

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI 129.00.15</i>	
		DATE RECEIVED <i>1-28-00</i>	
		NOTIFICATION TO AGENCY	
		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
1. FROM (Agency or establishment) FEDERAL BUREAU OF PRISONS		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2. MAJOR SUBDIVISION REGIONAL OFFICES			
3. MINOR SUBDIVISION (SEE ATTACHED)			
4. NAME OF PERSON WITH WHOM TO CONFER OMAR HERRAN		5. TELEPHONE (202) 514 - 2254	
		DATE <i>6-6-01</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6 AGENCY CERTIFICATION
 I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required;
 ☐ is attached; or
 ☐ has been requested.

DATE <i>1-27-2000</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature: Omar Herran]</i>	TITLE CHIEF, INFORMATION MANAGEMENT OFFICE
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	(SEE ATTACHED)		

7H-6-7-01 Cops to: NR

Federal Bureau of Prisons: Record Group 129

REGIONAL OFFICE - RECORDS OF THE HEALTH SYSTEMS ADMINISTRATOR

Except for the series described below, the common series and the General Records Schedules (GRS) cover all other records.

1. INSTITUTIONAL FILES

Correspondence, memoranda, reports and other files regarding operation and administration of institutional medical facilities. Examples of documentation include a Health and Human Services evaluation of radiological equipment, correspondence and memoranda to the sentencing judge regarding inmate death, requests for exemption from various policy requirements, notification of program reviews, and copies of medical staffing reports and purchasing records.

Disposition: *Temporary. Destroy when 3 years old or when no longer needed, whichever is later.*

2. ELECTRONIC COPIES OF RECORDS CREATED ON ELECTRONIC MAIL AND WORD PROCESSING SYSTEMS FOR ITEM 1 REGIONAL OFFICE - HEALTH SERVICES ADMINISTRATOR.

Disposition: *Temporary. Delete after the recordkeeping copy has been produced.*