REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

JOB NUMBER *NI-127-094*

DATE RECEIVED *5/15/09*

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

1 FROM (Agency or establishment) DEPARTMENT OF THE NAVY	
2 MAJOR SUBDIVISION UNITED STATES MARINE CORPS	
3 MINOR SUBDIVISION ADMINISTRATION AND RESOURCE MANAGEMENT DIVISION (ARDB)	

4 NAME OF PERSON WITH WHOM TO CONFER HELENA A GILBERT	5 TELEPHONE 703-614-1081

DATE 10/21/10

ARCHIVIST OF THE UNITED STATES

6   AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached _____ page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manuel for Guidance of Federal Agencies,

☒ is not required,   ☐ is attached, or   ☐ has been requested

DATE 4-27-09	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE DON Director of Records

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	SSIC 5314.2 MARINE CORPS MANPOWER MODELS SEE ATTACHMENT	N/A	

SSIC 5314 STATISTICS RECORDS

SSIC 5314.1 REMAINS UNCHANGED

SSIC 5314.2 MARINE CORPS MANPOWER MODELS (MODELS)

ITEM 1

2. Marine Corps Manpower Models (MODELS)

The MODELS System provides support tools necessary for force structure
and manpower scenario development throughout the Human Resources
Development Processes (HRDP). MODELS elements provide decision makers
with operational tools, as well as the automated ability to view an
array of force structure and manpower data sets in various ways.

    a. The master files include but are not limited to manpower and
personnel data such as Unit Table of Organization, Names, Ranks,
Social Security Numbers, Assignments, Job Classification, Testing
Scores, School Seats, Class Start / End Dates, School Types, Physical
Fitness and Combat Training Scores.

    Temporary: Destroy when data from MODELS has been migrated to
the Total Force Manpower Models Reengineering (TFMMR), verified, and
quality control measures have been performed and adhered to.

    b. System Inputs consists of system uploads from Operational Data
Store Enterprise (ODSE), Total Force Data Warehouse (TFDW), Manpower
Assignment Support System (MASS), Marine Corps Training Information
Management System (MCTIMS).   GRS 20.2(b)

    Temporary: User activities are responsible for source input
and documentation used to populate the MODELS system; such input and
documentation is to be maintained in accordance with the NARA approved
records schedule for each information system.

    c. System Outputs Ad Hoc reports include but are not limited to
the Enlisted Assignments Model (EAM), Enlisted Promotion Model (EPM),
Enlisted Staffing Goal Model (ESGM), Enlisted Strength Planning Model
(ESPM), Marine Equity Model (MEM), Officer Mobilization Model (OMM),
Officer Planning and Utility Model (OPUS), Officer Staffing Goal Model
(OSGM), Recruit Distribution Model (RDM), Reserve Enlisted Planning
System (REPS), Reserve Staffing Model (RSM), and Target Force Planning
Model (TFPM).

    Temporary: Destroy when no longer needed for reference purposes:
GRS 20.5