## **INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE**

Schedule Number: N1-185-97-007

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

All temporary records covered by this schedule are presumed destroyed, and all permanent records have been accessioned. The schedule is therefore obsolete.

Date Reported: 11/08/2021

REQUEST FOR RECORDS DISPOSITION AUTHORITY  (See Instructions on reverse)  10° NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 2008  11° FROM Agency or establishment) Panama Canal Commission Administrative Services Division Administrative Services Division Administrative Services Division Records Management Branch Aname of Person with whom to confer (310)420-0675 Denise B. Will  6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Cuidance of Federal Agencies,  220 is not required; is attached; or has been requested.  DATE ACCORDS OF THE PANAMA RAILROAD  RECORDS OF THE PANAMA RA							
1. FROM (Agency or establishment) Panama Canal Commission  2. MAJOR SUBDIVISION Administrative Services Division 3. MINOR SUBDIVISION Records Management Branch 4. NAME OF PERSON WITH WHOM TO CONFER S. TELEPHONE (310) 420-6675 Ext. 272-5033  6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the CAO Manual for Guidance of Federal Agencies,    Signature of Agency Representative   Lating Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Chief, Records Management Branch Acting Deputy Agency Records Officer   Acting Deputy Agency Records Off	REC	QUEST FOR RECORDS DISP	OSITION AUTHOR	ITY JC	RNIIMBER		
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Panama Canal Commission  2. MAJOR SUBDIVISION Administrative Services Division 3. MINOR SUBDIVISION Records Management Branch 4. NAME OF PERSON WITH WHOM TO CONFER (310) 420-0675 Denise B. Will 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2. page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the CAO Manual for Guidance of Federal Agencies,    XX   is not required;   is attached; or   has been requested.    DATE   AGENCY GENERAL OF CANADA OFFICE     ACTING DEPTH OF THE MAND PROPOSED DISPOSITION   9. GRS OR SUPERSEDED     TITLE   ACTING DEPTH OFFICE     ACTING DEPTH OFFICE   10. ACTION TAKEN (NARA) JOB CITATION   JOB CITATION     RECORDS OF THE PANAMA RAILROAD OFFICE   10. ACTION TAKEN (NARA) JOB CITATION   JOB CITATION     RECORDS OF THE PANAMA RAILROAD OFFICE   10. ACTION TAKEN (NARA) JOB CITATION   JOB CITATIO							
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Benise B. Will  Ext. 272-5033  Back 27-97  Benise B. Will  Ext. 272-5033  Back 27-97  Back			FER 5. TELEPHONE	D/	ATE ARCHIVIST OF T	HE UNITED STATES	
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Acting Chief, Records Management Branch Acting Deputy Agency Records Officer  17. 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  RECORDS OF THE PANAMA RAILROAD PANAMA CANAL COMPANY NEW YORK OFFICE  1 New York Office Employee Index Cards (1918-1949): 3x5 index cards containing the name of each employee, position title, in some cases, and a box number where the record sheet can be located. Cards are arranged alphabetically by employee's last name.  INDEX CARD GROWN Y  Volume: 4 size fish boxes.  Arrangement: Alphabetical.  Disposition: REPARAMATE A STATE OF THE PANAMA RAILROAD 9. GRS OR SUPERSCENS 10. ACTION TAKEN (NARA USE ONLY)  1. ACTION TAKEN (NARA USE ONLY)  2. ACTION TO ACTION TAKEN (NARA USE ONLY)  3. ACTION TO ACTION TAKEN (NARA USE ONLY)  3. ACTION TO ACTION TAKEN (NARA USE ONLY)  3. ACTION TAKEN (NARA USE ONLY)  3. ACTION TAKEN (NARA USE ONLY)  3. ACTION TO ACTION TAKEN (NARA USE ONLY)  3. ACTION TAKEN (NARA USE ONLY)  4. ACTION TAKEN (NARA USE ONLY)  5. ACTION TAKEN (NARA USE ONLY)  6. ACTION TAKEN (NARA USE ONLY)  6. ACTION TAKEN (NARA USE ONLY)  6. ACTION TAKE	and the of thithe G	hat the records proposed for disposes agency or will not be needed after the second se	sal on the attached _2 er the retention perion he provisions of Title is attached; or	page(s) ds specifie 8 of the G	are not now needed fo d; and that written cond AO Manual for Guidai	r the business currence from nce of Federal	
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UPON APPROVAL OF THE SCHEDULE. Per Comments office.	1	New York Office Employee  3x5 index cards containing the position title, in some cases, the record sheet can be locally alphabetically by employee's   INDEX CARD OF  Volume: 4 mismetishs boxes  Arrangement: Alphabetical.	Index Cards (1918- e name of each empand a box number ated. Cards are ar last name.	1949): oloyee, where ranged	harges make		
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REC	QUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION	ON	JOB NUMBER N(-185-97-7	PAGE
7.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION		9. GRS OR SUPERSEDED	10. ACTION TAKEN (NARA
NO.			JOB CITATION	USE ONLY)
2	New York Office Executive Correspondence Files (1918-1949): 3x5 index cards arranged alphabetically by subject and containing a brief summary of the subject matter and date.  **EXPEX CARD 62 x 42 **  Volume: 10 misrefishe boxes.**			
	<u>Arrangement</u> : Alphabetical.			
	<u>Disposition</u> : <b>PERMANENT</b> . Transfer to the National Archives immediately.			
3	Index to Board of Director's Meetings (1912-1947):  3x5 index cards arranged alphabetically by subject and containing a brief summary of the subjects discussed at the meeting, with a reference to the meeting date, volume and page number in the minutes.			
	Arrangement: Alphabetical.			
	<u>Disposition</u> : <b>PERMANENT</b> . Transfer to the National Archives immediately.			
4	New York Office File Index (Location Record Cards): 3x5 index cards arranged numerically by file number 1(A-Z) through 111(A-T) and containing a summary of the contents of each file for correspondence of the Panama Railroad - Panama Canal Company New York Office.  Panama Canal Company New York Office.  Yolume: 2 **Index CARD**  Volume: 2 **Index CARD**  Volume: 1957  Arrangement: Numerical.  Disposition: PERMANENT. Transfer to the National Archives immediately.			
	Archives immediately.			

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L KEC	DUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION	ON NI-185-97-7	3 <sub>OF</sub> 3
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
5	Alpha Index to New York Office Freight & Steamship Files and Miscellaneous Claims: 3x5 index cards arranged alphabetically by subject and referencing the subject contents and the file/box number for locating the records.  Volume: 2 **TARREX CARD** boxes. ** Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y		
6	Disposition: PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY UPON APPROVAL OF THIS SCHEDULE.  Congressional Index (1945-1963): 3x5 index cards arranged by House or Senate Bill number and topic, with dates the topic was discussed in the 79 <sup>th</sup> through 88 <sup>th</sup> session of Congress.  Volume: 2  Arrangement: Numeric.	•	
	<u>Disposition</u> : TEMPORARY. Destroy immediately.		