

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-56-90-5

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

4-5-90

1. FROM (Agency or establishment)

NOTIFICATION TO AGENCY

Department of the Treasury

2. MAJOR SUBDIVISION

Office of the Secretary

3. MINOR SUBDIVISION

Office of Tax Policy

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

Steve Milline

566-9823

10/17/90

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence ☐ is attached, or ☒ is unnecessary.

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

8-30-90

Chief, Clerk's Office
Departmental Offices Records Officer

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

Tax Legislative Council

1.
 - A. Closed Regulation Files, 1970-1987. These files contain case histories of an Internal Revenue Service (IRS) regulation from the time it is instituted as a project until the decision is made by IRS to close the project because: (1) the regulation project was concluded by tax legislation enacted by Congress (2) the decision was made by IRS that the regulation project is not necessary due to the other regulations enacted.

DISPOSITION: Transfer to WNRC immediately (21 cubic feet). Destroy 20 years from latest date (January 2008).
 - B. Future Closed Regulation Files. Annual accumulation is less than one cubic foot.

DISPOSITION: Break closed files annually. Transfer to WNRC in 10-year blocks (e.g., 1988-1997 in 1998). Destroy 20 years from latest date.

Copies sent to agency, NCF, NNT, NNIW 10/23/90