

NGA Records Management Program (RMP) Comments on NARA's Draft Strategic Plan for 2018-2022

Below are the NGA RMP comments regarding NARA's draft Strategic Plan for 2018-2022:

1. There is no indication of NARA pursuing or implementing an electronic records transfer capability for the Intelligence Community (IC) agencies to be able to transfer classified permanent electronic records via the Joint Worldwide Intelligence Communications System (JWICS) network. This electronic records transfer capability is going to be desperately needed by the end of 2022 (or before) due to the sheer volumes of electronic records that NGA and the other members of IC will need to accession to NARA.
2. There is no indication of NARA pursuing or implementing a more robust method for transferring unclassified permanent electronic records via the current ERA capability. As of today, NGA still has to incur the cost of writing its permanent electronic records to CD/DVD or providing NARA with large volumes of electronic records on removable hard drives (which may not be reusable by NGA due to security concerns). This is a slow and tedious process that consumes valuable time and resources. It is also not sustainable or tenable for the long term transfer of electronic records and the volumes of permanent electronic records projected in the future.
3. Since there is a good chance that NGA could be inspected by FY 2019 for the management of email records and other permanent electronic records, does NARA have a list and/or timeline of the agencies to be inspected?
4. With a projected deadline of 31-Dec-2022 for NARA to only accept agency records in electronic (digital) format, can NARA confirm that this deadline is for all agency records, both legacy records that may not have reached their disposition date and new records that will be created going forward? Also, does NARA have any guidelines or recommendations for any digital scanning capabilities that may need to be procured and implemented by all Federal agencies in order to meet this new transfer requirement?