



Office of the Chief
Records Officer for the
U.S. Government

Sent Via Email. No Hard Copy to Follow.

November 28, 2022

Kannessia S. Jordan
Department of Justice
Drug Enforcement Administration
700 Army-Navy Drive
Arlington, VA 22202

Dear Kannessia S. Jordan,

The National Archives and Records Administration (NARA) has received your agency's unauthorized disposition report concerning two boxes of records from the Galveston Resident Office that were lost during shipment when they were erroneously sent to the Drug Enforcement Administration (DEA) Headquarters instead of the DEA warehouse.

We understand that the records lost in these two boxes are Confidential Source files under NC1-170-77-1 and the close date for the files ranges from 1994 through 2012. These records were not due to be destroyed until 2036-2037 under disposition authority NC1-170-77-1. We also understand that DEA is currently working on reconstructing or recreating the lost records. NARA will be keeping this case open until we receive the final report from you on the resolution of these efforts. Please provide your final report within 30 days of the date of this letter.

I appreciate your attention to this matter. If you have any questions or wish to discuss further, please contact me at laurence.brewer@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Office
for the U.S. Government

cc: Jeanette Plante, Department Records Officer, Department of Justice



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January 6, 2023

Kannessia S. Jordan
Department of Justice
Drug Enforcement Administration
700 Army-Navy Drive
Arlington, VA 22202

Dear Kannessia S. Jordan,

The National Archives and Records Administration (NARA) has received your agency's final report regarding the unauthorized disposition of two boxes of records that went missing during shipment from the Galveston Resident Office when they were erroneously sent to the Drug Enforcement Administration (DEA) Headquarters instead of the DEA warehouse.

In our letter dated November 28, 2022 we indicated that we were keeping this unauthorized disposition case open until we received a final report documenting if the efforts to reconstruct or recreate the lost files were successful. The email you sent us on December 5, 2022 informed NARA that these files were unable to be reconstructed or recreated.

Based on this information, NARA considers this issue resolved. I appreciate your attention to this matter. Please let us know if the boxes are found so we can update our records. If you have any questions or wish to discuss further, please contact me at laurence.brewer@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Office
for the U.S. Government

cc: Jeanette Plante, Department Records Officer, Department of Justice