

2015 Function Code - NARA Functions Alignment with FTE

Act Code	Activity	2015 FTE
B400	Employee relations and benefits	17
B710	Human resources administration	35.56
B910	EEO and diversity programs administration	6.76
C000	Trust Fund financial support services	2
C110	Financial and budget management and control	17.05
C403	Revolving fund administration	0
C700	OE financial support services	21.06
C999	Trust Fund management and control	19.65
F110	NARA life-cycle programs planning and administration	3
F310	Procurement administration	13.39
F320	Procurement support services	1.5
I000	OIG Administrative Support	1
I105	OIG Legal Services	1
I110	OIG Management Headquarters-Audit	0.3
I115	OIG Program Management	0.37
I430	OIG Performance Audits	8
I440	Security classification programs oversight	27.15
I520	OIG Criminal, Counter Intelligence, and Administrative Investigative Services	5
I999	OIG Other Audit and Investigative Activities	0.3
L100	Grants management	8.78
R120	Applied Research	3
S000	Volunteer services administration	17.25
S100	Facility management	14.5
S210	Facility support services	14.26
S500	Space and security management	25.52
S733	Facility operations and repairs	6.67
S742	Materiel management	5
S750	Museum shop operations	30.03
S751	Records preservation services	163.7
S752	Exhibits and public programs services	90.01
S753	Emergency management and operations program	1.5
S999	Exhibits and public programs management and oversight	10.86
T101	Records center operations	931.72
T130	Storage and warehousing	2.7
T140	Archival records control and description	69.91
T199	Records management inventory services	26.39
T801	Materiel management services	9
T802	Archival description support services	152.82
T999	Archival reference operations	247.67
U605	Staff training and professional development oversight	6.89
U699	Staff training and professional development servic	0.53
W100	Information technology management	52.97

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Act Code	Activity	2015 FTE
W399	Web site management	9
W410	Information technology operations	43.95
W499	Open Government	13.33
Y000	Federal Register	52.76
Y105	Administration and policy-making for NARA programs	56.48
Y210	Administration and policy-making for records programs	72.19
Y215	Internal records management program operations	7.76
Y320	OGIS review FOIA compliance and provide mediation services	8.08
Y405	Legal affairs and representation	11.79
Y415	Legal and regulatory compliance auditing for NARA facilities	5.5
Y501	Communications administration	6.22
Y515	Communications services	15.72
Y620	Legislative Affairs	4
Y810	Administrative services	84.13
Y815	Records accessioning and declassification	152.95
Y830	Records preservation management and oversight	15.12
Y840	Federal records management and appraisal	46.02
Y840	Presidential records management and appraisal	45.47
Y850	Digitization services	22.94
Y860	Copier equipment support services	1
Y899	Archival reference	62.33
Agency Total		2808.51