

## Request for Records Disposition Authority

Records Schedule Number DAA-0201-2020-0001

Schedule Status Approved

Agency or Establishment Western Area Power Administration

Record Group / Scheduling Group Records of the Western Area Power Administration

Records Schedule applies to Agency-wide

Schedule Subject Power Sales and Marketing

Internal agency concurrences will be provided No

### Background Information

The Western Area Power Administration (WAPA) is one of four power marketing administrations within the U.S. Department of Energy. The power marketing administrations market and transmit wholesale electricity from multi-use water projects. The WAPA service area encompasses a 15-state region of the central and western U.S. where more than 17,000 circuit mile transmission system carries electricity from 57 hydropower plants operated by the Bureau of Reclamation, U.S. Army Corps of Engineers, and the International Boundary and Water Commission. WAPA sells its power to preference customers such as Federal and state agencies, cities and towns, rural electric cooperatives, public utility districts, irrigation districts, and Native American tribes. These customers then provide retail electric service to millions of consumers in the West.

The following items are arranged in an aggregate, media neutral schedule. All records series/systems for each retention bucket relate to the same general function or subject matter, and assigned the same disposition. Included is a crosswalk that maps each of WAPA's current series and electronic systems to the appropriate bucket item. This schedule establishes disposition authority for all WAPA records in the specific program area described and it supersedes all previous WAPA retention schedules (unless otherwise noted) and it should be applied retroactively to all extant records. There are numerous records covered under the below items, and compiling an exhaustive list would not be possible; it should not be considered a complete and exclusive listing of all pertinent documents. Headquarters, regional, field offices and other business operations are responsible for creating detailed file plans to note all records they create and maintain as well as specific cutoff and other implementing instructions unique to each record.

Under its Power Marketing mission, WAPA administers more than 1,500 power and transmission contracts with customers and

interconnected utilities for selling federal power, transmission service, and other related services. WAPA first reserves power to meet project needs, then it sells the generation at cost-based rates to preference power customers under term (10 to 50 year) contracts. WAPA offers term firm power deliveries; term purchases and sales; transmission service and other contracts. The records described below support management of the power marketing programs. Activities include: Contracting, Rate Setting and Repayment, Power Billing, Settlements, Energy Management and Marketing , and Energy Services marketing.

#### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
5	1	4	0

#### GAO Approval

## Outline of Records Schedule Items for DAA-0201-2020-0001

Sequence Number	
1	Power Sales and Marketing Short Term Records. Disposition Authority Number: DAA-0201-2020-0001-0001
2	Power Sales, Marketing, and Accounting Routine Records. Disposition Authority Number: DAA-0201-2020-0001-0002
3	Power Sales and Marketing Analysis Records Disposition Authority Number: DAA-0201-2020-0001-0003
4	Power Sales and Marketing Long Term Records. Disposition Authority Number: DAA-0201-2020-0001-0004
5	Significant and Foundational Power Sales and Marketing Policy Records. Disposition Authority Number: DAA-0201-2020-0001-0005

## Records Schedule Items

Sequence Number	
1	<p><b>Power Sales and Marketing Short Term Records.</b></p> <p>Disposition Authority Number      <b>DAA-0201-2020-0001-0001</b></p> <p>Routine reports, drafts, interim, and supporting documents recording power marketing contractual-related interactions of a minor nature.</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                              <b>Active</b></p> <p>Is this item media neutral?          <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>Yes</b></p> <p>Do any of the records covered by this item exist as structured electronic data?                      <b>Yes</b></p> <p>GRS or Superseded Authority Citation      <b>N1-201-88-1 / 17/A N1-201-88-1 / 17/B N1-201-88-1 / 5/E</b></p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      <b>End of Fiscal Year, upon final payment, or closeout of specific settlement transaction, whichever is later.</b></p> <p>Retention Period                      <b>Destroy 3 years after cutoff, but longer retention is authorized if required for business use.</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                              <b>Not Required</b></p>
2	<p><b>Power Sales, Marketing, and Accounting Routine Records.</b></p> <p>Disposition Authority Number      <b>DAA-0201-2020-0001-0002</b></p> <p>Records documenting power accounting and billing. Includes the billing of customers for contracted hydropower delivery, megawatts sold, and discounts. Consists of transactional records and documentation where remaining hydropower is sold at market-based prices on the short-term spot market. Also financial and contractual settlement documentation relating to the tracking, recording, invoicing, and reporting for all transactions. Customer plans used by WAPA to evaluate the full range of the purchasers' alternatives for providing adequate and reliable electric service to their electric consumers.</p>

3	Final Disposition	Temporary
	Item Status	Active
	Is this item media neutral?	Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
	Do any of the records covered by this item exist as structured electronic data?	Yes
	GRS or Superseded Authority Citation	N1-201-88-1 / 5/D/1 N1-201-88-1 / 10/B N1-201-88-1 / 10/C N1-201-88-1 / 10/D/2 N1-201-88-1 / 10/E N1-201-88-1 / 11 N1-201-88-1 / 12 N1-201-88-1 / 13 N1-201-88-1 / 14 N1-201-88-1 / 15/B N1-201-88-1 / 16/B N1-201-88-1 / 4
	Disposition Instruction	
	Cutoff Instruction	Final payment or closeout of specific settlement transaction.
	Retention Period	Destroy 10 years after cutoff, but longer retention is authorized if required for business use.
	Additional Information	
	GAO Approval	Not Required
	Power Sales and Marketing Analysis Records	
	Disposition Authority Number	DAA-0201-2020-0001-0003
	Raw Data and other evidence required for long-term study, trends, and analysis, including resource studies, interchanges of energy, meter data, energy management system data, settlements system data, operations system data, and rates-related energy information administrative reports.	
	Final Disposition	Temporary
	Item Status	Active
	Is this item media neutral?	Yes

4	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
	Do any of the records covered by this item exist as structured electronic data?	Yes
	GRS or Superseded Authority Citation	N1-201-88-1 / 3/C
	Disposition Instruction	
	Cutoff Instruction	Final payment or closeout of specific settlement transaction.
	Retention Period	Destroy 20 years after cutoff, but longer retention is authorized if required for business use.
	Additional Information	
	GAO Approval	Not Required
	Power Sales and Marketing Long Term Records.	
	Disposition Authority Number	DAA-0201-2020-0001-0004
	Power Contracts and Rates case materials. Updates made to contracts during the term of contract and all correspondence and other communications between WAPA and the power customers. Records of cost-based rates designed to cover annual operations and maintenance and the federal investment in the facilities, plus interest. WAPA establishes power rates sufficient to recover operating, maintenance, purchase power expenses and repay the federal government's investment in building generation and transmission facilities within lifecycle based on cost, determined per project, and re-evaluated annually. Annual rate studies determine if rates are adequate for each project. Transmission rates, annual RRR files with Southwest Power Pool project repayment	
	Final Disposition	Temporary
	Item Status	Active
	Is this item media neutral?	Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
	Do any of the records covered by this item exist as structured electronic data?	Yes
	GRS or Superseded Authority Citation	N1-201-88-1 / 10/D/1 N1-201-88-1 / 10/F N1-201-88-1 / 2/A

5		N1-201-88-1 / 5/A N1-201-88-1 / 5/C N1-201-88-1 / 5/F N1-201-88-1 / 5/G N1-201-88-1 / 5/I N1-201-88-1 / 8/A
	Disposition Instruction	
	Cutoff Instruction	Life of the contract, rate, project, or transaction, whichever is applicable.
	Retention Period	Destroy 100 years after cutoff, but longer retention is authorized if required for business use.
	Additional Information	
	GAO Approval	Not Required
	Significant and Foundational Power Sales and Marketing Policy Records.	
	Disposition Authority Number	DAA-0201-2020-0001-0005
	Correspondence and other material regarding WAPA legislative responsibilities relative to the (ten) Federal hydropower projects that supply energy to the WAPA transmission system. Includes allocations of energy, renegotiation of contracts, delivery of long-term contingent capacities to contractors, establishment of rates consistent with the repayment obligations associated with the operation of each of the projects and associated power plants, and other related matters. Records documenting WAPA's participation in the marketing of energy from these projects, and summary records of the repayment of the Federal investment in the construction and operation of the associated power plants.	
	Final Disposition	Permanent
	Item Status	Active
	Is this item media neutral?	Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
	Do any of the records covered by this item exist as structured electronic data?	Yes
	GRS or Superseded Authority Citation	N1-201-88-1 / 1 N1-201-88-1 / 10/A N1-201-88-1 / 15/A N1-201-88-1 / 16/A N1-201-88-1 / 2/B N1-201-88-1 / 3/A

N1-201-88-1 / 5/B  
N1-201-88-1 / 5/D/2  
N1-201-88-1 / 5/H  
N1-201-88-1 / 6/A  
N1-201-88-1 / 6/B

### Disposition Instruction

If this item has multiple sections, indicate here records to which this section apply

### Non-electronic Textual Records

Cutoff Instruction

Upon closure of related contract and/or PM Plan; end of the fiscal year in which the event occurred or the publication was produced; or close of the fiscal year in which policy, plan, or other core document is canceled, superseded, or revoked.

Transfer to the National Archives for Accessioning

Transfer to the National Archives 15 year(s) after cutoff

### Additional Information

First year of records accumulation 1979

What will be the date span of the initial transfer of records to the National Archives? From 1979 To 2005

How frequently will your agency transfer these records to the National Archives? Every 1 Years

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	50 Cubic feet	5 Cubic feet
Microform		
Hardcopy or Analog Special Media		

### Disposition Instruction

If this item has multiple sections, indicate here records to which this section apply

### Electronic Records



Cutoff Instruction

Upon closure of related contract and/or PM Plan; end of the fiscal year in which the event occurred or the publication was produced; or close of the fiscal year in which policy, plan, or other core document is canceled, superseded, or revoked.

Transfer to the National Archives for Accessioning

Transfer to the National Archives 15 year(s) after cutoff

Additional Information

First year of records accumulation 2000

What will be the date span of the initial transfer of records to the National Archives? From 2000 To 2005

How frequently will your agency transfer these records to the National Archives? Every 1 Years

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	20 GB	1 GB
Paper		
Microform		
Hardcopy or Analog Special Media		

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
12/26/2019	Certify	Christopher Magee	Agency Records Officer	Western Area Power Administration - Agency Wide
03/18/2020	Return for Revision	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
04/28/2020	Submit For Certification	Christopher Magee	Agency Records Officer	Western Area Power Administration - Agency Wide
04/29/2020	Certify	Christopher Magee	Agency Records Officer	Western Area Power Administration - Agency Wide
08/18/2020	Submit for Concurrence	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
10/06/2020	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/07/2020	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
10/08/2020	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist

## Crosswalk for WAPA Power Sales and Marketing Schedules DAA-0201-2020-0001 and Current WAPA Schedules

Item	BUCKET TITLE	New Retention	Series Level Cut off Instructions, where applicable	Current Series Item	Current Series Title and Description	Superseded Authority	Superseded Retention	For permanent records, "Office of Record"
DAA-0201-2020-0001-0001	Power Sales and Marketing	TEMPORARY. Destroy 3 years after cutoff, but longer retention is authorized if required for business use	End of FY	6526.001	Federal Power Commission (now Federal Energy Regulatory Commission—FERC) correspondence re preparation of data and reports in FPC-1 and FPC-12	N1-201-88-1, EMM-17a	1	
DAA-0201-2020-0001-0001	Power Sales and Marketing	TEMPORARY. Destroy 3 years after cutoff, but longer retention is authorized if required for business use	End of FY	6526.002	Federal Power Commission (now Federal Energy Regulatory Commission—FERC). Copies of FPC-1 reports: financial and statistical.	N1-201-88-1, EMM-17b	No longer needed	
DAA-0201-2020-0001-0001	Power Sales and Marketing	TEMPORARY. Destroy 3 years after cutoff, but longer retention is authorized if required for business use	End of FY	6526.003	Federal Power Commission (now Federal Energy Regulatory Commission—FERC). Copies of FPC-4, generation of electrical energy	N1-201-88-1, EMM-17b	No longer needed	
DAA-0201-2020-0001-0001	Power Sales and Marketing	TEMPORARY. Destroy 3 years after cutoff, but longer retention is authorized if required for business use	End of FY	6526.004	Federal Power Commission (now Federal Energy Regulatory Commission—FERC). Copies of FPC-12a-12d, power system statements	N1-201-88-1, EMM-17b	No longer needed	
DAA-0201-2020-0001-0001	Power Sales and Marketing	TEMPORARY. Destroy 3 years after cutoff, but longer retention is authorized if required for business use	End of FY	6526.005	Federal Power Commission (now Federal Energy Regulatory Commission—FERC). Copies of FPC-12e monthly load statements	N1-201-88-1, EMM-17b	No longer needed	
DAA-0201-2020-0001-0001	Power Sales and Marketing	TEMPORARY. Destroy 3 years after cutoff, but longer retention is authorized if required for business use	End of FY	6514.006	Rate case status reports (monthly).	N1-201-88-1, EMM-5e	3	
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	Case closure	6514.004	Controversial Cases: Admin Case Materials for reference	N1-201-88-1, EMM- 5d(1)	10	
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	End of FY	6520.002	Energy Sales correspondence regarding format/content of energy agreements in general.	N1-201-88-1, EMM-10b	10	

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DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	End of FY	6520.003	Energy Sales –Customer Relations correspondence, profiles, inquiries, and other where no specific agreement is involved.	N1-201-88-1, EMM-10c	5	
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	Close of contract	6520.009	Sale of Energy Contracts. Contract files containing negotiations, agreements, amendments, exhibits, funding and copies of contracts. Under \$25,000.	N1-201-88-1, EMM-10d2	3	
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	End of FY	6520.10	Surplus Energy sale information	N1-201-88-1, EMM-10e	3	
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	End of FY	6520.012	Energy Sale Statistics/Lists	N1-201-88-1, EMM-11	10	
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	End of FY	6521	Power Accounting	N1-201-88-1, EMM-12	10	
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	End of FY	6522	Power Billing	N1-201-88-1, EMM-13	10	
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	End of FY	6523	Allocations of Energy correspondence	N1-201-88-1, EMM-14	10	
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	End of FY	6524.003	Boulder Canyon estimates of generating charges	N1-201-88-1, EMM-15b	10	

## Crosswalk for WAPA Power Sales and Marketing Schedules DAA-0201-2020-0001 and Current WAPA Schedules

Item	BUCKET TITLE	New Retention	Series Level Cut off Instructions, where applicable	Current Series Item	Current Series Title and Description	Superseded Authority	Superseded Retention	For permanent records, "Office of Record"
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	End of FY	6524.004	Boulder Canyon actual generating charges	N1-201-88-1, EMM-15b	10	
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	End of FY	6524.002	Boulder Canyon periodic energy rate determination reports	N1-201-88-1, EMM-15b	10	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	When report is finalized	6525.002	Hoover Power Plant Act of 1984 periodic compliance reports	N1-201-88-1, EMM-16b	10	
DAA-0201-2020-0001-0002	Power Sales and Marketing	TEMPORARY. Destroy 10 years after cutoff, but longer retention is authorized if required for business use	End of FY	6516	Power Rate Council	N1-201-88-1, EMM-4	5	
DAA-0201-2020-0001-0003	Power Sales and Marketing	TEMPORARY. Destroy 20 years after cutoff, but longer retention is authorized if required for business use	End of FY	6512.003	Marketing Systems-temp records	N1-201-88-1, EMM-3c	2	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	When new rate is filed	6513	Power Rate Regulations – filing and review with FERC, etc.	N/A	Superseded	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	Upon determination	6513.001	Public participation; FERC determinations	N/A	Superseded	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	When new rate is published	6513.002	Rate confirmations of FERC	N/A	Superseded	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is	When new rate is published	6514	Power Rates	N/A	U	

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Item	BUCKET TITLE	New Retention	Series Level Cut off Instructions, where applicable	Current Series Item	Current Series Title and Description	Superseded Authority	Superseded Retention	For permanent records, "Office of Record"
		authorized if required for business use						
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	Close of contract	6520.13	Original Energy Contracts. Original contracts, Amendments, modifications, and exhibits for sale of Energy and Extended Contracts.	N/A	U	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	Close of contract	6520.008	Sale of Energy Contracts. Contract files containing negotiations, agreements, amendments, exhibits, funding and copies of contracts. Over \$25,000.	N1-201-88-1, EMM-10d1	6 years, 3 months	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	Close of contract	6520.011	Extended Contract background. Contract correspondence, records of operations under agreements which may or may not involve the sale of energy and which provide for the construction, operation, maintenance, and installation of facilities and structures in the distribution of energy. (E.g. circuit maintenance, crossing, interconnections, metering, etc.)	N1-201-88-1, EMM-10f	6 years, 3 months	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	When plan is superseded or study is finalized	6510.1	Marketing Plan/Study case materials	N1-201-88-1, EMM-2a	2	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	When study is finalized	6516.001	Amortization Studies	N1-201-88-1, EMM-5a	5	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	Close of rate case file	6514.003	Uncontroversial Rate Determination Cases	N1-201-88-1, EMM-5c	10	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	When new rate is published	6514.007	Surplus energy rate determinations	N1-201-88-1, EMM-5f	5	

Crosswalk for WAPA Power Sales and Marketing Schedules DAA-0201-2020-0001 and Current WAPA Schedules

Item	BUCKET TITLE	New Retention	Series Level Cut off Instructions, where applicable	Current Series Item	Current Series Title and Description	Superseded Authority	Superseded Retention	For permanent records, "Office of Record"
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	When new rate is published	6514.008	Rate adjustments.	N1-201-88-1, EMM-5g	Superceded	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	When new rate is published	6514.010	Wholesale power rates.	N1-201-88-1, EMM-5i	10	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	When study is finalized	6517.001	Rate Study background prep	N1-201-88-1, EMM-8a	3	
DAA-0201-2020-0001-0004	Power Sales and Marketing	TEMPORARY. Destroy 100 years after cutoff, but longer retention is authorized if required for business use	When study is finalized	6517.002	Automated Rate Study	N1-201-88-1, EMM-8a	3	
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	Publication of evaluation results	6515.003	Hydropower Benefit Evaluations	N1-201-88-1, EMM-1	Perm	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	End of FY	6500	PM Policy & Procedures	N1-201-88-1, EMM-1	Perm	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	End of FY	6520.001	Energy Sales Correspondence establishing WAPA policy and procedures governing the sale of energy	N1-201-88-1, EMM-10a	Perm	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	End of FY	6524.001	Boulder Canyon Project legislation, power allocation, etc.	N1-201-88-1, EMM-15a	Perm	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	End of FY	6525.001	Hoover Power Plant Act of 1984 core documentation	N1-201-88-1, EMM-16a	Perm	Power Sales and Marketing Office
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	When plan/study is finalized	6510.2	Final Marketing Plan/Study	N1-201-88-1, EMM-2b	Perm	Responsible Regional Power Sales and Marketing business unit

Crosswalk for WAPA Power Sales and Marketing Schedules DAA-0201-2020-0001 and Current WAPA Schedules

Item	BUCKET TITLE	New Retention	Series Level Cut off Instructions, where applicable	Current Series Item	Current Series Title and Description	Superseded Authority	Superseded Retention	For permanent records, "Office of Record"
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	End of FY	6512.1&2	MarketingSystem Organizations	N1-201-88-1, EMM-3a	Perm	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	When new rate is published	6514.001	Correspondence and other material generated in the Study & determination of energy rates, increases or decreases	N1-201-88-1, EMM-5b	10	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	When new rate is published	6514.002	Correspondence establishing Rate policy	N1-201-88-1, EMM-5b	Perm	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	When case closes	6514.005	Controversial Cases leading to litigation and settlement	N1-201-88-1, EMM-5d2	Perm	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	Release date of rate order	6514.009	Rate orders	N1-201-88-1, EMM-5h	10	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	After full repayment	6515.001	Project Cost (Investment) Repayment	N1-201-88-1, EMM-6a	Perm	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	When study is finalized	6515.002	Project Cost (Investment) Repayment Impact Studies	N1-201-88-1, EMM-6a	Perm	Responsible Regional Power Sales and Marketing business unit
DAA-0201-2020-0001-0005	Power Sales and Marketing	PERMANENT. Transfer to the National Archives 15 year after cutoff	When study is finalized	6517	Rate and Repayment Study Final	N1-201-88-1, EMM-6b	U	Responsible Regional Power Sales and Marketing business unit