

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-330-81-08

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 04/13/2021

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Item 911-06.2 remains active.

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 911-06.1 was superseded by N1-330-86-001, item 911-06.1.

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NC1-330-81-8

DATE RECEIVED

September 16, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

12-281
Date

[Signature]
Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Office of the Secretary of Defense

2. MAJOR SUBDIVISION

Washington Headquarters Services

3. MINOR SUBDIVISION

Records Management Division (C&D)

4. NAME OF PERSON WITH WHOM TO CONFER

J. E. Haines

5. TEL. EXT.

695-0970

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
26 Aug 81	<i>E. E. Lowry Jr.</i> E. E. Lowry Jr.	OSD Records Administrator

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Addition to OSD Administrative Instruction No. 15, "Records Management"		
911-06	CHAMPUS Provider Authorization Files		
911-06.1	Certification of Institutional Providers of Health Care Case Files These files consist of certifications of institutional providers of health care as authorized CHAMPUS providers which meet all applicable provisions of law and regulation. The files include: CHAMPUS forms, correspondence, and related documents certifying that each provider (institutional entity that provides medical services or supplies on an outpatient or inpatient basis) meets the criteria set forth in the CHAMPUS Regulation, DoD 6010.8-R. They also include documents relating to: accreditation status, evaluation surveys to insure compliance with CHAMPUS standards, investigation of complaints, termination and reinstatement of providers, and assessment of the operational effectiveness of the provider certification program. (Continued on next page)	(NEW)	2 items

MASS DATA CHANGE SHEET NOT REQUIRED
Closed Out: 12-16-81: K.T.
Copy to Agency & NNAI

Request for Records Disposition Authority—Continuation

JOB NO.

PAGE OF

page

2 of 2 pages

7.
ITEM NO.8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)9.
SAMPLE OR
JOB NO.10.
ACTION TAKENDisposition

Place in inactive file upon completion of the final action, cutoff inactive file at the end of the calendar year in which final action was taken, hold for 2 additional years, and transfer to the OCHAMPUS RHA. Destroy after 3 years retention in the RHA

911-06.2

Health Facilities Registry File

(NEW)

This file consists of a computer printout registry of CHAMPUS-approved institutional providers of health care. The file includes the following categories of providers: Residential Treatment Centers, Specialized Treatment Facilities, and Program for the Handicapped. (The registry is compiled from data contained in file "1." above.)

Disposition

Destroy when superseded by a new registry.