

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0490-2017-0004

Status: APPROVED
Date Approved: 04/30/2018

General Information

| | |
|--|---|
| Agency or Establishment | Peace Corps |
| Record/Scheduling Group | 0490 - Records of the Peace Corps |
| Records Schedule Applies To | Agency Subdivision |
| Major Subdivision | Director |
| Minor Subdivision | Office of Strategic Information, Research, and Planning (OSIRP) |
| Schedule Subject | Office of Strategic Information, Research, and Planning (OSIRP) Program Records |
| Additional Schedule Information | The Office of Strategic Information, Research, and Planning's (OSIRP) mission is to guide agency strategic planning; monitor and evaluate agency-level performance and programs; and conduct research in the fields of international development, cultural exchange, and volunteer service. |
| Is There a Classified Version of This Schedule? | No |
| Is consultation and coordination with Tribal Governments required? | Predate requirement |

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Item Count

Total number of disposition items: 3

Number of Temporary disposition items: 2

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 2

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Outline of Records Schedule Items for DAA-0490-2017-0004

| Item # | Title | Disposition |
|--------|---|-------------|
| 0001 | Office of Strategic Information, Research, and Planning (OSIRP) Program Records - Significant | Permanent |
| 0002 | Office of Strategic Information, Research, and Planning (OSIRP) Records - Administrative | Temporary |
| 0003 | Office of Strategic Information, Research, and Planning (OSIRP) Records – Raw Data Files | Temporary |

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Records Schedule Items

| | | | |
|--|---|---------------------------------------|--|
| DAA-0490-2017-0004-0001 | | STATUS: INACTIVE - NOT FOR USE | |
| ITEM GENERAL INFORMATION | | | |
| Item Title | Office of Strategic Information, Research, and Planning (OSIRP) Program Records - Significant | | |
| Item Description | Records relating to the mission and operation of the program. Includes global reports, special studies, Bi-annual Open Government Plans, Country Portfolio Reviews, and records created or used to modify Peace Corps policies, actions, or activities. | | |
| Is this item media neutral? | Yes | | |
| Is this item a Big Bucket? | | | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | | |
| Does this item supersede existing disposition authorities? | Yes | | |
| | Superseded Items | | |
| Superseded Item | Item Superseded in Part? | Explanation | |
| NC 174-189 / 69a | No | | |
| Is this item a deviation from the GRS? | No | | |
| DISPOSITION INSTRUCTION | | | |
| DO NOT USE. This item is inactive because it was superseded by New Disposition Authority Number: DAA-0490-2021-0003-0001 on 10/02/2023. | | | |
| Final Disposition | Permanent | | |
| Cutoff Instructions | Other: Cut off at the end of the fiscal year. | | |
| Are there multiple instructions for this item? | No | | |
| Transfer Instruction | Other: Transfer electronic records to NARA as a pre-accession 5 years after cutoff in 5 year blocks when the latest record in block is 5 years old in a medium and format acceptable to NARA in accordance with NARA regulations and guidance in effect at the time of transfer. Transfer legal custody of electronic records to NARA 15 years after cutoff. Transfer paper records to NARA 15 years after cutoff in 5 year blocks. | | |
| ADDITIONAL INFORMATION | | | |

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Are any of the records covered by
this item subject to a FOIA
exemption?

| | | |
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| DAA-0490-2017-0004-0002 | | STATUS: INACTIVE - NOT FOR USE |
| ITEM GENERAL INFORMATION | | |
| Item Title | Office of Strategic Information, Research, and Planning (OSIRP) Records - Administrative | |
| Item Description | Records relating to administrative and program support activities not included in Item 0001, 'Office of Strategic Information, Research, and Planning (OSIRP) Program Records – Significant' of this schedule. Includes survey and questionnaire design documents, ad hoc reports, interim and administrative reports, administrative decision memos, agendas, meeting minutes, talking points, quarterly strategic plan performance reviews, Internal Management Assessments, and other records relating to routine program and administrative activities. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | No | |
| Is this item a deviation from the GRS? | No | |
| DISPOSITION INSTRUCTION | | |
| DO NOT USE. This item is inactive because it was superseded by New Disposition Authority Number: DAA-0490-2021-0003-0002 on 10/02/2023. | | |
| Final Disposition | Temporary | |
| Cutoff Instructions | Other: Cut off at the end of the fiscal year. | |
| Retention Period | Destroy 6 year(s) after cutoff. | |
| ADDITIONAL INFORMATION | | |
| Are any of the records covered by this item national security classified? | | |
| GAO Approval Required | No | |

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| DAA-0490-2017-0004-0003 | STATUS: Active |
| ITEM GENERAL INFORMATION | |

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|---|--|
| Item Title | Office of Strategic Information, Research, and Planning (OSIRP) Records – Raw Data Files |
| Item Description | SPSS or other raw data files and data sets extracted from vendor or agency databases. Records contain information about Volunteers, posts, host country counterparts, and headquarter offices. Also includes spreadsheets, charts, graphs, and tables. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cut off at the end of the fiscal year. |
| Retention Period | Other: Destroy 10 years after cutoff or when no longer needed for business purposes. |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | |
| GAO Approval Required | No |

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Signatory Information

| Action | User | Date |
|---------|----------------|------------|
| Accept | Data Migration | 03/29/2017 |
| Approve | David Ferriero | 04/30/2018 |