neutral?	Yes
Is this item a Big Bucket?	
MANUAL CITATION	
Agency Code	SSIC 1710
Manual Title	RECREATION AND SOCIAL AFFAIRS RECORDS
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	Other: Electronic Records:Cut off every 4 years
Are there multiple instructions for this item?	Yes
Instructions	
Records to which this instruction applies	Transfer Instruction
Electronic Records	Records will not be pre-accessioned
ADDITIONAL INFORMATION	

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<p>Are any of the records covered by this item subject to a FOIA exemption?</p>

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Signatory Information

Action	User	Date
Approve	David Ferriero	03/11/2015