REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

JOB NO

NC1-403-83-1

DATE RECEIVED

2-1-83

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposal request including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3-29-83

Date   *Archivist of the United States*

TO **GENERAL SERVICES ADMINISTRATION,**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Equal Employment Opportunity Commission

2. MAJOR SUBDIVISION

Administrative Management Services

3. MINOR SUBDIVISION

Information Resource Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Gayle Lowe

5. TEL EXT

634-6983

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ___1___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A** Request for immediate disposal.

☒ **B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
1/28/83		Thomas Goggin, Director Information Resource Management Division

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1 14G(3)	Amendment by addition to EEOC Records Control Schedule, Item 14.G. (3) EEO Affirmative Action Program Reports (Arranged by quarter, thereunder geographically and by name of Agency) Reports of on site reviews conducted by the EEOC of Agency Affirmative Action Programs and correspondence relating thereto. (a) Record Copy. (Program Office) 6-10 cu ft/yr. Break files annually. Destroy in agency when five (5) years old. (b) All Other Copies. Destroy when one (1) year old.		*2 items*

115-107

to agency, 4/1/83, by RTB
to NNF, 4/7/83
no copy to FRC - no MDC sheet needed