

**National Archives and Records Administration
Plan for Service Contract Inventory Analysis
Fiscal Year 2012**

Section 743 of Division C of the Fiscal Year (FY) 2010 Consolidated Appropriations Act, P.L. 111-117, requires civilian agencies to prepare an annual inventory of their service contracts and to analyze the inventory to determine if the mix of Federal employees and contractors is effective or if rebalancing may be required.

The functions selected for analysis are those which reflect the greatest percentage of obligations in FY 2012 and are within the OMB "Special Interest" functions. The functions selected also represent over eighty percent of all PSC awarded dollars for FY 2012. The selection however does not take into account previous NARA SCI reviews for FY 2010 or FY2011 but uses past information in conjunction with current FPDS-NG data and updated OMB guidelines to address specific agency risk factors.

National Archives and Records Administration FY 2012 Special Interest Functions			
Product or Service Code	Product or Service Description	Action Obligation	Actions
D304	IT AND TELECOM- TELECOMMUNICATIONS AND TRANSMISSION	\$98,059.22	7
D306	IT AND TELECOM- SYSTEMS ANALYSIS	\$4,367,023.89	11
D308	IT AND TELECOM- PROGRAMMING	\$5,520,448.37	27
D311	IT AND TELECOM- DATA CONVERSION	\$57,961.50	6
D314	IT AND TELECOM- SYSTEM ACQUISITION SUPPORT	\$393,256.60	6
D316	IT AND TELECOM- TELECOMMUNICATIONS NETWORK MANAGEMENT	\$452,457.59	14
D399	IT AND TELECOM- OTHER IT AND TELECOMMUNICATIONS	\$14,398,853.59	21
R405	SUPPORT- PROFESSIONAL: OPERATIONS RESEARCH/QUANTITATIVE ANALYSIS	\$444,544.54	4
R406	SUPPORT- PROFESSIONAL: POLICY REVIEW/DEVELOPMENT	\$106,774.00	1
R414	SYSTEMS ENGINEERING SERVICES	\$471,474.92	2
R499	SUPPORT- PROFESSIONAL: OTHER	\$980,269.60	25
R604	SUPPORT- ADMINISTRATIVE: MAILING/DISTRIBUTION	\$730,909.72	5
R614	SUPPORT- ADMINISTRATIVE: PAPER SHREDDING	\$56,980.59	5
R706	SUPPORT- MANAGEMENT: LOGISTICS SUPPORT	\$114,096.12	3
R707	SUPPORT- MANAGEMENT: CONTRACT/PROCUREMENT/ACQUISITION SUPPORT	\$1,058,358.06	2
R708	SUPPORT- MANAGEMENT: PUBLIC RELATIONS	\$44,526.19	9