Public Service: Military & Civilian

NATIONAL ARCHIVES
2023 GENEALOGY SERIES

May 3–June 14 on Wednesdays at 1 p.m. ET

www.archives.gov/calendar/genealogy-series/2023
Welcome!

The National Archives and Records Administration (NARA) is pleased to present this educational series of lectures on how to conduct family research.

As one of the nation’s premier genealogy institutions, it is our mission to inform the public about National Archives holdings that relate to family history and to make those records available to you.
About the Sessions

Our presentations will demonstrate how to use federal resources at the National Archives and Records Administration for genealogical research. This year we focus on individuals who have served our nation in military or civilian service. We also have a session on how to preserve your own family collections.

National Archives presenters are broadcasting from Washington, DC; College Park, MD; Denver, CO; and St. Louis, MO. Sessions are intended for beginners to experienced family historians—all are welcome!
Join the conversation!

Participate with the presenters and other family historians during a session’s premiere.

Live Chat on YouTube

Log in and type your questions and comments.

Follow us at @USNatArchives and join the Genealogy Series conversation using #GenieSeries2023.
Show More
• captioning
• handout
• evaluation

Chat
• log in
• participate
• ask questions

Videos and presentation materials remain available after the premiere date.
## Schedule: May 3–17

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<th>Time</th>
<th>Session</th>
<th>Presenter</th>
</tr>
</thead>
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<tr>
<td>May 3</td>
<td>1 p.m. ET</td>
<td><strong>Welcome and Introductions</strong></td>
<td></td>
</tr>
<tr>
<td>May 3</td>
<td>1:05 p.m. ET</td>
<td><strong>Civilians at War: Records of Participation in U.S. Military Conflicts</strong></td>
<td><strong>Claire Kluskens</strong> - Subject Matter Expert for Genealogy/Census Related Records and Digital Projects Archivist from the National Archives in Washington, DC</td>
</tr>
<tr>
<td>May 10</td>
<td>1 p.m. ET</td>
<td><strong>Basic Military Records at the National Archives: Revolutionary War to 1917</strong></td>
<td><strong>John Deeben</strong> – Archivist from the National Archives in Washington, DC</td>
</tr>
<tr>
<td>May 17</td>
<td>1 p.m. ET</td>
<td><strong>National Archives at St. Louis: Understanding the 1973 Fire and Its Impact on Genealogical Research</strong></td>
<td><strong>Eric Kilgore</strong> - Archives Specialist from the National Archives at St. Louis</td>
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</table>
Schedule: May 31—June 14

<table>
<thead>
<tr>
<th>Date</th>
<th>Session</th>
<th>Speaker</th>
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<tr>
<td>May 31</td>
<td>Civilian Conservation Corps Indian Division on the Reservation</td>
<td>Cody White - Subject Matter Expert for Native American Related Records and an Archivist from the National Archives at Denver</td>
</tr>
<tr>
<td>June 7</td>
<td>Accessing and Understanding Korean War Army Unit Records</td>
<td>Rachael Salyer - Subject Matter Expert in Modern Military Records and an Archivist from the National Archives at College Park, MD</td>
</tr>
<tr>
<td>June 14</td>
<td>Creating Your Own Preservation Survey and Plan for Family Collections</td>
<td>Sara Holmes - Conservator in Preservation Programs from the National Archives at St. Louis</td>
</tr>
<tr>
<td>June 14</td>
<td>Closing Remarks</td>
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</tr>
</tbody>
</table>
Session

Basic Military Records at the National Archives: Revolutionary War to 1917

This presentation outlines basic military records held at the National Archives Building in Washington, DC. The records cover the "Old Military" period from the Revolutionary War to 1917 and are characterized by different types of service, including volunteer service (state regiments and militias) as well as the Regular military (Army, Navy, and Marine Corps). Each type of service was documented differently, but there are also basic records common to all types of service.
John P. Deeben is an archivist with the Reference Branch at the National Archives in Washington, DC. John provides reference services for Old Army records from the Revolutionary War to the early 20th century, and frequently lectures and writes about federal records of genealogical interest.
Basic Military Records at the National Archives

Revolutionary War to 1917

JOHN DEEBEN

MAY 2023
Old Military Records
1775–1912

Volunteer Service
• Compiled Military Service Records (CMSRs)

Regular Army Service
• Register of Enlistments

U.S. Naval Service
• Rendezvous Reports

Marine Corps
• Service Records (Case Files)
Volunteer Service
Volunteer Service
Compiled Military Service Records

Created in the 1890s to help the War Department verify service for pension claims

Compiled from various original sources such as muster rolls, payrolls, returns, hospital records, and prison records

Arranged by
• War
• State
• Military unit
• Surname (alphabetical)
Compiled Military Service Records

- Revolutionary War, 1775–83*
- War of 1812, 1812–15
- Indian Wars, 1784–1858*
- Mexican War, 1846–48
- Civil War, 1861–65*
- Spanish–American War, 1898
- Philippine Insurrection, 1899–1902

* records that have been microfilmed and/or digitized
Compiled Military Service Records

Basic information about soldiers:
• Full name
• Date(s) of enlistment
• Period(s) of service
• Residence
• Personal description
  o Miscellaneous
  o Pay rates
  o Special duty assignments
  o Wounding/death in combat
  o Hospital/Prisoners of War (POW) records
Revolutionary War Compiled Military Service Record (CMSR) of William Graham

- Name: William Graham
- Unit: 1 Massachusetts Regiment
- War: Revolutionary
- Rank: Corporal
Revolutionary War Compiled Military Service Record (CMSR) of William Graham
Individual documents about specific soldiers filed with their CMSR

- Enlistment papers
- Inventories of personal effects
- Final statements of service
- Reports of death and interment
- Pay and subsistence accounts (earlier wars)
Enlistment paper for
Nicolas de Abrigo, Co. K,
1st Texas Cavalry (U.S.)
M347, *Unfiled Papers and Slips Belonging to Confederate Compiled Service Records*

- Not indexed in the State or Consolidated indexes
- A “catch-all” series intended to be with the CMSRs but never filed
  - Could not be linked to an established service record
  - Insufficient evidence to create a service record
- Some of the papers document civilian service, such as employment as
  - Army teamsters or government service
File notations listed at the bottom of a soldier’s CMSR jacket

- **CB Files**—Letters Received, 1863–1894 (RG 94, entry 297)
  
  **M1064**, *Letters Received by the Commission Branch of the Adjutant General’s Office, 1863–1870*

- **ACP Files**—**M1395**, *Letters Received by the Appointment Commission and Personal Branch, Adjutant General's Office, 1871–1894*

- **CT Files**—Letters Received (Colored Troops Division), 1863–1888 (RG 94, entry 360)

- **EB Files**—Letters Received (Enlisted Branch), 1862–1889 (RG 94, entry 409)

- **VS Files**—Letters Received (Volunteer Service Division), 1861–1889 (RG 94, entry 496)

- **R&P Files**—Document Files (Record & Pension Office), 1889–1904 (RG 94, entry 501)

  If a file number in this series is not available, an abstract of it may be in the series “Record Cards, 1889–1904” (RG 94, entry 502)
Bookmark example: CMSR for 2 Lt. Thomas W. Custer
Bookmark example:
CMSR for 2 Lt. Thomas W. Custer

K125-VS-1866: Medal of Honor documents
Carded histories of volunteer organizations

- **M594**, Compiled Records Showing Service of Military Units in Volunteer Union Organizations
- **M861**, Compiled Records Showing Service of Military Units in Confederate Organizations


- Record of Event cards filed with CMSRs for the Old Indian Wars (1811–1858), the Mexican War (1846–1848), the Spanish–American War (1898), and the Philippine Insurrection (1899–1902)

- Volunteer organizations from the post-Revolutionary period (1784–1811) and the War of 1812 (1812–1815) have “Caption Cards.”
Record of Event cards for the 83rd Pennsylvania Infantry during the Gettysburg campaign
Regular Army Service
The Regular Army
Register of Enlistments

• Basic source to document service in the Regular Army

• 1798–1914

• Available on microfilm as M233, Register of Enlistments in the U.S. Army, 1798–1914

• Arranged by
  o Year of enlistment
  o Alphabetically (first letter of surname)
  o Chronologically by date of enlistment
Register of Enlistments

Basic information about soldiers:

- Rank
- Physical description
- Occupation
- Date and place of birth
- Date of enlistment
- Unit assignment
- Term of service
- Discharge information
Register of Enlistments entry for Alfred Pride (left page)
Alfred Pride’s service:

- enlisted February 11, 1878
- born Richmond, Virginia
- age 32
- occupation – soldier
- physical description: black hair; 5′ 8″ tall
- served in the 24th Infantry, Company F
- enlisted three times
- discharged February 10, 1883
- “exp. of service at Ft. Elliott, TX; Pvt.; Char.: good”
The original paper contract to serve in the U.S. Army, signed by the recruit. The War Department retained the original copies on file.

Organized in two subseries covering the periods 1798–July 14, 1894, and July 15, 1894–October 31, 1912

- Enlistment Papers, 1798–Oct. 31, 1912 (RG 94, entry 91)
- Enlistment Papers of Indian Scouts, 1866–1914 (RG 94, entry 92)
Enlistment Papers for Alfred Pride: Jacket and 1878 Enlistment (front side)
Enlistment Papers for Alfred Pride: 1878 Enlistment (back side)
Similar to Volunteer records, intended to be filed with Regular Army enlistment jackets that were never created. Papers remained separate files.

Personal Papers, 1812–1912 (RG 94, entry 94)

Certificates of Disability, 1812–1899 (RG 94, entry 95)

Final Statements, 1862–1899 (RG 94, entry 96)
- Available digitally on www.fold3.com
E96 - Final Statement of Service and Record of Death and Interment for Private John D. Boyer, Co. B, 10th U.S. Infantry
Weekly reports from the recruiting officers

Indexes:
• **T1098** for before and after Civil War (1846–61, 1865–1884)
• **T1099** for Civil War service (1861–1865)

**M1953**, *Weekly Returns of Enlistments at Naval Rendezvous* ("Enlistment Rendezvous"), January 6, 1855–August 8, 1891
Basic information about sailors:

- Name of sailor
- Date and term of enlistment
- Rating (rank)
- Previous naval service
- Usual place of residence
- Place of birth
- Occupation
- Personal description
- Permanent marks or scars
James G. Mason:

- enlisted June 25, 1884, at Mare Island, California
- enlisted for one cruise on the Monongahela
- age 22
- occupation – cook
- physical description: Negro; 5’ 1 1/2” tall
- born in East Oakland, California
- has a scar on his left leg
- has a tattoo of a shield cross and flag on his left forearm
- rating: Landsman
Marine Corps Service
Alphabetical Card List of Enlisted Men of the Marine Corps, 1798–1941 (RG 127, Entry 75)

Service Records of Enlisted Men, 1798–1895 (RG 127, Entry 76)
- Enlistment/reenlistment papers
- Conduct record
- Descriptive list
- Notice of discharge
- Medical surveys
Enlistment paper for John Easton, December 15, 1864
<table>
<thead>
<tr>
<th>No.</th>
<th>Private</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>1</td>
<td>John Smith</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>John Jones</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Mary Smith</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Jane Doe</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Bob Brown</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Emily Green</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Sam Brown</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Dave White</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Lisa Grey</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Mark Black</td>
<td></td>
</tr>
</tbody>
</table>
The muster rolls of U.S. volunteer organizations provide information by company for each unit, showing their locations or duty stations during each reporting period, and the names of individuals who had enlisted, deserted, died, or been discharged.
Muster Rolls
U.S. Volunteers, 1775–1902

Rolls exist for specific conflicts:

- **M246, Revolutionary War Rolls, 1775–1873** (available on Fold3)
- War with Northwest Indians, 1790–95 (RG 94, entry 54)
- War of 1812 (RG 94, entry 55)
- Various Indian Wars and Other Incidents Requiring the Employment of Troops, 1794–1858 (RG 94, entry 56)
- Civil War, Mexican War, Creek War, Cherokee Removal, and Other Wars, 1836–1866 (RG 94, entry 57)
- Confederate Muster and Pay Rolls, 1861–65 (RG 109, entry 18)
- Spanish–American War (RG 94, entry 58)
- Muster Rolls of Volunteer Organizations: Philippine Insurrection, 1899–1901 (RG 94, entry 59)
- Muster Rolls of the Puerto Rico Regiment, U.S. Volunteers, 1899–1901 (RG 94, entry 60)
Muster roll for Boude’s Company, 5th Pennsylvania Line, April 1779

<table>
<thead>
<tr>
<th>No.</th>
<th>Sergeant</th>
<th>Remarks</th>
<th>Corporals</th>
<th>Remarks</th>
<th>2nd Drum &amp; Bugle</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>1</td>
<td>John Speer</td>
<td>1</td>
<td>1</td>
<td>In Duty</td>
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<tr>
<td>2</td>
<td>Paul Gillmore</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
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<tr>
<td>3</td>
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<table>
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<th>Privates</th>
<th>Remarks</th>
<th>Privates</th>
<th>Remarks</th>
<th>Privates</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>John Steel</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>In Duty</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Adam Thomas</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>John Thomas</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>James Bogdon</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>John Blackwood</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>6</td>
<td>John Wissin</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>John Crosson</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>8</td>
<td>John Cresson</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>John Connon</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>John Connon</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>John Connon</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Adam Hill</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

May 3, 1779, Mustered this Capt. Boude’s Company as specified above

S. Wade, Capt.
The muster rolls of Regular Army organizations include field units (infantry, cavalry, and artillery), general service recruits, detachments doing recruiting service, other detachments; Indian scouts, Philippine scouts, prisoners, and other miscellaneous groups organized by location.

Post–Revolutionary War Papers, 1784–1815 (RG 94, entry 19)
This series includes muster and payrolls for portions of the Regular Army that existed from the end of the Revolutionary War to the organization of the Legion of the United States in 1792.

Muster Rolls of Regular Army Organizations, 1784–Oct. 31, 1912 (RG 94, entry 53)
Forsyth’s Company, 1st U.S. Riflemen, September–October 1811 (front)
Forsyth’s Company, 1st U.S. Riflemen, September–October 1811 (back)
T829, Miscellaneous Records of the Office of Naval Records and Library

- Rolls 1–12 for muster rolls of ships, 1813–1859
- Rolls 13–140 for combined muster-payrolls of ships, ca. 1798–1847
- Rolls 142–164 for lists of personnel at U.S. Naval stations, ca. 1803–1839
- Rolls 165–172 for muster rolls of Naval and Marine Corps Personnel at Confederate Shore Establishments, June 1861–Feb. 1865
- Rolls 175–191 for lists of personnel at Navy yards, ca. 1805–1840
Muster Rolls
U.S. Navy/Marine Corps, 1798–1900

Muster Rolls of Navy Ships, Jan. 1, 1860–June 9, 1900 (RG 24, entry 132)
- Available digitally in the National Archives Catalog

Muster Rolls, Payrolls, and Related Records of Confederate Vessels, May 1861–March 1865 (RG 45, entry 651)


T1118, Muster Rolls of the U.S. Marine Corps, 1798–1892,

T977, U.S. Marine Corps Muster Rolls, 1893–1958
- T1118 and T977 both available digitally on Ancestry.com
Muster roll of U.S. Marine detachment aboard the USS Hornet, October 1812–April 1813
Muster roll for USS Hartford, front cover
Muster roll for USS *Hartford*, August–September, 1864
Marine Corps muster roll, Navy Yard at Brooklyn, NY, May 1864

Marine Corps muster roll, USS Minnesota, May 1864
Muster Rolls
Access Policy

The National Archives in Washington, DC (Archives 1) Reference Branch is the custodian of United States Army muster rolls from the Revolutionary War through 1916, both Regular Army and Volunteer units. This branch also holds muster rolls of the Confederate States Army. Without exception, all the muster rolls are fragile, and many are in poor physical condition. To better preserve them, this branch has initiated the following policies for their use:

- Muster rolls can be pulled for viewing in the Research Room only if the information sought by the researcher is unavailable in other records or publications, and if the staff determines that pulling the muster rolls in question will not cause further deterioration.

- Photocopying of muster rolls is prohibited under all circumstances.

- Non-flash photography of muster rolls may be permitted upon approval by the staff in the Research Room. Flash photography is never allowed.

- Digitization of muster rolls is permitted only after the records have undergone appropriate conservation treatment.
Regimental Records
Regimental Records
Volunteer Organizations

- Book Records of Volunteer Organizations: Mexican War, 1846–48 (RG 94, entry 111)
- Regimental Books of Volunteer Organizations: Civil War (Union), 1861–65 (RG 94, entries 112–115)
- Regimental and Company Books of Volunteer Organizations: Spanish–American War, 1898 (RG 94, entry 116)
Regimental books can include the following types of records:

- Regimental letter books
- Regimental and company order books
- Regimental descriptive books
- Regimental and company morning reports

May also include clothing books, guard reports, account books, sick reports, court-martial books, and books concerning furloughs and absences. The extant books for each organization vary.
Regimental Records
Regimental Descriptive Books

- Arranged alphabetically by state, then by arm of service, then numerically by unit
- Regimental and company rolls in book form
- Personal descriptions of members for each company
- Regimental rosters of commissioned and noncommissioned officers by rank; lists provide the name, rank, date of promotions, transfers, resignations, or death of officers
- Company descriptive books contain lists of commissioned and noncommissioned officers, enlisted men, and men transferred or discharged; registers of deaths; lists of deserters
Company Descriptive
Book for the
46th Pennsylvania Infantry
He fell in the “line of duty,” a mild, inoffensive boy, always ready and willing, intelligent and pious—in fact a model soldier. Long will his memory be cherished.

Killed in action at Gettysburg July 3rd 1863. By the bursting of a shell from our Battery.
Regimental Records
Regular Army Organizations

Records of United States Army Commands, 1784–1821 (Record Group 98)

• Records of field establishments of the U.S. Army
  o Departments, Districts, Divisions, Posts, and Units

• Orderly books, Company books, Morning Reports, and other miscellaneous returns
  o Artillery (Corps of Artillery)
  o Cavalry (Dragoons)
  o Infantry
  o Riflemen
Records of United States Regular Army Mobile Units, 1821–1942 (Record Group 391)

- Artillery (regiments, field batteries, Coast Artillery Companies, and U.S. Army mine planters)
- Cavalry (Dragoons)
- Infantry
- Engineers (Sappers/Miners/Pontoniers)

Records can include regimental headquarter administrative records (letters, orders, unit histories) and company/battalion records (descriptive books, rosters, returns, muster rolls)
Medical Records
Carded Medical Records (CMR) provide information about wounds, injuries, sicknesses, hospitalizations, and deaths.

The CMR were mostly transcribed from the hospital registers of sick and wounded
• Field Records of Hospitals, 1821–1912 (RG 94, entry 544)

The CMR may include some or all the following information: name, rank, organization, complaint, date of admittance and name of hospital to which admitted. Remarks also noted: date returned to duty, deserted, discharged, transferred to another hospital, furloughed, or died.

Records dated 1894 and later may also include race, birthplace, date of enlistment, and complications.
Medical Cards
Volunteers

Carded records of Patients, Williamsville Hospital, New York, War of 1812 (RG 94, entry 532)

Carded Medical Records of Officers, 1861–1865 (RG 94, entry 533A)

Carded Medical Records of Volunteer Soldiers in the Mexican and Civil Wars (RG 94, entry 534)
• Records for selected regiments are available digitally in the National Archives Catalog

Carded Medical Records, Pioneer Corps, 1861–1865 (RG 94, entry 537)

Medical cards for Confederate soldiers, Spanish–American War, and Philippine Insurrection are filed with the individual CMSRs.
Medical Cards
Regulars

- Regular Army, 1821–1884 (RG 94, entry 529)
- Regular Army, 1894–1912 (RG 94, entry 530)
- Hospital Stewards, Noncommissioned Staff Officers, and Musicians, 1821–1884 (RG 94, entry 538)
- Contract and Dental Surgeons, 1898–1912 (RG 94, entry 539)
- Marine Corps, 1821–1884 (RG 94, entry 533)
- Gunboat and Naval Service, 1861–1865 (RG 94, entry 536)
Carded medical records for Michael Jacobs, Company K, 46th Pennsylvania Volunteers
Regimental Casualty Lists: Civil War, 1861-1865 (entry 652, RG 94)
Basic Military Records at the National Archives

Revolutionary War to 1917

Session Handout

Questions?
After the broadcast . . .

Email questions to inquire@nara.gov

Video recordings of lectures and downloadable handouts will remain online at www.archives.gov/calendar/genealogy-series/2023
Feedback

We value your opinion.

Please take a minute to complete a short evaluation. Your comments help us maintain the quality of our services and plan future programs.

Thank you!

Event Evaluation:

www.surveymonkey.com/r/KYREventEval
Thank You
Genealogy Series Team!

Presenters
Claire Kluskens
Cody White
Eric Kilgore
John Deeben
Rachael Salyer
Sara Holmes

Production
Alexis Van Dyke
Amber Forrester
Andréa Matney
Erin Townsend
Jamie Atkinson
Jason Winston
Julie Reid
Miriam Kleiman
Rudregus Davis
Sasa Simic
Vernon Smith

Communication
Cara Lebonick
Hilary Parkinson
Laura Sheehan
Mary Ryan
Victoria Macchi
Educational resources on how to access and conduct research using U.S. federal government records held at the National Archives and Records Administration.

Know Your Records

[Website Link]

Videos and Handouts on [YouTube]

Playlists: [Civilian Service] and [U.S. Veterans]
Know Your Records in Autumn 2023

**Thursday**

**August 10**

1 p.m. ET

**Sound Recordings of the World War II Era**

Ashley Behringer – Archivist from the National Archives at College Park, MD

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**Wednesday**

**September 13**

1 p.m. ET

**The Records of the Provost Marshal General and Enemy Prisoners of War Held in the United States during World War II**

Rachael Salyer - Subject Matter Expert in Modern Military Records and an Archivist from the National Archives at College Park, MD
Questions & Answers in Chat

Please stay if you have questions.

Although this concludes the video portion of the broadcast, we will continue to take your questions in chat for another 10 minutes.