

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

Department of Defense

2. MAJOR SUBDIVISION

Joint Staff, Joint Secretariat

3. MINOR SUBDIVISION

Information Management Division, Records Management Unit

4. NAME OF PERSON WITH WHOM TO CONFER

Frank J. Olszewski

5. TELEPHONE

703-697-9026

LEAVE BLANK (NARA use only)

JOB NUMBER

NI-218-07-3

DATE RECEIVED

8/20/07

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

ARCHIVIST OF THE UNITED STATES

12/18/07 *M. L. W.*

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,



is not required:



is attached; or



has been requested.

DATE

16 Aug 07

SIGNATURE OF AGENCY REPRESENTATIVE

Commander Les Spanheimer, USN

TITLE

Acting Chief, Information Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	Joint Staff Electronic System (see attached - AS (Analytic Suite))		

10 11/8/07 copies sent to agency & NWMW

AGENCY: Department of Defense, Joint Chiefs or Staff

NAME of SYSTEM: Analytic Suite

UNIT: Joint Staff / J8

PURPOSE of SYSTEM: The computing environment supports all analysis and assessment efforts for JS and collaboration with COCOMs. The Joint Staff Analytic Suite (JS AS) maintains an integrated computing environment configured to support large-scale analysis and assessments as well as ad hoc research and analysis for one-time tasking and scenario excursions in support of the Chairman of the Joint Chiefs of Staff (CJCS).

1. ~~Inputs: No direct inputs from other systems. Analytical data input by JS personnel via a variety of media and sources.~~

Disposition: Input data is used in individual scenarios and becomes part of master file. See master file disposition.

Approval not needed

2. Master File: Campaign-level war fighting analysis, databases and analytic tools with accompanying scenarios, input files and output files.

Disposition: Each scenario kept one year after completion then deleted.

3. ~~Outputs: No outputs to other systems or media. Analytic results maintained within JS AS.~~

Disposition: Final "product" provided to requesting organization. Disposed of by them per their disposition schedule.

Approval not needed

4. System Documentation: Standard Operating Procedures (SOPs) document the operation and maintenance of the system. In addition there is a five year plan that is updated annually.

Destroy when obsolete, superseded or no longer needed to access the data.
NAME/ADDRESS OF PRINCIPAL OFFICE SUPPORTED BY SYSTEM: per e-mail
JSAS managed by J-8 in 2C646, Pentagon.

9-14-2007
F. Olszewski

AGENCY Contacts: Mr. George Sprung or CDR Kathleen Harris.

PREPARED BY: CDR Kathleen Harris