

Request for Records Disposition Authority

Records Schedule Number DAA-0578-2022-0001

Schedule Status Approved

Agency or Establishment United States Bankruptcy Courts

Record Group / Scheduling Group Records of the United States Bankruptcy Courts

Records Schedule applies to Major Subdivision

Major Subdivision U.S. Bankruptcy Courts

Schedule Subject RDS 2 Item A(18) Records of hearings.

Internal agency concurrences will be provided No

Background Information Sounds recordings and supporting records of audio bankruptcy proceedings.
NOTE: Previous versions of this schedule required courts to retain electronic sound recordings of first meeting of creditors, but that item was removed based on a determination that they were not court records and should instead be maintained by United States Trustees, who are required under 11 U.S.C. sec. 341 to convene and preside at these meetings.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0578-2022-0001

Sequence Number	
1	<p>RDS-2 Item A(18)d.(2) Digital sound recording files (e.g., MP3 or WAV) and the corresponding digital log notes, when applicable, of bankruptcy hearings maintained in portable computer storage media (e.g., USB drives, flash drives, DVD, CD-ROM), a network storage location, cloud storage, SharePoint storage, or other computer system excluding CM/ECF.</p> <p>Disposition Authority Number: DAA-0578-2022-0001-0002</p>

Records Schedule Items

Sequence Number	
1	<p>RDS-2 Item A(18)d.(2) Digital sound recording files (e.g., MP3 or WAV) and the corresponding digital log notes, when applicable, of bankruptcy hearings maintained in portable computer storage media (e.g., USB drives, flash drives, DVD, CD-ROM), a network storage location, cloud storage, SharePoint storage, or other computer system excluding CM/ECF.</p> <p>Disposition Authority Number DAA-0578-2022-0001-0002</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation Electronic records only</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Retention Period Destroy when 30 years old, or when no longer needed for reference purposes, whichever is later.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/04/2022	Certify	Omar Herran	Judiciary Records Officer	DPS - CSO
09/14/2022	Submit for Concurrence	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
09/21/2022	Return to Submitter	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/21/2022	Submit for Concurrence	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
09/21/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/22/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
09/28/2022	Approve	Debra Wall	Deputy Archivist	National Archives and Records Administration - ND Archives I Office