



<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
<b>TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)</b> WASHINGTON, DC 20408		<b>JOB NUMBER</b> NI-330-09-8	
		<b>DATE RECEIVED</b> 9/27/09	
		<b>NOTIFICATION TO AGENCY</b>  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
<b>1 FROM (Agency or establishment)</b> Department of Defense		<b>DATE</b> <b>ARCHIVIST OF THE UNITED STATES</b> 	
<b>2 MAJOR SUBDIVISION</b> Office of the Secretary of Defense			
<b>3 MINOR SUBDIVISION</b> Records and Declassification Division, ESD, WHS			
<b>4 NAME OF PERSON WITH WHOM TO CONFER</b> Stephanie Griffith	<b>5 TELEPHONE</b> (703) 588-6835		

<b>6 AGENCY CERTIFICATION</b> I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested		
<b>DATE</b> 9/24/2009	<b>SIGNATURE OF AGENCY REPRESENTATIVE</b> 	<b>TITLE</b> Chief, Records and Declassification Division

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	UNDER SECRETARY OF DEFENSE FOR INTELLIGENCE   BACKGROUND The items on this schedule pertain to records (video, audio, and written) related to the interrogation or debriefing for foreign intelligence collection purposes  See attached documentation for more detail		

**SF 115 Submission for scheduling with National Archives and Records Administration (NARA):**

**UNDER SECRETARY OF DEFENSE FOR INTELLIGENCE**

**BACKGROUND:**

The items on this schedule pertain to records (video, audio, and written) related to the interrogation or debriefing of detainees for foreign intelligence collection purposes. Written records may consist of transcribed interrogator notes, memoranda for record, tactical interrogation reports, summary interrogation reports, contact memos, and all other related records of intelligence interrogations or detainee debriefings, herein referred to as "Reports." This schedule applies to the Office of the Secretary of Defense, the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff, the Joint Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other elements of the Department of Defense.

**ITEM 1:**

**FILE NUMBER:** To be determined

**FILE TITLE:** Intelligence Interrogation and Detainee Debriefing Recordings and Reports-Routine

**FILE DESCRIPTION:** Files contain video and audio recordings and reports of intelligence interrogations and debriefings of detainees who have not been identified as "High Value." These recordings and reports are no longer needed for the purposes for which they were created, are not subject to any internal, legislative, or judicial inquiries, and have not been released to a foreign government.

**DISPOSITION:** TEMPORARY COFF 6 months after case is closed and transfer to the Washington National Records Center (WNRC). Delete/destroy 6 years 3 months after COFF.

**ITEM 2:**

**FILE NUMBER:** To be determined

**FILE TITLE:** Intelligence Interrogation and Detainee Debriefing Recordings and Reports-High Value Individuals

**FILE DESCRIPTION:** Files contain video and audio recordings, and reports of intelligence interrogations and debriefings of detainees judged to be of extremely high intelligence value due to their prominent leadership positions in terrorist organizations or their close connection to leading terrorists. This series includes "most wanted" individuals being followed closely by the National Counterterrorism Center, but may include individuals who suddenly achieve notoriety as terrorists. This series also includes the files of all detainees who were tried by a court.

*interrogator's work files, 11/30 Changed per RO's request. See email dated 11/30. SW*

**DISPOSITION:** PERMANENT COFF when case is closed and transfer to the records holding area (WNRC). Transfer to NARA in 5-year blocks 10 years after COFF.

NOTE: PERMANENT electronic records may be pre-accessioned to NARA upon cutoff and transferred to NARA's custody when 10 years old. ~~TEMPORARY records are to be~~

*2/28 Changed per R.O. See email dated 2/28 SW*

~~transferred to WNRC for off-site storage~~ A migration plan must be established for the proper long-term maintenance of these records

**ITEM 3: FILE NUMBER: To be determined**

**FILE TITLE: Interrogator Working Files**

**FILE DESCRIPTION:** Hand written notes, drafts, and other similar working papers accumulated for preparation of communications, "Reports" (as defined in the series description [Background] of this schedule), or other actions. These working papers are no longer needed for the purposes for which they were created, are not subject to any internal, legislative, or judicial inquiries, and have not been released to a foreign government.

**DISPOSITION:** TEMPORARY Delete/destroy upon incorporation into final communication, report, or other action

*This excludes interrogator working files for high-value detainees maintained under item 2 of this schedule.*

*11/30 Changed per  
RO's request.  
See email dated 11/30*

*En*