Bi-Monthly Records and Information Discussion Group

To Ask Questions
Chat via YouTube

or

Email: rm.communications@nara.gov

April 16, 2024
Open Remarks from Laurence Brewer
Open Remarks from Tasha Ford
Customer Updates from Arthur Hawkins
Summary of Open Office Hours
Federal Records Management Updates

Laurence Brewer
Chief Records Officer for the U.S. Government
Federal Records Centers Program (FRCP) Updates

Tāsha Ford
Director
Federal Records Centers Program
Customer Updates

Arthur Hawkins
Director Customer Relations Manager
Federal Records Centers Program
Customer Updates

- Customer Correspondence
- FRCP Website Countdown Clock [https://www.archives.gov/frc](https://www.archives.gov/frc)
- Customer Survey
M-23-07 and Open Office Hours Discussion
AC 18.2024

Hosting a series of virtual Open Office Hours as a forum for agency records management staff to ask questions and talk about digitization, transfers, exception requests, and other issues related to the transition to electronic records.

- March 1, 1:30 – 2:30 pm Eastern
- April 5, 1:30 – 2:30 pm Eastern
- May 3, 1:30 – 2:30 pm Eastern
- May 31, 1:30 – 2:30 pm Eastern
Common Themes

Will the June 30, 2024, deadline move again? Will there be another memo?

If agencies submit transfer requests before the deadline, will NARA accept records after the deadline?

Please tell me more about how to get an exception.

My agency has to create paper records for legal reasons. What should agencies do?
More Themes

Agencies have temporary inactive paper records stored in offices. If we haven’t digitized the records before the deadline, do we need an exception?

Now that we’ve digitized so many permanent records, how should we transfer them to NARA?

Analog format “accretions” to current holdings will be accepted into the FRCs after the deadline. What does that mean? What is the difference between an accretion and a new transfer?
More Themes

NARA hasn’t issued digitization standards for film records yet. What should agencies do?

Will there be any exceptions for classified records?

Will there be any exceptions for employee records, including personnel files and medical files?
General Q&A

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NEXT MEETING
Tuesday
June 11, 2024
1:30 pm EST/10:30 am PST

All upcoming BRIDG meeting dates and previous recordings/slides are at:
archives.gov/records-mgmt/meetings/index.html
Technical Difficulties
Please Stand by

rm.communications@nara.gov

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