

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0173-2021-0024

Status: APPROVED
Date Approved: 08/24/2023

General Information

Agency or Establishment	Federal Communications Commission
Record/Scheduling Group	0173 - Records of the Federal Communications Commission
Records Schedule Applies to	Agency-wide
Schedule Subject	Emergency Connectivity Fund Program
Additional Schedule Information	<p>The American Rescue Plan of 2021 established the Emergency Connectivity Fund. The Universal Service Administrative Company serve as the program's administrator FCC oversight. On May 10, 2021, the Commission adopted the rules and policies creating and governing the Emergency Connectivity Fund Program (ECF Program).</p> <p>The ECF Program allows eligible schools and libraries to seek funding for eligible equipment, including Wi-Fi hotspots, modems, routers, and connected devices, as well as advanced telecommunications and information services, to meet the remote learning needs of students, school staff, and library patrons who would otherwise lack access to connected devices and broadband connections sufficient to engage in remote learning during the emergency pandemic period.</p>
Is there a classified version of this form?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 2

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0173-2021-0024

Item #	Title	Disposition
0001	Emergency Connectivity Fund Program	Temporary
0002	Audit Working Papers and Final Audit Reports	Temporary

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Records Schedule Items

DAA-0173-2021-0024-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Emergency Connectivity Fund Program	
Item Description	These records contain filings and submissions for administering the \$7.17 billion Emergency Connectivity Fund Program established pursuant to the American Rescue Plan of 2021. Records include: certifications and other documents for eligibility verification; requests for funding; funding disbursement records; reimbursement requests; program record-keeping; reports; and appeals. The records include electronic formats such as databases and audio files.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
MANUAL CITATION		
Agency Code	Section 7402, Title VII of the American Rescue Plan Act, 2021, Pub. L. No. 117-2, 135 Stat. 4.	
Manual Title	American Rescue Plan Act of 2021	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Other: Cut off at the end of the calendar year from date services or equipment received.	
Retention Period	Destroy 10 year(s) after cutoff	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

DAA-0173-2021-0024-0002		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Audit Working Papers and Final Audit Reports	

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Item Description	These record include audit plan documentation, in compliance and consistent with ECF program rules to test the effectiveness of the Emergency Connectivity Fund Program’s controls (See 47 CFR § 54.1714 (Audits, inspections, and investigations)), including the controls put into place to protect against waste, fraud and, abuse. Also included are audit work papers, related papers and audit reports.
Is this item media neutral?	Yes
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Temporary
Cutoff Instructions	Other: Cutoff once the final Audit Report is submitted.
Retention Period	Destroy 10 year(s) after final Audit Report is submitted.
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	No
GAO Approval Required	No

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Signatory Information

Action	User	Date
Accept	Data Migration	07/27/2021
Approve	Colleen Shogan	08/24/2023