

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-412-82-14

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by N1-412-95-002 item 2.

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

2792874

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Environmental Protection Agency

2 MAJOR SUBDIVISION
Office of Pesticide Programs

3 MINOR SUBDIVISION
Program Support Division

4 NAME OF PERSON WITH WHOM TO CONFER
Thomas Tasker

5 TEL EXT
755-0840

LEAVE BLANK	
JOB NO NC1-412-82-14	
DATE RECEIVED April 28, 1982	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
15 AUG 1982 Date	<i>[Signature]</i> Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C DATE 4/22/82	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Harold R. Hunter</i>	E TITLE Records Management Staff (PM-211 D)
-------------------	---	--

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p>To request a revision of the EPA Records Control Schedule for the attached series of records.</p> <p>The records schedule covering "Registration Jackets" is being revised because the existing schedule is inconsistent with current program operations. The current schedule provides for the records to be microfilmed which has not occurred. Therefore, we are revising the schedule because:</p> <ul style="list-style-type: none"> - Microform records of "Registration Jackets" are not needed for the conduct of Office of Pesticide business. - The Pesticide Program does not have funds or resources to microfilm these records. - The Pesticide Program has reassessed its priorities and program needs and cannot justify the cost of microfilming these records. <p><i>Mass data change sheet attached</i></p>	EPA Schedule Appendix C, Schedule 16, Item 1	<p>•</p> <p>1 item</p>

U.S. ENVIRONMENTAL PROTECTION AGENCY—RECORDS CONTROL SCHEDULES

SCHED. NO.

TITLE OF SCHEDULE

PESTICIDE PROGRAM RECORDS

COVERAGE OF SCHEDULE

APPLICABLE HEADQUARTERS OFFICE

ITEM NO.	NAME AND DESCRIPTION OF RECORD/FILE	RETENTION PERIOD AND DISPOSITION
1.	<p><u>Registration Jackets.</u> Record support for registration. Records consist of Application for New Registration of a Pesticide (EPA 8570-1), Confidential Statement of Formula (EPA 8570-4), Enforcement Action (PR5-15), request to subregister, product label, label-change recommendations, reports and data supporting label citations, enforcement case reviews and cancellation notices.</p> <p>a. Registration data submitted prior to September 30, 1978.</p> <p>b. Registration data submitted after September 30, 1978.</p>	<p><u>Retention:</u> Retain 15 years.</p> <p><u>Disposition:</u> Retain until product is canceled or rejected, then transfer to the Federal Records Center. Destroy when 15 years old.</p> <p><u>Retention:</u> Retain 10 years.</p> <p><u>Disposition:</u> Retain until product is canceled or rejected, then transfer to the Federal Records Center. Destroy when 10 years old.</p>

RECORDS MANAGEMENT MANUAL