Schedule Number: NC-174-000100

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Two permanent items (4 and 6b) were superseded by NC1-015-77-11.
Remaining items are for magnetic tapes from an e-system 45+ years ago. System is assumed to be no longer active and magnetic tapes' retention (3 days to 2 months) long since met.

Date Reported: 04/28/2021

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

RG 15
10 items

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED 11/16/73	JOB NO. NC 174-100

TO: **GENERAL SERVICES ADMINISTRATION,**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)
VETERANS ADMINISTRATION

2. MAJOR SUBDIVISION
DEPARTMENT OF DATA MANAGEMENT

3. MINOR SUBDIVISION
DATA PROCESSING CENTER

4. NAME OF PERSON WITH WHOM TO CONFER
MR. H. D. THOMBS

5. TEL. EXT.
IDS 148- 3662

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

11/14/73 (Date) — Acting (Signature of Agency Representative) — Asst. Administrator for Management & Evaluation (Title)

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

3-28-74 (Date) — James B. Rhoads, *Archivist of the United States*

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	SUMMARY HOSPITAL INFORMATION PATIENT SYSTEM (SHIPS) MAGNETIC TAPE FILES	NN 171-164	
1.	Master Record Tape File. Magnetic tape file created daily during master file reorganization. 30 days after creation and after return of tapes from the records security depository.		
2.	Transaction Record Tape File, Magnetic tape file created daily by remote transmission from hospital. 30 days after creation and after return of tapes from the records security depository.		
3.	History Tape File. Magnetic tape file created weekly during master record file purge of patient records. After completion of two succeeding weeks processing, except those prepared as of June 30 and December 31 each year and after return of tapes from the records security depository.		
4.	Semi-Annual History Tape File. Magnetic tape file created from weekly purge of master record file patient records as of June 30 and December 31 each year. Permanent. Offer to the National Archives after completion of the sixth succeeding semi-annual processing and after return of tapes from the records security depository.	J.L.W. 22 Mar 1974	

STANDARD FORM 115
Revised November 1970
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4
115-105

Standard Form No. 115a
Revised November 1951
Prescribed by General Services Administration
GSA Reg. 3-IV-106

Job No. _____

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
5.	Statistical Tape File. Magnetic tape file created monthly during EOM report processing. After completion of two succeeding months processing and after return of tapes from the records security depository.		
6.	Statistical Tape File. Magnetic tape file created monthly during EOM report processing to accumulate year to date data.		
a.	After completion ot two succeeding months processing and after return of tapes from the records security depository, except for last year-to-date set.		
b.	Permanent, Last Year-to-Date set. Offer to National Archives after two succeeding months processing and return of tapes from the records security depository. J.L.W. 22 Mar. 1974		
7.	Extract Tape File. Magnetic tape file created weekly as PTF transaction card image backup tapes. 30 days after submission of PTF input tape to the Austin DPC.		
8.	Extract Tape File. Magnetic tape file created daily in the CALS patient census extract. 3 days after creation.		
9.	Report Tape File. Magnetic tape file created daily as print image tapes for remote transmission to hospitals via communications terminal, punching formatted cards for ARS transmission or for printing at the DPC. 3 days after creation.		

Standard Form No. 115a
Revised November 1951
Prescribed by General Services Administration
GSA Reg. 3-IV-106

Job No. _____

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
10.	Report Tape File. Magnetic tape files created monthly and quarterly as print image tapes for remote transmission to hospitals via communications terminal, punching formatted cards for ARS transmission or for printing at the DPC. 15 days after creation.		

Simultaneous separate submission to Records Management and Services Branch, GAO.

Prior to disposal of these records, consideration will be given to the moratorium on disposal of ADP records, pending outcome of the Federal/anti-trust suit against IBM.