

# INACTIVE - ALL ITEMS SUPERSEDED

## Request for Records Disposition Authority

Records Schedule NumberDAA-0359-2017-0002

Schedule StatusModified Approved Version

Agency or EstablishmentOffice of Science and Technology Policy

Record Group / Scheduling GroupRecords of the Office of Science and Technology

Records Schedule applies toAgency-wide

Schedule SubjectEmail of the Obama Administration

Internal agency concurrences will be providedNo

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

### GAO Approval

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
Request for Records Disposition Authority

Records Schedule: **DAA-0359-2017-0002**

## Outline of Records Schedule Items for DAA-0359-2017-0002

Sequence Number
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1	Email of the Obama Administration Disposition Authority Number: DAA-0359-2017-0002-0001
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## Records Schedule Items

Sequence Number	
1	<p><b>Email of the Obama Administration</b></p> <p>Disposition Authority Number      <b>DAA-0359-2017-0002-0001</b></p> <p><b>This item includes all email messages, attachments, calendars, and transmission data associated with all accounts (staff and program).</b></p> <p>Final Disposition                      <b>Permanent</b></p> <p>Item Status                              <b>Inactive</b></p> <p>Is this item media neutral?           <b>No</b></p> <p>Explanation of limitation              <b>Solely electronic records.</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>No</b></p> <p>Inactive Status Explanation           <b>All records transferred.</b></p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      <b>Cutoff at the end of the Administration</b></p> <p>Transfer to the National Archives for Accessioning      <b>Transfer to the National Archives after the end of the Administration.</b></p> <p><b>Additional Information</b></p> <p>What will be the date span of the initial transfer of records to the National Archives?      <b>From 2009 To 2017</b></p> <p>How frequently will your agency transfer these records to the National Archives?      <b>Unknown one transfer</b></p>

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Request for Records Disposition Authority

Records Schedule: **DAA-0359-2017-0002**

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
11/02/2016	Certify	Dawn Epperson	Administrative Operations Officer	Excutive Office of the President - Office of Science and Technology Policy
01/05/2017	Submit for Concurrency	Lisa Clavelli	Supervisor, ACNR Appraisal Team 2	National Archives and Records Administration - Records Management Services
01/05/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Serivces
01/05/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Serivces
01/06/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist

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