

Request for Records Disposition Authority (See Instructions on reverse)		Leave Blank (NARA Use Only)	
To National Archives and Records Administration (NIR) Washington, DC 20408		Job Number NI-562-09-1	
1 From (Agency or establishment) Pretrial Services Agency 633 Indiana Avenue NW		Date Received 8/25/09	
2 Major Subdivision Office of Operations (RECORD GROUP 562)		Notification to Agency In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3 Minor Subdivision Diagnostic Unit			
4 Name of Person with whom to confer Brian Rybicki	5 Telephone (include area code) 202-220-5661	Date 10/29/09 by Patricia Capers National Archives and Records Administration	
6 Agency Certification I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached <input type="checkbox"/> has been requested			
Signature of Agency Representative <i>Patricia Capers</i>		Title Patricia Capers, Records Officer Date (mm/dd/yyyy) 08/19/2009	
7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
1	Interview files (See attached)	None	

Item No. 1: Interview Files - "No Papered" - clarification per agency R.O.
9/17/09 - RF

Interview files in any media (media neutral) that are created for defendants by Pretrial Services Agency (PSA) that are a part of a decision trail. The files are considered to be "no papered" should the U.S. Attorney's Office decide that no criminal charges will be filed in the matter. The use of the file is two-fold. First, the file is used to gather relevant information that is used to prepare the Bail Report for the court. The information in the Bail Report is used by the judicial officer to determine whether the defendant should be released or detained pending trial. Second, in the event the defendant is released, the file is used by the PSA supervision and treatment units to assist in the pretrial supervision of the defendant. Following the decision to drop the charges the partial record is of no further value to Pretrial Services.

Disposition: Temporary

Disposition Instructions: Cut-off when action is completed, destroy files immediately or within 180 days following confirmation that no charges will be filed by the District Attorney's Office.