

## Request for Records Disposition Authority

Records Schedule Number      DAA-0134-2013-0020  
Schedule Status                Approved

Agency or Establishment        Surface Transportation Board  
Record Group / Scheduling Group   Records of the Interstate Commerce Commission  
Records Schedule applies to    Major Subdivision  
Major Subdivision                Office of Environmental Analysis (OEA)  
Schedule Subject                Line Constructions  
Internal agency concurrences will be provided      No

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0134-2013-0020

Sequence Number	Line Constructions
1	Disposition Authority Number: DAA-0134-2013-0020-0001

## Records Schedule Items

Sequence Number	
1	<p><b>Line Constructions</b></p> <p>Disposition Authority Number      DAA-0134-2013-0020-0001</p> <p>Line Constructions Paper copy or electronic. Staff studies of the environmental and historic effect of a proposed rail line construction. This includes the environmental and historic documents prepared by OEA, and supporting documentation, project files, reports, the last draft before the final, and all correspondence in Environmental Correspondence Tracking System (ECT).</p> <p>Final Disposition                      Temporary</p> <p>Item Status                              Active</p> <p>Is this item media neutral?          Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?                      Yes</p> <p>GRS or Superseded Authority Citation      N1-134-08-1, item 19 N1-134-08-1 item 20</p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      Close files when the Board-imposed mitigation measures have been satisfied at the end of any oversight period, the close of the Board's participation in a Memorandum of Agreement (MOA) or Programmatic Agreement (PA) under the National Historic Preservation Act (NHPA), or after 3 years. Cut off closed files a the end of calendar year. Destroy 3 years after cut-off, or when no longer needed for reference, whichever is longest.</p> <p>Retention Period                      Destroy 3 year(s) after cutoff, or when no longer needed for reference, whichever is longest.</p> <p><b>Additional Information</b></p> <p>GAO Approval                              Not Required</p>

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
03/11/2015	Certify	Michelle Thomas	Management Analyst Officer	Surface Transportation Board - OPAGAC
03/02/2016	Submit for Concurrence	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services
03/03/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/03/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/04/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist