Request for Records Disposition Authority					Leave Blank (NARA Use Only)			
(See Instructions on reverse) To National Archives and Records Administration (NIR)					$\frac{\frac{\text{Job Number}}{\text{N/-557^{-1/-3}}}}{\frac{\text{Date Received}}{9/30/1/}}$ Notification to Agency			
Washington, DC 20408								
1 From (Agency or establishment)								
U.S. Department of Transportation								
2 Major Subdivision					In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that			
Federal Motor Carrier Safety Administration (FMCSA)								
3 Minor Subdivision					may be marked "disposition not approved" or			
Office of Information Technology						drawn" in column 10		
	Person with whom to confer	5 Telephone (include area code)			Arch	wast of the United States		
William	Bannister	(202) 385-2388		376	512 5	2080		
6 Agency Certification								
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed								
for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention								
penods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies								
							1	
Signature of Agency Representance Title						<u> </u>	Date (mm/dd/yyyy)	
	FMCSA Records Management Officer						09/24/2009	
7 Item	9 GRS or						10 Action taken	
Number	X Description of item and Proposed Disposition () Superseded for						(NARA Use Only)	
					·			
	SEE ATTACHED PAGES							
							}	
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							1	

Federal Motor Carrier Safety Administration (FMCSA) Office of Analysis, Research and Technology

- The Commercial Vehicle Information Systems and Networks (CVISN) Web Site (New Item)
 The Commercial Vehicle Information Systems and Networks (CVISN) Web Site is an informational web site that contains descriptive CVISN programmatic and reference documents, overall system architecture documents, and CVISN training materials. The CVISN program provides a programmatic and system architecture that organizes and funds the deployment of a collection of information systems and communications networks that support commercial vehicle operators to include information systems owned and operated by governments, motor carriers, and other stakeholders
 - **a.** Inputs CVISN descriptive programmatic and reference documents, overall system architecture documents, and CVISN training materials
 - <u>Disposition</u> Temporary Delete when data have been entered into the master file or database and verified, or when no longer required to support reconstruction of, or serve as backup to, a master file or database, whichever is later (GRS 20, Item 2)



b. Master Data Files-Record Copy.

<u>Disposition</u> Temporary. Destroy or delete when no longer needed for reference, obsolete, or superseded

- e. System Documentation.
- Disposition—Temporary. Destroy or delete when superseded or obsolete (GRS 20, Item 11)
- d. Outputs.

<u>Disposition</u> Temporary Delete when the agency determines that they are no longer needed for administrative, legal, audit, or other operational purposes (GRS 20, Items 5, 6, 12)

FMCSA publications appearing on the CVIS Web Site may be scheduled as permanent under N1-557-05-12 for the Office of Communications, Item 9, Publications: Agency-Wide. FMCSA will ensure that these publications have been transferred or are being transferred to NARA in accordance to schedule before deleting the web site.

Federal Motor Carrier Safety Administration (FMCSA) Office of Research and Analysis

1. Data Quality Tracking System (DataQs) and Website

(New Item)

The FMCSA Data Quality Tracking System and Website (DataQs) is an electronic means for filing and tracking the resolutions of concerns about allegedly inaccurate Federal and State data released to the public by the Federal Motor Carrier Safety Administration (FMCSA) Through this system, data concerns, or "Requests for Data Reviews" (RDRs) are automatically forwarded to the appropriate office for resolution. The system also allows filers to monitor the status of each filing

Specifically, DataQs provides an Internet website to accept RDRs and supporting documentation (fax and/or file upload capability), acknowledges receipt of RDRs, notifies FMCSA and/or State personnel when RDRs are received, accepts FMCSA and/or State postings and responses related to RDRs, provides automated notification capability including receipt of input and status changes, provides reporting capability based on preset parameters, and tracks RDRs from submission through resolution

a. Inputs Data challenges are entered into the system by general public users, commercial drivers, motor carriers, FMCSA/State Agency Users, and FMCSA administrative level users, using the DataQs web interface, into the Master Data File.

<u>Disposition</u> Temporary Delete when data have been entered into the master file or database and verified, or when no longer required to support reconstruction of, or serve as backup to, a master file or database, whichever is later (GRS 20, Item 2)



b. Active Master Data Files-Record Copy of RDR's.

<u>Disposition</u> Cut off at the end of the year Transfer resolved RDR's to archival system after 3 years



c. Archived RDR Data.

<u>Disposition</u> **Temporary.** Delete 2 years after transfer to archival data file, or when no longer needed for business, legal, reference or administrative operations

d. System Documentation.

— <u>Disposition</u> Temporary. Destroy or delete when superseded or obsolete (GRS 20, Item 11)

e. Outputs.

<u>Disposition</u> Temporary Delete when the agency determines that they are no longer needed for administrative, legal, audit, or other operational purposes (GRS 20, Items 5, 6, 12)



f. Web Interface.

<u>Disposition</u> Temporary Destroy/Delete when superseded or obsolete

FMCSA publications appearing on the DataQs Web Site, such as the <u>DataQs User Guide and Manual</u> (Washington, DC., FMCSA, January 2011) may be scheduled as permanent under N1-557-05-12 for the Office of Communications, Item 9, Publications: Agency-Wide. FMCSA will ensure that these publications have been transferred or are being transferred to NARA in accordance to schedule before deleting the web site.