

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2. MAJOR SUBDIVISION

Department of Veterans Benefits

3. MINOR SUBDIVISION

Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs. Marjorie M. Leandri

5. TEL EXT

389-3632

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

7/31/84

D. SIGNATURE OF AGENCY REPRESENTATIVE

Marjorie M. Leandri  
DAVID N. STONE

E. TITLE

Director, Paperwork Management and Regulations Staff

7. ITEM NO

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR  
JOB NO.

10. ACTION TAKEN

Veterans' Work Study Records

~~1. VA Form 20-8691, Veteran's Application for Work-Study Allowance.~~

~~Disposition: File in related claims folder.  
Destroy when folder is disposed of.~~

1. VA Form 20-8692, Veteran-Study Work-Study Agreement (Copy)

Disposition: Destroy 1 year after termination of the agreement.

No mass Data Change Required  
Agency sent 9-10-84 by DMU.

LEAVE BLANK

JOB NO

NCI-15-84-19

DATE RECEIVED

8/7/84

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

8-31-84  
Date

Robert K. Var  
Archivist of the United States