INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-218-09-006

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This system is no longer used by the Joint Staff and has been non-operational since July 2009. This schedule is for the purposes of disposition only

Date Reported: 03/05/20213/5/2021

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408

JOB NUMBER
N1-218-09-6

DATE RECEIVED
8/24/09

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE	ARCHIVIST OF THE UNITED STATES

1. FROM (Agency or establishment)
Department of Defense

2. MAJOR SUBDIVISION
Joint Staff - Joint Secretariat

3. MINOR SUBDIVISION
Information Management Division – RRC Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Dr. James Willson-Quayle

5. TELEPHONE
703-697-9777

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached **2** page(s) are not needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manuel for Guidance of Federal Agencies,

☒ is not required; ☐ is attached; or ☐ has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
18 Aug 09	Dr. James Willson-Quayle	Chief - Records, Research, and Content Branch Information Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Joint Staff Electronic Information System **(See attached – Information Strategy Portal (IS Portal))**		

115-109
NSN 7540-00-634-4064
PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228

System Name: Information Strategy Portal (IS Portal)

NOTE: *This system is no longer used by the Joint Staff and has been non-operational since July 2009. This schedule is for the purposes of disposition only.*

System Description:
The IS Portal was a web-based system for Information Operations content. It was a central node for planning and analysis information in areas such as foreign media; influential speakers from countries adversarial to the United States; World calendar events relevant to the Global War on Terror; and other materials supporting the Joint Staff, DOD, and Combatant Commands (COCOM).

Content Managers received contributions from the Joint Staff, DOD agencies, COCOMs, and the State Dept. in the form of Word and PDF files, PowerPoint Slides, Contact Lists, and photos that were uploaded manually. Information on the IS Portal was essentially a re-posting of information that is readily available from other organizations such as the Joint Information Warfare Command. There was little to no original content of current or historical value.

The IS Portal used Windows NT and Oracle Software and resided on HP Servers that were backed up on a weekly basis. The office of responsibility is the Joint Staff, J-39, Deputy Directorate for Global Operations, which has maintained the portal since 2003. Information maintained in the IS Portal was classified up to SECRET.

1. Data file
Includes, but is not limited to, the information listed in the description of the IS Portal.

Disposition: Once NARA authorization is obtained, retain data file for 60 days, then destroy/delete.

2. System Documentation
Includes, but is not limited to, online user manuals, quick reference guides, Powerpoint training presentations, and other materials relating to the IS Portal.

Disposition: TEMPORARY. *See 1020-04, System Documentation, listed in CJCSM 5760.01 Vol. II.*

GRS 20 11a
9/28/10