REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

JOB NUMBER
NI-218-07-2

DATE RECEIVED
8/20/07

1. FROM (Agency or establishment)
Department of Defense

2. MAJOR SUBDIVISION
Joint Staff, Joint Secretariat

3. MINOR SUBDIVISION
Information Management Division, Records Management Unit

4. NAME OF PERSON WITH WHOM TO CONFER
Frank J. Olszewski

5. TELEPHONE
(703) 6979026

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE	ARCHIVIST OF THE UNITED STATES
11 15 62	

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___1___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[X] is not required; [ ] is attached; or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
16 Au 07	Commander Les Spanheimer, USN	Acting Chief, Information Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	Joint Staff Electronic System (see attached - e-JMAPS (electronic Joint Manpower and Personnel System)		

11/6/07 copies Sent to Agery NWM WN

AGENCY: Department of Defense, Joint Chiefs or Staff

NAME of SYSTEM: Electronic Joint Manpower and Personnel System

UNIT: Joint Staff / J1

PURPOSE of SYSTEM: The system is used to track Joint Staff Manpower Billets and Personnel Fills across the Joint Staff, all Combatant Commands (CoComs), Chairman's Controlled Activities (CCA) and Jointly Manned Activities (JMA). It is a Commercial (COTS) application using PeopleSoft HRM and Oracle DB.

1. Inputs: Direct inputs via SIPRNET to CoComs and appropriate JS personnel. .

Instruction

Disposition: Electronic inputs become part of database and deleted with individual records.

2. Master File: Current Personnel and Billet information (name, rank, position title etc.). System includes history section that maintains chronological listing of billet holders.

Disposition: Individual names deleted from billets when individual departs Joint Staff.

3. Outputs: Joint Table of Distribution (JTD), Joint Table of Mobilization Distribution (JTMD), Joint Manpower Document (JMD), and Unit Manning Document (UMD).

Instruction

Disposition: Outputs provided to JS units as requested and disposed of according to their disposition schedules.

4. System Documentation: There is an eJMAPS user manual and it is updated as necessary.

Disposition: Destroy when obsolete, superseded or no longer needed to access the data.

NAME/ADDRESS OF PRINCIPAL PROGRAM OFFICE SUPPORTED BY SYSTEM: Chairman / JCS and Secretary of Defense.

AGENCY CONTACT: Donald C. Nagy

OFFICE NAME AND ADDRESS:

Joint Staff /J1