

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-431-90-4

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

5/18/90

1. FROM (Agency or establishment)

U. S. Nuclear Regulatory Commission

2. MAJOR SUBDIVISION

Office of Nuclear Reactor Regulation

3. MINOR SUBDIVISION

NOTIFICATION TO AGENCY:

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER

John Harris

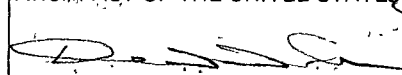
5. TELEPHONE EXT.

492-4248

DATE

7/18/90

ARCHIVIST OF THE UNITED STATES



6. CERTIFICATE OF AGENCY REPRESENTATIVE:

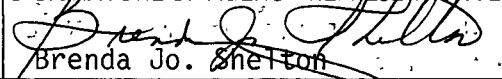
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence ☐ is attached, or ☒ is unnecessary

B. DATE

5/15/90

C. SIGNATURE OF AGENCY REPRESENTATIVE


Brenda Jo. Shelton

D. TITLE

NRC Records Officer

ITEM NO.

8. DESCRIPTION OF ITEM

(With Inclusive Dates or Retention Periods)

9. GRS OR
SUPERSEDED
JOB
CITATION10. ACTION
TAKEN
(NARS USE
ONLY)

This records disposition schedule revises the schedule for Reactor Operator and Senior Operator Docket Files originally described under NC1-431-81-5, Schedule 4, Part 7, Item 2, to expand the description of records, eliminate the early disposal of superseded material, and lengthen the retention period to ten years. The revision is required due to changes in the licensing examination process, new requirements of the Fitness for Duty Rule (10 CFR 26), and extended administrative need for the material beyond the current retention period.

Reactor Operator and Senior Operator Docket Files

Case files containing information pertaining to 10 CFR Part 55 applicants for a license, licensed operators and individuals who previously held licenses. Documentation includes applications for a license, licenses, denial letters, and related licensing correspondence, correspondence pertaining to actions taken against a licensee, 10 CFR Part 50.74 notifications, certifications of medical examinations and related medical information, fitness for duty information, examination results and other docket information.

Authorized Disposition: See attached page

~~Destroy ten years after case file becomes inactive (i.e., ten years after latest license expiration/termination/revocation, application denial or withdrawal, or issuance of denial letter.)~~

*Authorized Disposition:

Cutoff files upon latest license expiration/termination/revocation, application denial or withdrawal, or issuance of denial letter. Retire to FRC when 3 years old. Destroy when 10 years old.

*Changes in disposition instructions authorized by John Harris, IRM/IRMB, per telecom of May 29, 1990.

HJ, 5/29/90