

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (Agency or establishment)

Department of Housing and Urban Development

2 MAJOR SUBDIVISION Assistant Secretary for Housing--

Federal Housing Commissioner

3 MINOR SUBDIVISION

Office of Insured Single Family Housing

4 NAME OF PERSON WITH WHOM TO CONFER

Alan Kappeler, Director

6 CERTIFICATE OF AGENCY REPRESENTATIVE

JOB NO

DATE RECEIVED

December 8, 1986

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

5 TELEPHONE EXT

755-3045

DATE

2-5-87

ARCHIVIST OF THE UNITED STATES

James S. Bunker

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE	
11/24/86	<i>Robert J. S. Wilson</i>	Departmental Records Management Officer	
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>RECORDS DISPOSITION SCHEDULE 20</p> <p>SINGLE FAMILY HOME MORTGAGE INSURANCE PROGRAM RECORDS</p> <p>1. We propose to revise item 3 of HUD Records Disposition Schedule 20 by:</p> <p>a. Changing the retention period from 2 to 3 months after expiration or cancellation of commitment. This change is needed to allow time for lenders requesting retroactive extensions of commitments due to the large volume of mortgage applications.</p> <p>b. Changing the retention period from 6 to 26 months after rejection of applications. This change is needed to conform to the Equal Credit Opportunity Act which requires that HUD, as a creditor, retain information on rejected applicants for 25 months after the applicant has been notified of rejection. The additional month allows for delay by the lender in notifying the applicant.</p> <p>Revised item 3 reads as follows:</p> <p>3. Non-insured cases. Include both proposed and existing construction.</p> <p>DISPOSITION:</p> <p>a. Destroy 3 months after expiration or cancellation of com-</p>	NARA Job NCL-207- 84-6, approved 8-27-84	

Request for Records Disposition Authority—Continuation		JOB NO		PAGE OF 2 of 2
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9 SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>mitment.</p> <p>b. Destroy 26 months after rejection of application.</p> <p><i>Alan Kappeler</i> 9/5/86 <i>David Pinsky</i> 9/17/86</p> <p>Program Concurrence & Date Alan Kappeler, Director, Office of Insured Single Family Housing</p> <p>Legal Concurrence & Date David Pinsky, Assistant Gen- eral Counsel, Home Mortgage Insurance</p>			