

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0047-2012-0001

Status: INACTIVE
Date Approved: 01/27/2012

General Information

| | |
|---|---|
| Agency or Establishment | Social Security Administration |
| Record/Scheduling Group | 0047 - Records of the Social Security Administration |
| Records Schedule Applies To | Agency Subdivision |
| Major Subdivision | Office of Facilities Management |
| Minor Subdivision | Office of Protective Security Services |
| Schedule Subject | Social Security Administration Surveillance Recordings |
| Additional Schedule Information | Deputy Commissioner for Budget, Finance and Management - Office of Security and Emergency Preparedness - Office of Protective Security Services |
| Is There a Classified Version of This Schedule? | No |
| Is consultation and coordination with Tribal Governments required? | Predate requirement |

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 1

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Outline of Records Schedule Items for DAA-0047-2012-0001

| Item # | Title | Disposition |
|---------------|--|--------------------|
| 0001 | Security Surveillance Recordings : Security Surveillance Recordings | Temporary |

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Records Schedule Items

| | | |
|--|---|-------------|
| Group Title | Security Surveillance Recordings | |
| Group Description | <p>This schedule provides authoritative instructions for the disposition of information contained in Social Security Administration (SSA) security surveillance recordings. It grants authority for the disposition of existing and future recordings.</p> <p>Surveillance recordings include the inside activities as well as outside activities of SSA Headquarters buildings, the National Computer Center, other outlying buildings, and SSA field and hearing offices.</p> | |
| DAA-0047-2012-0001-0001 | STATUS: INACTIVE - NOT FOR USE | |
| ITEM GENERAL INFORMATION | | |
| Item Title | Security Surveillance Recordings | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | Yes | |
| | Superseded Items | |
| Superseded Item | Item Superseded in Part? | Explanation |
| N1-047-04-1 | No | |
| Is this item a deviation from the GRS? | No | |
| DISPOSITION INSTRUCTION | | |
| DO NOT USE. Agency is using GRS 5.6 item 090, DAA-GRS-2021-0001-0003 on 01/30/2024. | | |
| Final Disposition | Temporary | |
| Retention Period | Other: Delete/destroy recordings when 14 days old or when no longer needed for evidence or reference related to incidents or studies - whichever is later. Reuse media to create sequential recordings and destroy media when no longer usable. | |
| ADDITIONAL INFORMATION | | |
| Are any of the records covered by this item national security classified? | | |
| GAO Approval Required | No | |

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Signatory Information

| Action | User | Date |
|---------|----------------|------------|
| Approve | David Ferriero | 01/27/2012 |