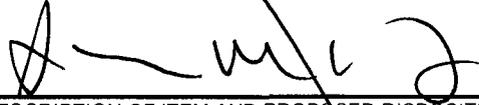


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER 71-425-03-3	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 5-30-2003	
1 FROM (Agency or establishment) Department of the Treasury		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Financial Management Service		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Assistant Commissioner, Governmentwide Accounting			
4 NAME OF PERSON WITH WHOM TO CONFER Sharon M King	5 TELEPHONE NUMBER 202-874-6960	DATE	ARCHIVIST OF THE UNITED STATES WITHDRAWN
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> 2 </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 5/12/03	SIGNATURE OF AGENCY REPRESENTATIVE 	TITLE Director, Administrative Programs Division	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<u>Governmentwide Accounting (GWA)</u> GWA provides the financial infrastructure for the central governmentwide accounting of all Federal Financial Transactions. This infrastructure results in the accumulation and publication of governmentwide financial information. The GWA accomplishes its mission by providing, operating, and managing financial resources and systems, and setting standards for summary-level governmentwide accounting data integrity and reporting. The Department of the Treasury has committed to maintaining all documents under this schedule in conformance with Court Orders entered in the Cobell litigation, including the Court Order of August 12, 1999, until the conclusion of the litigation or until the Court or Special Master order otherwise. WITHDRAWN		

Attachment

Cash Accounting and Reporting Directorate
Cash Forecasting Division

The Cash Forecasting Division (CFD) provides decision support to the Office of the Fiscal Assistant Secretary (OFAS) with forecasting, monitoring, and managing the cash and debt position of the Treasury for the purposes of maintaining a target balance in the Treasury's operating cash balances and maximizing interest earned on the Treasury Tax and Loan Accounts (TT&Ls). Much of this information is used in the process of compiling and producing the Daily Treasury Statements, which reflects this data.

The Division develops and manages all requirements for reporting critical cash and debt management financial information. It prepares and issues updates as necessary and serves as a major contact point with the Federal Reserve System. In this contact process, the Division interacts with the Federal Reserve Open Markets Desk, the Federal Reserve Board of Governors, and the individual Federal Reserve banks on matters impacting the bank reserve accounts.

The Division supports the forecast, tracking, and management for the projected cash and debt position. It collects, analyzes, and summarizes critical cash and debt management data. It also participates in the daily conference call to determine the cash position requirements while at the same time providing tax receipt data to the Bureau of the Public Debt (BPD). CFD develops CASH TRACK initiatives and maintains CASH TRACK data.

The Financial Management Service (FMS) originally submitted items 1 and 2 of this schedule to NARA for approval under job number N1-425-03-2, items 6 and 7. Because the disposition of the records covered by those items may be affected by the Cobell litigation according to FMS's Chief Counsel, the items were withdrawn from that job and are herewith resubmitted for approval.

1 Daily Support Listings of FDS Deposits File Deposit details for the transactions processed through the Fedwire System

Disposition: Cut off at the end of each month. Destroy after 1 year after cutoff.

2 Transcript of the General Account of the United States Treasury Reflects Treasury Check activity

Disposition: Cut off at the end of each month. Destroy 1 year after cutoff.

3 Electronic Mail, Spreadsheet, and Word Processing System Copies Electronic copies of records that are created on electronic mail, spreadsheet, and word processing systems and used solely to generate a recordkeeping copy of the records covered by the

WITHDRAWN

other items in this schedule Also includes electronic copies of records created on electronic mail, spreadsheet, and word processing systems that are maintained for updating, revision, or dissemination

Disposition

a Copies that have no further administrative value after the recordkeeping copy is made Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy

Destroy/delete within 180 days after the recordkeeping copy has been produced

b Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy

Destroy/delete when dissemination, revision, or updating is completed

WITHDRAWN